Ten Tips for Transfer

The following guidelines will help students efficiently plan their education and transfer to the college or university of their choice.

**Finish Math and English Requirements:**

- While planning your 60 lower division transfer units, plan to finish your transfer-level Math and English requirements early.

- If you will be transferring to a CSU, also complete Critical Thinking and Oral Communication requirements early to fulfill “the Golden Four” at least one full semester before you’ll transfer. (The “Golden Four” include: Oral Communication, English, Critical Thinking and transfer-level Math.)

**Follow CSU or IGETC Requirements**

- Follow the CSU or IGETC general education requirements.

- In some high-unit majors, such as certain engineering or science disciplines, you may prioritize major requirements ahead of GE. See your counselor for details and an academic plan.

**Complete Major Preparation Courses**

- In addition to your general education, do as much of your major preparation courses at Butte College as possible, especially if you hope to pursue a highly competitive major or attend a competitive university.

**Meet Often with Your Counselor at the Transfer Counseling Center**

- Meet with your Transfer Counseling Center Counselor often, especially if you change your major or the university you want to attend. Requirements change frequently, so it’s important for you to keep up to date. Call (530) 895-2264 or drop by Student Administration Services (SAS) 258 to schedule an appointment.

**Attend Transfer Fairs**

- Transfer Day is held annually in mid-September. Meet with university representatives from over 30 campuses throughout the western states.

**Campus Tours and Workshop**

- Attend campus tours, and workshops. These are valuable resources as you work toward choosing the universities to which you’ll apply, and most of these services are available free of charge.
Make an Appointment with University Representatives

- Make an appointment to meet with university representatives in the Transfer Counseling Center (TCC). These representatives are a great source of information for any campus you are considering, and they are often involved in reviewing applicants. Contact (530) 895-2264 or see http://www.butte.edu/transfer/.

Apply to More Than One College

- Apply to your dream campus, but apply to some back-ups as well. Don’t assume you’ll get in to your first choice.

Apply During the Priority Filing Period

- Apply during the university’s priority filing period:

  **California State University:**
  - Fall Quarter/Semester: October 1 – November 30
  - Winter Quarter/Semester: June 1-30
  - Spring Quarter/Semester: August 1-30
  - Summer Quarter: February 1-28

  **University of California:**
  - Fall Quarter/Semester: November 1-30
  - Winter Quarter: July 1-31
  - Spring Quarter: October 1-31
  (except Berkeley & Merced, as they are based on the semester system)

  **Private/Out of State Universities:**
  - Dates vary by university. Contact the Transfer Counseling Center or the university admissions offices for specifics.

  Dates may be extended and not all campuses/majors admit during each of these times. Check with the Transfer Center for details.

Visit the Career Center if Undecided About a Major

- If you are undecided about your major, please schedule an appoint with a TCC Counselor. All universities want you to declare a major when you apply, and some will not allow you to change majors once you enroll.

See a Transfer Counseling Center Counselor Every Semester

- Contact us at: (530) 895-2264 or come by Student Administration Services (SAS), room 258 to schedule an appointment. You may also follow us on Facebook.