Workshops Begin in Early January
Professional Development welcomes you back for the Spring 2015 semester. This Flex booklet provides information regarding the January workshops, upcoming semester events and information about various professional development programs. We encourage you to explore the numerous offerings and take advantage of this opportunity.

• The official calendar start of Faculty Flex Week is **Wednesday, January 14**. The activities shown in this booklet are opportunities for Flex credit, with the exception of Institute Day Activities which is required for full-time faculty.

• Activities presented during the six Flex days, January 14th – 23rd, provide opportunities for full-time and associate faculty to gather Flex credit hours to fulfill their Flex obligation. All college employees are invited to attend and participate.

The Professional Development Program is located in the Center for Excellence (Library 210). The Program’s administrative support staff, Magian Smith, is located in LB 219 and can be reached at (530) 895-2854. Shirleigh Brannon is the Faculty Professional Development Coordinator. Bambi Mayfield is the Classified Professional Development Coordinator and Jack Lemley the Management/Supervisory/Confidential (MSC) Coordinator.

Year-round Activities
Year-round activities provide professional development and personal growth opportunities for Butte College employees. Although some workshops are designed for specific audiences, most workshops are open to all college employees.

Appreciating Expertise, Creativity & Effort
Many members of the Butte College community will make presentations this January. Their expertise, creativity, and effort are rewarded by your participation in their workshops. Please plan to attend and to earn your Flex hours. By participating in the January Flex Days, you say “thank you” to our volunteers. Their continued willingness to share with us is vital for the continuation of Professional Development.

Professional Development Forms & Applications available at our website: [www.butte.edu/prodev](http://www.butte.edu/prodev)

Butte College Home page
Departments/Programs/Services
Professional Development

Also accessible from MyBC
Groups and Committees
Professional Development – Faculty

The goal of the website is to be sustainable in our effort to provide information and share opportunities.

Updates and revisions to the January workshops will be reflected in **RED** in the January 2015 Flex Booklet posted on the sites above.
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ISW Facilitator’s Planning Meeting ........................................... 19
Meetings, Orientations, Retreats & Training (Continued)
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Campus Location Key

| AHPS | Allied Health Public Services |
| ARTS | Arts Building |
| CAS  | Center for Academic Success |
| CFE  | Center for Excellence (LB 210) |
| CHC  | Chico Center |
| GYM  | Gymnasium |
| LB   | Library |
| LB 216 | Located inside the CFE |
| LRC  | Learning Resource Center |
| MC   | Media Center |
| SSF/G| Swing Space F/G |

Butte-Glenn Community College District Mission Statement

Butte College provides quality education, services, and workforce training to students who aspire to become productive members of a diverse, sustainable, and global society. We prepare our students for life-long learning through the mastery of basic skills, the achievement of degrees and certificates, and the pursuit of career and transfer pathways.

MSC Professional Development Activities

Knowledge sharing, job skills enhancement, community building,
Participatory Governance...Planning, Budgeting and Assessment...Risk Management...Latest Technology Trends...and more!
Presented at the monthly Managers Meetings as well as other events/locations.
Tuesday, January 13

376.10  Butte Employee Education Program (BEEP) Part - II

4.5 hrs Flex credit  8 — 12:30pm
Bambi Mayfield  CFE

Not just for new hires. This event will provide an opportunity to get valuable, useful information about Butte College that all employees need to know. No matter where you work on campus, from the classroom to the boardroom, you need to attend this workshop. Join us and find out what you didn’t know!!!! This is Part 2 of the 4 part series. *(Formerly known as Butte FYI).*

Strategic Initiatives:
1. Enhancing a Culture of Completion and Academic Achievement
2. Supporting Student, Faculty and Staff Success
3. Using Data-Informed Processes for Continuous Improvement
4. Maximizing Resources to Support Student Learning
5. Modeling Sustainability
6. Enhancing a Culture of Inclusiveness

Wednesday, January 14

162  Certified Nurse Aide (CNA) Instructors: Changing of the Guard

6 hrs Flex credit  8 — 2pm
Shaaron Vogel  MC 248

The faculty teaching Certified Nurse Aide will have a chance to formulate new curriculum ideas and share great teaching techniques. We will also have time to sharpen and update clinical skills and learn the role and legal demands of a theory/clinical instructor.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
6. Enhancing a Culture of Inclusiveness

551  Bird Walk

2 hrs Flex credit  8:30 — 10:30
Trish Reilly  Meet in CFE

Join Trish for a wonderful walk around the campus nature paths, in the process learning about and identifying the birds found in our geographic area.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
5. Modeling Sustainability
6. Enhancing a Culture of Inclusiveness
456  NeoGov Training - Hiring Committee Screening Applications
   .5 hrs Flex credit  9 — 9:30
Cheryl Pustejovsky  LB 216
Join Cheryl Pustejovsky as she demonstrates how to use the Hiring Committee NeoGov online employment application screening process.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
3. Using Data-Informed Processes for Continuous Improvement

655.1  Collaboration Kickstart and “Jam session”: Bring Your Own Hobby! (BYOH)
   1.5 hrs Flex credit  9:00 — 10:30
Shirleigh Brannon  MC 243
Here’s a chance to meet new colleagues and reconnect with friends by sharing some of your hobbies and interests and learn about others, based on the principles and the fun (but not the pressure!) of creating a mini-lesson in a teaching workshop. Whether your love is to read literature, garden, fish, play music, do crafts, write – or something else entirely, please join in and bring a short hands-on activity to share with others. Shirleigh will have various crafts and activities planned “just in case” but what will really make this work is YOU! Please RSVP to Shirleigh or Magian if you plan to attend.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
6. Enhancing a Culture of Inclusiveness

25  Chairs and Coordinators Meeting
   2 hrs Flex credit  10 — 12
Tracy Johnson  MC 244
Department Chairs & Coordinators will meet to prepare for the academic year.

150  Semiconductor Technology
   1.5 hrs Flex credit  10:30 — 12:00 PM
Robert White  MC 243
Join Bob for a humorous yet also accurate introduction to the basics of semiconductor technology. You know, that thing required for all we do with computers. Why would you want to know about it? Because it’s actually sort of cool and fun.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
6. Enhancing a Culture of Inclusiveness
What’s Equity Got to Do with It? Practical Classroom Strategies

1.5 hrs Flex credit 10:30 — 12:00 PM

Monica Brown, Kathleen Turner  MC 247

This workshop takes a look at student equity from an instructional perspective. Now with state budgetary support, the Butte College Student Equity Plan identifies campus populations that are disproportionately impacted in areas of access and success. Effectively addressing academic gaps will require the involvement of both instruction and student services. Considering where students spend their hours at school, instruction has great potential to support equity.

Strategic Initiatives:
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How to Actually Find Useful Stuff on the PBA Website - CANCELLED

1.5 hrs Flex credit 10:30 — 12pm

Les Jauron  LB 216

Do you sometimes desperately need data for program review, accreditation, and other planning and reporting activities as part of your career at Butte? VP Les Jauron helps demystify the many opportunities for data gathering on the PBA website.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
3. Using Data-Informed Processes for Continuous Improvement
5. Modeling Sustainability

Pedagogical Caps. Bring Your Smart Phone!

1 hrs Flex credit 12:00 PM — 1pm

Boyd Trolinger  MC 244

Pedagogical caps have been a “hot topic” at Curriculum Committee lately, as faculty bring desired changes forward (both increases and decreases). The ramifications of ped cap changes can be significant: increased/decreased revenue, impact on student learning, instructor workload, and more. The Curriculum Committee needs your input! What ped cap processes should Butte follow? Who should determine ped caps, and what criteria should be used? Please join us for a discussion of these issues and the new rubric for changing the caps through the Curriculum Committee.

Strategic Initiatives:
1. Enhancing a Culture of Completion and Academic Achievement
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657  “Terms and Conditions May Apply”  
2 hrs Flex credit  
12:00 PM — 2:00 PM  
Dave Stephens  LB 216  
This workshop includes showing of a movie called “Terms and Conditions May Apply”, as well as discussion before and after about user privacy and how to best protect one’s personal use of the web, social media, and mobile device apps. “A documentary that exposes what corporations and governments learn about people through Internet and cell phone usage, and what can be done about it ... if anything.”  
Strategic Initiatives:  
2. Supporting Student, Faculty and Staff Success  
4. Maximizing Resources to Support Student Learning  
5. Modeling Sustainability

166  Socratic Seminar  
1.5 hrs Flex credit  
1:30pm — 3pm  
Michael Nevens  MC 244  
The Socratic Seminar Method for classroom discussion. Learn how to utilize the Socratic Seminar method to initiate and foster group guided discussions in class through a series of leading questions. Increase student participation and engagement while providing a unique type of accountability for assigned readings.  
Strategic Initiatives:  
1. Enhancing a Culture of Completion and Academic Achievement  
2. Supporting Student, Faculty and Staff Success  
6. Enhancing a Culture of Inclusiveness

552  Creating Roadmaps for Career Pathways - CANCELLED  
1.5 hrs Flex credit  
1:30 PM — 3:00 pm  
Myron Curtis  MC 243  
Practical methods for aligning curriculum across our Community College Campuses, and improving articulation with K-12 and 4 year institutions would be a good description. I will cover the use of websites for asynchronous consensus about course content, Leveraging State resources designed to facilitate this effort, and minimum inconvenience methods for getting industry feedback.  
Strategic Initiatives:  
1. Enhancing a Culture of Completion and Academic Achievement  
2. Supporting Student, Faculty and Staff Success  
3. Using Data-Informed Processes for Continuous Improvement  
4. Maximizing Resources to Support Student Learning  
6. Modeling Sustainability
152.10  Agriculture and Natural Resources Tour #1

1.5 hrs Flex credit  
9:00 — 10:30

Bruce Hicks  EH 107

We will meet at the Environmental Horticulture classroom EH 107, located below the LRC. Expect a short presentation covering the programs/majors within the Agriculture umbrella, followed by a tour of the greenhouses, wildlife refuge, heavy equipment, and farm. Weather permitting, you will be transported by our “people mover”, kind of like a hay wagon ride but without the hay. Weather permitting, most of the time will be spent outside.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
5. Modeling Sustainability
6. Enhancing a Culture of Inclusiveness

153  Scientific Method and Ethnographic Technique

1.5 hrs Flex credit  
9:00 — 10:30

Robin Huffman  MC 247

This presentation on scientific method and ethnographic technique provides a foundation for the anthropological perspective and is part of my introduction to anthropology classes. This should be familiar to those teaching in the sciences of every type, and I hope the presentation will inspire collaboration in comparing methods for teaching scientific method and other ways of knowing, such as philosophy. The research method emphasized is ethnographic, and with this method there is an introduction to key concepts including sources of bias, especially ethnocentrism. Theory, hypothesis, worldview, ethos, cultural relativity are defined and discussed using examples.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
6. Enhancing a Culture of Inclusiveness

165.10  Book Group Discussion

1.5 hrs Flex credit  
9:00 — 10:30

Suzanne Gripenstraw  MC 243

This semester we are using a new format for our workshop. *The Distance Between Us*, by Reyna Grande, has been widely read across campus. Join us for an hour long Book Group style discussion. Bring some discussion questions and your favorite quote from the book to share.

Strategic Initiatives:
1. Enhancing a Culture of Completion and Academic Achievement
2. Supporting Student, Faculty and Staff Success
4. Maximizing Resources to Support Student Learning
6. Enhancing a Culture of Inclusiveness
378.10  Modern Policing and Image

1.5 hrs Flex credit  
9:00 — 10:30

Jason Taylor  MC 244

It seems like everywhere we look on the media, police are portrayed as using excessive force, confrontational without provocation, and other negative images. Join Butte College Campus Police Officer Jason Taylor for a thoughtful look at modern policing and media.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
6. Enhancing a Culture of Inclusiveness

152.2  Agriculture and Natural Resources Tour #2

1.5 hrs Flex credit  
10:30 — 12pm

Bruce Hicks  EH 107

We will me at the Environmental Horticulture classroom EH 107, located below the LRC. Expect a short presentation covering the programs/majors within the Agriculture umbrella, followed by a tour of the greenhouses, wildlife refuge, heavy equipment, and farm. Weather permitting, you will be transported by our “people mover”, kind of like a hay wagon ride but without the hay. Weather permitting, most of the time will be spent outside.

Strategic Initiatives:
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5. Modeling Sustainability
6. Enhancing a Culture of Inclusiveness

161  Tips for Teaching 2nd Language Learners in Context Based Courses

1.5 hrs Flex credit  
10:30 — 12:00 PM

Tina Day  MC 243

This workshop will give you tips you can use in your content area course to support second language learners. You will leave with ideas and materials you can use right away!

Strategic Initiatives:
1. Enhancing a Culture of Completion and Academic Achievement
2. Supporting Student, Faculty and Staff Success
6. Enhancing a Culture of Inclusiveness

229  Excellent Resources (ALL FREE!) to Connect Students to their Careers

1.5 hrs Flex credit  
10:30 — 12:00 pm

Ruth Ann Hansen  MC 248

Do you already incorporate career information into your course? If not, do you want to? Either way, this workshop will introduce you to a variety of excellent resources made available at no cost through a Chancellor’s Office grant and Professional Associations in each of the 15 career pathways. Learn about the mobile app for student activities, helpful resources for Veterans and more!

Strategic Initiatives:
1. Enhancing a Culture of Completion and Academic Achievement
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4. Maximizing Resources to Support Student Learning
SharePoint (MyBC) – The Tool You Never Knew You Had

451  

1.5 hrs Flex credit  
10:30 — 12:00 PM

Matt Cervantes  LB 216

Despite having been available at Butte College for the past 5 years, SharePoint (MyBC) remains a mystery to many on campus. With its many features and capabilities, SharePoint is a powerful collaboration tool with great potential. Join Matt Cervantes for an introductory session discussing many of the basics of SharePoint and how you can start to quickly leverage this great tool.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
3. Using Data-Informed Processes for Continuous Improvement
4. Maximizing Resources to Support Student Learning

Katana: The Samurai Sword

154  

1.5 hrs Flex credit  
12:00 PM — 1:30 pm

Michael Panunto  MC 244

The sword has been a feature of soldierly life for millennia. Swords crafted for samurai during the Kamakura and Muromachi periods (1192 – 1573 A.D.) are known for their exquisite workmanship, durability, and fatally sharp edge. They are so finely made that they are, at once, a weapon and a work of art. Indeed, surviving swords from this era easily fetch over one hundred thousand dollars at auction, and the Japanese government in the twentieth century recognized eight swords smiths who use ancient techniques as national Living Treasures, a rare honor. This workshop examines the metallurgy of steel and the particular sword-making process employed by Japanese artisans to create such fine and durable weapons. The workshop is open to anyone who wants to learn some basic material science and who enjoys thinking about the confluence of art and science.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
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6. Enhancing a Culture of Inclusiveness

Planning and Data Resource Changes

387  

1.5 hrs Flex credit  
12:00 pm — 1:30pm

Les Jauron  MC 247

Over the past year the college has updated the data and planning resources it provides to the campus. These include refinements to the program data templates, the results of the Community College Survey of Student Engagement (CCSSE), changes to the Learning Outcomes and Program Review web pages, and resources to help focus Student Equity planning, and close the loop on unit planning. Participants in this session will become familiar with these updated resources and be able to provide feedback to help guide future resource development.

Strategic Initiatives:
1. Enhancing a Culture of Completion and Academic Achievement
2. Supporting Student, Faculty and Staff Success
3. Using Data-Informed Processes for Continuous Improvement
DSPS Boot Camp

1.5 hrs Flex credit  1:30pm — 3:00pm
Bambi Mayfield, Jaimie Dillard  SAS 237, Access Center Lab

What every Faculty member should know when dealing with DSPS Accommodations. Don’t miss this informative discussion about working with students with disabilities in your classroom and get a chance to test out some of the wonderful Assistive Technologies available on our campus.

Strategic Initiatives:
1. Enhancing a Culture of Completion and Academic Achievement
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Budget Hot Topics: Facts and Fiction

1.5 hrs Flex credit  1:30pm — 3pm
Andy Suleski  MC 243

Rumors are flying about the reserves, about the FON, about… well, a lot of things related to Butte’s fiscal situation and effects of recent legislation. How do you know what to believe? Chief Business Officer Andy Suleski has agreed to help unmask the mysteries of the budget and share info on hot topics and FAQs.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
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6th Annual Blackboard Community Exchange

5.5 hrs Flex credit  8:30 — 2pm
TMI Staff  Main Campus - AHPS North

Please join your faculty colleagues for TMI’s 6th Annual Blackboard Community Exchange, a half day “mini-conference” for all faculty. Whether you’re a new or an advanced user, or new to Butte College, we guarantee you will find an array of innovative ideas to help you improve your use of the Blackboard Learning Management System. As always, new and updated features will be presented and demonstrated. A catered lunch will be served. Attendees will earn up to 5.5 hours of flex time…and loads of new ideas!

Registration is required to attend: www.butte.edu/tmi/events

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
4. Maximizing Resources to Support Student Learning
5. Modeling Sustainability
Tuesday, January 20

751 Coffee’s On Us

1 hrs Flex credit 8:00 — 9
Shirleigh Brannon, Jack Lemley, Bambi Mayfield, Magian Smith  CFE

Join the Professional Development Leadership Team in the Center for Excellence for a cup of coffee before you start the day!

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
6. Enhancing a Culture of Inclusiveness

1000.5 Great Teacher’s Reunion/Breakfast

1 hrs Flex credit 8 — 9:00
Lisa Gunn, Tony Wren, Shaaron Vogel, Jason Trento, Jim Lauer, Tip Wilmarth MC 243

All past attendees of Great Teachers! Now is the time to come back together and continue sharing those great ideas on teaching and to continue to build community and network. Remember how we say it like camp and we never get a chance to reconnect and check in?? Well here is your chance to reconnect.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
6. Enhancing a Culture of Inclusiveness

365 What’s New in the Bookstore?

1 hrs Flex credit 8:30 — 9:30
Jack Lemley, Lori Wangberg  CFE

Find out about the new competitive pricing structure, the rental program, and the electronics products we now carry! Come talk with the Textbook Manager and discuss textbook ordering philosophy and get a brief overview of the faculty adoptions website ordering module used to submit textbook requisitions.

Strategic Initiatives:
3. Using Data-Informed Processes for Continuous Improvement
4. Maximizing Resources to Support Student Learning
950 Academic Senate Forum

2.5 hrs Flex credit
9:00 — 11:30
Stacey Bartlett AHPS 118 A&B

The Senate will keep you informed about critical academic and professional issues. Emeritus Faculty will be honored. Plan to attend!

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
3. Using Data-Informed Processes for Continuous Improvement
4. Maximizing Resources to Support Student Learning
6. Enhancing a Culture of Inclusiveness

951 BCEA Union Luncheon and Update

2 hrs Flex credit
11:30 — 1:30 PM
Mario Vela, Shaaron Vogel, Jeff Jordan, Randy Maday, Jan McKissick, John Soldate, Ken Speed

It is time again for those wonderful lunch conversations about what is happening at the state and locally. We will get an update from our negotiations team and discuss any hot topics impacting faculty.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
3. Using Data-Informed Processes for Continuous Improvement
6. Enhancing a Culture of Inclusiveness

952 Department Meetings

3 hrs Flex credit
2:00pm — 5:00pm

Department Chairs

Chairs and coordinators will announce locations.

308 Chemical Hygiene Basics

3 hrs Flex credit
6:00 PM — 9:00PM
Tony Wren PS 131

This introductory course is required for all who use chemicals in instructional laboratory settings (science instructors and support personnel). If you have not attended a Butte College Chemical Hygiene Basics course before, and work in an instructional laboratory, this class is for you.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
Take a Tour and Identify Campus Resources **CANCELLED**

1.75 hrs Flex credit 8:00 — 9:45

Peggy McCormack  Meet in CFE

Butte College has amazing resources to help both you and your students. Learn what and who is where. You’ll learn where to get a free TB test, where a student can get a tutor, how to put books on reserve, and where to acquire book loans, résumé training and transfer information. Join Peggy McCormack for a campus tour to address your questions—and those your students are likely to have!

Strategic Initiatives:
- Supporting Student, Faculty, and Staff Success
- Modeling Sustainability
- Enhancing a Culture of Inclusiveness

Coffee and Mingle Time

0 hrs Flex credit 9 — 10

Campus Center

This is optional but provides time for colleagues to mix and mingle.

President’s Address & All Campus Session - “What to Expect During the Accreditation Site Visit”.

1.5 hrs Flex credit 10 — 11:30

Dr. Kimberly Perry  Campus Center

Mandatory for Full-Time Faculty. Associate faculty, managers, and classified staff are strongly encouraged to attend.

Strategic Initiatives:
- 4. Maximizing Resources to Support Student Learning

Campus Lunch

0 hrs Flex credit 11:35 — 12:25

AHPS, LRC, ARTS

Lunch (Three locations – LRC – First Floor, AHPS – First Floor, and Arts – First Floor): Managers and classified staff are invited. Go to whichever location you want.

SLO Session & Breakouts

1.5 hrs Flex credit 12:30PM — 2:00PM

Christie Trolinger  ARTS 160

The SLO Activity is mandatory for full-time faculty and associate faculty are invited to attend.
Part Time Faculty Association (PFA) Union Meeting

1.5 hrs Flex credit 12:30pm — 2:00pm

Stacey Burks  CFE

Join Associate Faculty Association President and get an update on all the PFA issues as well as the work being done through the Senate, the Participatory Governance Committee and Professional Development.

Strategic Initiatives:
4. Maximizing Resources to Support Student Learning

Department Meetings

2 hrs Flex credit 2:00pm — 4:00pm

Department Chairs

These locations will be posted at Campus Center and CFE as well as at other locations around the campus. These meetings are mandatory for full-time faculty and not eligible for Flex. Associate Faculty may earn Flex up to their contract.

Strategic Initiatives:
1. Enhancing a Culture of Completion and Academic Achievement
2. Supporting Student, Faculty and Staff Success
3. Using Data-Informed Processes for Continuous Improvement
6. Enhancing a Culture of Inclusiveness

Science Requires Great Intuitions

1.5 hrs Flex credit 9:00 — 10:30

Ric Machuga  MC 243

Albert Einstein famously said: “The supreme task of the physicist is to arrive at those universal elementary laws from which the cosmos can be built up by pure deduction. There is no logical path to these laws; only intuition, resting on sympathetic understanding of experience, can reach them. . . . [So] there is no logical bridge between phenomena and their theoretical principles.” Come find out what Einstein meant and why it is true. The implications for how the sciences are understood and taught are profound. You will also learn how this workshop can be quickly and effectively created as an online workshop.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
6. Enhancing a Culture of Inclusiveness
388.10  Equal Employment Opportunity (EEO) Representative Training

3 hrs Flex credit  
9 — 12pm

Nena Anguiano, Kelly Barron, David Danielson  
LRC 144

Do you want to ensure the integrity of hiring processes at Butte and to reinforce the District’s commitment to hire and retain diverse faculty and staff? Then you want to volunteer as an Equal Opportunity Representative on hiring committees. This training focuses on discussion, interaction, and analysis. No slides, no jargon, and we don’t do a lot of talking. You will be doing the talking instead and the three hours will be action-packed. Come prepared to get involved and to think clearly about challenging issues. [Note: this is also the training that is required to renew your EEO rep qualifications every two years.]  Please RSVP to Jane Alt: altja@butte.edu

Strategic Initiatives:
4. Maximizing Resources to Support Student Learning
6. Enhancing a Culture of Inclusiveness

452  Software Tools to Organize Your Digital Life

1.5 hrs Flex credit  
9:00 — 10:30

Michael Lodewyk  
LB 216

Is your e-mail inbox overflowing? Tired of juggling files between computers with a flash drive? Struggling to keep track of user names and passwords? There are free software tools that can eliminate these challenges and help you stay organized, increase productivity, reduce paperwork clutter, simplify collaboration, and let you focus on what’s really important in your career and life. The use of applications including Evernote, Dropbox, Lastpass, and others (along with their alternatives) will be discussed and demonstrated with an emphasis on how their features can be utilized by faculty, staff, and administrators in an academic setting.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
4. Maximizing Resources to Support Student Learning
5. Modeling Sustainability

453  How to Setup Your Faculty Profile

1.5 hrs Flex credit  
10:30 — 12:00pm

Dan Barnett  
LB 216

When students search for classes online, the name of the instructor is linked to the Faculty Profile page, which is automatically generated. It contains the instructor’s email address and current teaching assignments. But did you know that could edit four hidden fields to tell your students about your teaching style, your classes, what technology you use, and more? In this hands-on workshop you’ll enhance your Faculty Profile to provide students with an alternative to RateMyProfessor!

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
3. Using Data-Informed Processes for Continuous Improvement
4. Maximizing Resources to Support Student Learning
Google Drive

1.5 hrs Flex credit 10:30 — 12pm
Michael Nevens  MC 244

Using Google Drive and Google Docs for teachers. Learn how to utilize the Google drive and its applications to replace all your "office" files. Store everything in your personal cloud and integrate files into blackboard for your classes. Learn how to revise your syllabi, assignments and instructions in such a way that they automatically modify themselves across all platforms and eliminate your dependency on files, flash drives and computer hard drives. One of the greatest tools for teachers that has become available in years. We will also discuss how to do the very same thing with the Windows Live and Yahoo platforms instead of Google if you prefer.

Strategic Initiatives:
3. Using Data-Informed Processes for Continuous Improvement
4. Maximizing Resources to Support Student Learning
5. Modeling Sustainability

Club Advisor’s Luncheon

1.5 hrs Flex credit 11 — 12:30pm
Yvette Zuniga  SS-F

Join advisors from all the clubs to network and get important club updates. This meeting is strongly recommended for all club advisors.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success

Ebola: History, Lifecycle, Disease and Prevention

1 hrs Flex credit 11 — 12:00PM
Michael Matiasek  MC 247

The Ebola virus has been all over the news the past year. What is it? Where did it come from? How does it work? What disease does it cause? How can the outbreak be stopped? These are just some of the questions that will be answered during this workshop on the Ebola outbreak.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
6. Enhancing a Culture of Inclusiveness

Shots Fired On Campus

1.5 hrs Flex credit 12:00 — 1:30pm
Casey Carlson, Butte College Chief of Police  MC 243

How should you react during a critical incident? What actions can you take to ensure your survival and the survival of those around you? We will teach these skills through video and discussion. We will also cover existing emergency procedures such as lockdown and evacuation. It will end with an open question and answer session with members of your Police Department.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
Preparing to Serve as EEO Rep in Spring 2015

1.5 hrs Flex credit  12pm — 1:30pm

Nena Anguiano, Kelly Barron, David Danielson  LRC 142

If you know you are going to serve as an Equal Opportunity Representative on a hiring committee this spring, please join us for lunch, discussion, and support group rolled into one. Often EEO reps have questions about how to proceed shortly before hiring committees launch, and we’re here to help – and to offer our thanks. Please RSVP and register for the lunch by contacting Jane Alt at 879-4077 or altja@butte.edu. [Note: this is NOT the training that is required to become an EEO Rep or to renew your qualifications every two years. That’s the three hour training this same day 9 am-noon. If you need to attend the training and are also going to serve on a committee this spring, join us for both and the lunch in between.]

Strategic Initiatives:
1. Enhancing a Culture of Completion and Academic Achievement
2. Supporting Student, Faculty and Staff Success
6. Enhancing a Culture of Inclusiveness

Google Hangouts

1.5 hrs Flex credit  12:00pm — 1:30pm

Shannan Troxell  LB 216

Do you ever wonder if there is a way for you and your colleagues, family, friends or your students to be able to meet for live discussions without driving all over Butte County (or the state, or the world…)? There is! It’s easy! It’s free! Join Shannan Troxel for a hands-on introduction to how Google Hangouts can allow you to “go the distance” – without leaving where you are.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
5. Modeling Sustainability
6. Enhancing a Culture of Inclusiveness

Contemplative and Creative Writing

1.5 hrs Flex credit  12:00pm — 1:30pm

Zu Vincent  MC 244

Discover the power of writing from your emotional core with novelist Zu Vincent. Learn how contemplative writing can enhance your health and well being, reduce stress and allow you to mindfully explore your deeper levels of creativity. This workshop offers a gentle approach to self-awareness through expressive writing in a non-judgmental atmosphere, and can provide an early taste of Butte’s spring Creative Writing Conference for students and faculty.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
6. Enhancing a Culture of Inclusiveness
**155.4  The Magic of Pilates**

1.5 hrs Flex credit  
1:30pm — 3:00pm  
Chiraporn (Dtim) Tatum  GYM 113

An invitation of an hour and 30 minutes to “The Magic of Pilates” – a form of body and mind workout created by Joseph Pilates over a century ago! In this unique opportunity, you will discover the key principles of Pilates that are extremely adaptable to people of all ages like magic or the golden key for you to discover power within you to live a quality and healthy life. You will also learn how this workshop can be quickly and effectively created as an online workshop.

*Strategic Initiatives:*  
2. Supporting Student, Faculty and Staff Success  
5. Modeling Sustainability

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**158  African Art: The Asante of West Africa - CANCELLED**

1.5 hrs Flex credit  
1:30PM — 3:00PM  
Alex Meier  ARTS 234

The Asante (Ashanti) produced a wide variety of art forms for both personal and political purposes. Artists utilized the lost-wax-casting process to create small, metaphorical golden objects, such as sword ornaments and soulwashers. Skilled Asante artists carved wood and wove cloth. The Batakari were worn into battle and contained amulets for protection. The Adinkra cloth was worn at funerals.

*Strategic Initiatives:*  
6. Enhancing a Culture of Inclusiveness

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**455  Office 365**

1.5 hrs Flex credit  
1:30pm — 3:00pm  
Andrea Mox, Trevor D’Arcy  LB 216

Office 365 offers a number of different technologies beyond email. Are you a Dropbox or Google Drive user? Did you know that with your campus Microsoft OneDrive account, you get 1 Terabyte of space? Did you know that we now have an instant messaging platform available to all called Lync? Now that all faculty, staff, and students are in this cloud together, what can we do with it? Come discover the various Office 365 Technologies, and see how they might be incorporated into your instruction or day to day technology activities.

*Strategic Initiatives:*  
2. Supporting Student, Faculty and Staff Success  
3. Using Data-Informed Processes for Continuous Improvement  
4. Maximizing Resources to Support Student Learning  
5. Modeling Sustainability
Diversity Committee Meeting

1.5 hrs Flex credit 2:00pm — 3:30pm
Shahroukh Mistry  MC 243

Individuals interested in fostering diversity on campus are invited to join the Diversity Committee meeting and hear an overview of their work on campus and plan for the upcoming Diversity Days. The Diversity Committee works to promote an inclusive community that embraces all aspects of diversity among students, faculty, and staff. To raise awareness toward this goal, the committee organizes events and participates in campus events; provides diversity workshops and trainings on campus; funds faculty, staff, and students to diversity workshops off campus; and makes recommendations to faculty, staff, and administration on diversity-related topics.

Strategic Initiatives:
1. Enhancing a Culture of Completion and Academic Achievement
2. Supporting Student, Faculty and Staff Success
3. Using Data-Informed Processes for Continuous Improvement
6. Enhancing a Culture of Inclusiveness

Along the Crest of the High Sierra - An Account of Backpacking the Sierra High Route

1 hrs Flex credit 3:00PM — 4:00PM
Michael Matiasek  MC 244

During the summer of 2014, Mike Matiasek and several others hiked a 200 mile cross-country route traversing the high sierra. The journey begins in the magnificent Kings Canyon National Park, where the route quickly climbs to 11,000 feet. It then remains between 10,000 to 12,000 feet, in the alpine zone above tree line, for three weeks until finishing at Twin Lakes, California near the northeastern border of the iconic Yosemite National park. During this presentation, you will see a photographic documentary of the route, and hear about the challenges and successes of this adventure. The presentation will also include the planning and logistics that were required to complete a backpacking trip of this magnitude. Mike will also attempt to address the question of Why is it important to spend time in wilderness?

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
6. Enhancing a Culture of Inclusiveness

ISW Facilitator's Planning Meeting

1.5 hrs Flex credit 3pm — 4:30pm
Donna Davis  MC 247

The ISW facilitators are meeting to discuss preparations and ideas for our next ISW offerings.

Strategic Initiatives:
1. Enhancing a Culture of Completion and Academic Achievement
2. Supporting Student, Faculty and Staff Success
6. Enhancing a Culture of Inclusiveness
Curriculum Committee Retreat

Thursday, January 22

1  hrs Flex credit  3:00PM — 4:00PM

Boyd Trolinger  SSG-102

The Curriculum Committee will meet and review the goals for the upcoming year.

Strategic Initiatives:
1. Enhancing a Culture of Completion and Academic Achievement
2. Supporting Student, Faculty and Staff Success
3. Using Data-Informed Processes for Continuous Improvement

Friday, January 23

8  Associate Faculty Orientation

3  hrs Flex credit  9 — 12pm

Gail Terhorst, Penny Lillie  MC 248

This session is developed primarily for new associate faculty. All associate faculty are welcome and can benefit from the workshop. Don’t miss a wonderful opportunity to gain critical information that can decrease new instructor stress! Your faculty colleagues will answer questions about your first semester at Butte College and provide information about record keeping, rosters, grades, and so on.

Strategic Initiatives:
2. Supporting Student, Faculty and Staff Success
6. Enhancing a Culture of Inclusiveness

160  GELOs: Assessments Dialogue

1.5  hrs Flex credit  9:00 — 10:30

GE Assessment Committee  MC 244

Please join the General Education Assessment Committee for a dialogue on the status of GELOs assessment. The session will begin with an overview of the GELOs assessment process, to be followed by breakout group discussions focused on recent assessment activities in specific GE Areas. The workshop will conclude with a focus group style conversation to form overall conclusions about student achievement of GELOs, and to gather feedback on ways to increase student success and to improve the quality of assessments.

Strategic Initiatives:
1. Enhancing a Culture of Completion and Academic Achievement
2. Supporting Student, Faculty and Staff Success
3. Using Data-Informed Processes for Continuous Improvement
4. Maximizing Resources to Support Student Learning
**327  Retirement Math**  
1.5 hrs Flex credit  
10:30 — 12:00pm  
Trish Cabral  MC 243

The mathematics of retirement: how to maximize your CalSTRS retirement benefit, ways to maximize additional savings for retirement, why your CalSTRS benefit may not keep up with inflation. Examples will be given and pros and cons of various strategies discussed.

Strategic Initiatives:
1. Supporting Student, Faculty and Staff Success
2. Using Data-Informed Processes for Continuous Improvement

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**389  All Will Be Revealed!!!**  
1.5 hrs Flex credit  
10:30 — 12:00pm  
Les Jauron  MC 247

At this session participants will learn about Butte College planning and data resources and engage in dialogue about the future direction of the college. New resources include the results of the latest round of unit planning, the recently approved college plans (Educational, Facilities, Technology, Outcomes Assessment, Student Success and Support Program, Student Equity), Community College Survey of Student Engagement results, and the new program review and Learning Outcomes Assessment web pages. The dialogue will help to inform the implementation of the new plans to include the processes for allocating resources to implement plan objectives.

Strategic Initiatives:
1. Enhancing a Culture of Completion and Academic Achievement
2. Supporting Student, Faculty and Staff Success
3. Using Data-Informed Processes for Continuous Improvement

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**655.2  Commedia dell’arte - CANCELLED**  
1.5 hrs Flex credit  
10:30 — 12:00pm  
Shirleigh Brannon  MC 244

Commedia dell’arte, or “Art Comedy” originally developed in Italy in the 15th century, but the concepts, characters, and essential stories remain popular today. In this interactive workshop, you will learn about stock characters, scenarios, and lazzi. Participants also have an opportunity to choose a character, make a mask (or maybe a sock puppet) for that character, and develop one of the lazzi. No prior acting or performing experience required, just an interest in learning about this fascinating part of theater history -- and a willingness to make a mask or sock puppet. You may also never look at sitcoms the same way again….

Strategic Initiatives:
1. Supporting Student, Faculty and Staff Success
2. Enhancing a Culture of Inclusiveness
Facility Flex Calendar Basics
Spring 2015

The January 2015 Flex Workshops “Calendar at a Glance” was made available to all employees electronically in December 2014. The Flex Booklet, which includes workshop descriptions and professional development program information, in addition to distributed hardcopies, is available on-line in two locations.

- Butte College Home page
  Departments/Programs/Services
  Professional Development
- MyBC
  Groups and Committees
  Professional Development – Faculty

The purpose of the college’s Flexible Calendar
The Community College’s Flexible Calendar Program allows a college to use up to 15 classroom days (out of the mandated 175) for faculty participation in developmental activities related to “staff, student and instructional improvement” (Title 5, section 55720). The Flexible Calendar Program is a component of the college’s overall Professional Development overall program for faculty and staff.

Butte’s 12 Flex Days
Butte College has currently agreed to take twelve days (72 hours) of the state-mandated 175 instructional days, as Flexible Calendar Days. Six (6) in fall and six (6) in the spring. The state average for flexible calendar days is six. Butte College:

- 163 instructional days + 12 days flex = 175 Days.
- 6 hours = 1 Flex day - Determined by the Board
- 12 X 6 = 72 hour Flex Obligation

Institute Days (2) and Flex days (12)
Two days, Institute Day Fall & Spring, bring the total to the 177 day Butte College faculty contract. Full-time faculty have a contractual obligation to attend Institute Day.

Flex Calendar Record Keeping
Sign-in on Flex Workshop Attendance Forms:
The college is required to accurately track and account for those flex hours for which we are paid in lieu of instructional time.

Full-time Faculty: Full-time faculty’s hours are tracked and recorded by the Professional Development Office. Seventy-two hours (72) for the academic year. Your name and signature on the workshop attendance sheets verifies your participation.

A summary of individual full-time faculty Flex hours has been viewable via MyBC since January 2014. Pro Dev will send periodic requests for updates.

At the end of the academic year, a report of all full-time faculty flex hours is submitted to the Vice President for Learning and Economic Development.

Associate Faculty: Associate faculty’s flex opportunity/obligation is determined by each semester’s instructional contract. The Mandatory Meeting and Flex Payment Forms, accessible on line, http://www.butte.edu/prodev/forms/ are used to report your flex activities. This form is signed off by your department chair/coordinator and routed to payroll for flex payment. Remember, you can only be paid for the number of flex hours indicated on your contract. It is allowable to complete fall 2014 flex hours during the spring semester 2015 if you are contracted for that semester as well. However, it is not allowable to carry over flex hours between academic years.

Professional Development
Flex Opportunities
To fulfill the flex obligation, faculty may use a combination of activities such as:

- August/January Flex Week Workshops
- Semester Flex Workshop
- Partnerships
- Travel & Conference
- Learning Group Activities
- Department Planned Projects and Activities
- Individual Activity Contracts.
- Academic Course Work
- Other workshops as planned by the Flex Committee.

Forms, applications and additional information for these programs are available on-line at the Professional Development web site. http://www.butte.edu/prodev/Forms and applications.

August/January Flex Workshops Pre-approved
Flex credit activities described in the January 2015 Flex Booklet all have assigned flex numbers. These workshops have all been reviewed by the Faculty Flex Committee to ensure compliance with the Title 5 Flex Calendar Program Guidelines. The Professional Development Office will keep records of attendance at these flex workshops.
Individual Activity Contracts (IAC)

Pre-approval required:
- Full-time Faculty – Deans & Directors
  Up to 50% of Flex Obligation
- Associate Faculty – Chairs & Coordinators
  Up to 75% of Flex Opportunity

Flexibility and choice in determining what is best for your own professional development and growth is supported and encouraged. Faculty may choose to do individual projects for a portion of the overall flex obligation. However, Title 5 language and Butte College Policy do not allow an IAC’s to fulfill 100% of your flex obligation. For full-time faculty, up to 50% of your obligation may be in the form of IACs. (Deans & Directors may make exceptions up to 75%).

For associate faculty, up to 75% of the flex opportunity is allowable in the form of an IAC.

Completed IACs are to be submitted to the Professional Development Office (CFE) within 10 days of completion.

Guidelines are included on the Individual Activity Contract (IAC) form. If you are not sure your project qualifies under the guidelines, full-time faculty - ask your dean/director; associate faculty – ask your chair/coordinator or call the Professional Development coordinator before you begin your IAC.

The Partnership Program

Partnerships offer faculty the opportunity to share ideas on classroom teaching, to improve skills, enhance knowledge, explore issues, and increase collegiality.

Faculty may participate in any number of partnerships per academic year, but not with the same individual. The partnership program allows faculty to receive from a minimum of three up to ten hours flex credit per partnership, limit of 50% of the obligation.

Associate faculty have an opportunity once each semester to earn a stipend for a partnership. First priority is given to associate faculty who have not received a partnership stipend within the last year.

Step One - Form the Partnership

“Forming the Partnership” establishes the partnership for each person. Each partner needs to complete this form. Deliver to the Professional Development office at the beginning of the partnership.

Step Two - Track the Partnership

“Tracking the Partnership”, keeps an ongoing record of the meeting dates, time spent, and the content and value of the discussions. Each partner needs to complete and sign this form. Deliver this completed and signed form to the Professional Development office at the end of the partnership.

Learning Group Program

Four to twelve faculty (full and/or associate) may form a learning group. Learning groups offer faculty the opportunity to collaboratively pursue an activity that leads to the improvement of the institution. The activity should lead to one or more of the following: 1) staff improvement 2) student improvement and/or 3) instructional improvement.

- Faculty may participate in two learning groups per academic year.
- Faculty participants determine the number of flex hours required for the group’s activity. (Up to 54 hours per year total whether one or two learning groups). These hours will be earned through reading, group discussion, and other activities the group may determine are worthwhile.
- Pre-approval required by the Faculty Professional Development Coordinator.

Step 1: Form the Learning Group

This step names the group members and establishes the texts or materials needed for the group’s activities. Initially, a Members and Project Plan Form (check Pro Dev web site for forms) must be completed and submitted to the Professional Development Faculty Coordinator for approval. At the completion of the group’s activities, each member must fill out an individual participation form.

Step 2: Track the Learning Group

The second step tracks the learning group throughout its duration. This step provides an accounting to the Chancellor’s Office for flex hours. Those hours will be awarded at the close of the group’s activities.

- The learning groups are expected to meet together at the same time to fulfill the requirements of the program.
- The number and duration of the discussion sessions will be set by the group.
- A record of these meetings must be kept by each group member.
- Each group member will submit the “Tracking the Learning Group Form” to Professional Development at the conclusion of the group.
**Flex FAQs**

**Is Institute Day mandatory?**
Institute Day, beginning at 10:00 a.m. is mandated by the District for full-time teaching faculty. **Institute Day participation does not count toward the 72 hour flex obligation for full-time faculty.** Associate faculty are invited and encouraged to attend the President’s Address and the Institute Day Presentation held in the Campus Center. Associate faculty will receive flex credit for their attendance.

**What is my Professional development obligation?**
The full-time faculty obligation is 72 hours for this academic year, July 1 to June 30. If you are teaching an overload class, you will have an additional Flex opportunity. Associate faculty Flex hours are based on load and determined by the Office for Student Learning and Economic Development.

**What if I have reassigned time?**
Flex hour requirements are reduced for full-time teaching faculty who have reassigned time outside of the classroom. For example: a coordinator with 25% reassigned time is responsible for 75% of the Flex hours (54 hours of Flex); a chair with 50% reassigned time would need to complete 36 Flex hours.

**When can I fulfill my Flex Calendar obligation?**
The Flex calendar year runs from July 1 through June 30. You may not participate (count hours for flex) at times you are scheduled to teach or hold office hours. Other than those two restrictions, you may participate in Flex activities, workshops, and individual activity contracts at any time during the day or evening. **The deadline for reporting Flex for 2014/15 is July 10, 2015.**

**Are Flex Calendar hours required of all employees?**
Classified employees, non-classroom faculty members, and members of the management unit have no Flex Calendar requirements. However, all are welcomed and encouraged to attend workshops.

**How do I learn about activities for Flex?**
The schedule of workshops “Calendar at a Glance” will be provided in hard copy to all employees. In an effort to be sustainable, the Flex Booklet with workshops descriptions and Professional Development program information, will be available on-line at two web sites
- MyBC at the Professional Development - Faculty site under Groups & Committees
- Butte College Home page
  Professional Development - under the drop down menu for Departments/Programs/Services

**Where can I find my Flex Obligation?**
Fulltime faculty can view their flex obligation and overload opportunity via MyBC, under “Faculty Information – Flex Workshop Summary”. Associate Faculty Flex Opportunity is listed on your contract.

**What if I plan to do an activity that’s not scheduled? Can I create my own project?**
If you are planning to do an individual activity, details for this contract—which require pre-approval—are clarified in this Flex Calendar Basic document.

**Who can offer workshop?**
Professional Development welcomes new ideas for workshops and encourages faculty and staff to share their expertise. Contact Shirleigh Brannon, the Faculty Professional Development Coordinator at 895-2543 or email brannonsh@butte.edu.

**Can Flex hours carry over from one academic year to the next?**
No. Neither full or associate faculty may carry over flex hours from one academic year to the next. Associate faculty may carry over flex hours from fall to spring as well as apply spring hours back to the fall if needed.

**Are department meetings eligible for Flex credit?**
Full-time faculty are required to participate in day-to-day management of their department.
- Regularly scheduled department meetings, usually monthly, are not appropriate for Flex credit.
- Extra meetings involving training for SLO’s; Program Review; Curriculum Review; guest speakers may count for flex. Please work with the department chair for the department flex #.

**Besides Institute Days, which scheduled Flex activities are required for full-time faculty?**
Department meetings, the Academic Senate forum, held on the last Tuesday before the beginning of instruction, are considered required for full-time faculty. Some departments schedule their meetings at other times.

**How are all these decisions made?**
California Code of Regulations Title 5, specifies criteria to participate in the Flexible Calendar Program. Actual number of flex days and the specific days are negotiated by the BCEA and the Board of Trustees. Faculty policies for Professional Development have been recommended by the Faculty Flex Committee and approved by the Academic Senate and supported by the administration.

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**Do You Have Ideas?**
Contact Shirleigh Brannon at the Professional Development office with your suggestions and ideas for Fall 2015 workshops. Shirleigh can be reached at the Professional Development office or E-mail her at brannonsh@butte.edu. Phone is 530-895-2543
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<tr>
<td>AHPS Allied Health Public Services</td>
<td>ARTS ARTS Building 8am - 12:30</td>
<td># 376.1 BEEP II (Butte Employee Education Program) (CFE)</td>
<td>#162 Certified Nurse Aide (CNA) Instructors: Changing of the Guard (MC 246)</td>
<td>#276 6th Annual Blackboard Community Exchange (Main Campus - AHPS North) Registration is Required: <a href="http://www.butte.edu/tmi/events">www.butte.edu/tmi/events</a></td>
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<td>CAS Center for Academic Success</td>
<td>LB 206 Located in the Library</td>
<td>8:30 - 10:30</td>
<td>#551 Bird Walk (Meet in CFE)</td>
<td>8:30 - 2pm</td>
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<tr>
<td>LB 216 Located in the CFE</td>
<td>LB 216 Located in the CFE</td>
<td>9:00 - 10:30</td>
<td>#865 GeoGebra Training - Hiring Committee Screening Applications (LB 216)</td>
<td>#376.1 BEEP III (Butte Employee Education Program) (CFE)</td>
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<tr>
<td>LRC Learning Resource Center</td>
<td>MC Media Center</td>
<td>9:00 - 9:30</td>
<td>#655.1 Collaboration Kickstart &amp; &quot;Jam Session&quot; Bring Your Own Hobby! (MC 243)</td>
<td>#165.1 Book Group Discussion (MC 243)</td>
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<td>MC Media Center</td>
<td>SSF/GB Swing Space F/G</td>
<td>9:30 - 10:15</td>
<td>#25 Chairs &amp; Coordinators mtg. (MC 244)</td>
<td>#378.1 Modern Policing and Image (MC 244)</td>
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<tr>
<td>Butte College Core Values: Students First Excellence Respect Diversity in Community Communication Accountability Sustainability</td>
<td>#276 6th Annual Blackboard Community Exchange (Main Campus - AHPS North) Registration is Required: <a href="http://www.butte.edu/tmi/events">www.butte.edu/tmi/events</a></td>
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<td>District Holiday</td>
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<td>Super Tuesday</td>
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<td>INSTITUTE DAY</td>
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<td>8 - 9</td>
<td>#751 Coffee's On Us (CFE)</td>
<td>8:30 - 10:00</td>
<td>#552 Software Tools to Organize Your Digital Life (LB 216)</td>
<td>#160 ELOs: Assessment Dialogue (MC 241)</td>
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<td>8 - 9</td>
<td>#1000.5 Great Teacher’s Reunion / Breakfast (MC 243)</td>
<td>9:00 - 9:30</td>
<td>#388.1 Equal Employment Opportunity (EEO) Representative Training (LRC 144) RSVP to Jane Alt: <a href="mailto:altja@butte.edu">altja@butte.edu</a></td>
<td>#1 Associate Faculty Orientation (MC 248)</td>
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<td>8:30 - 9:30</td>
<td>#365 What's New in the Bookstore? (CFE)</td>
<td>9:30 - 10:15</td>
<td>#12.1 President’s Address and All Campus Session - &quot;What to Expect during the Accreditation Site Visit&quot; (Campus Center)</td>
<td>#327 Retirement Math (MC 243)</td>
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<td>9 - 11:30</td>
<td>#950 Academic Senate Forum (AHPS 118 A&amp;B)</td>
<td>10:00 - 11:30</td>
<td>Coffee and Mingle Time (Campus Center)</td>
<td>#387 Planing &amp; Data Resource Changes (MC 247)</td>
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<td>11:30 - 1:30</td>
<td>#951 Bacea Luncheon &amp; Update (AHPS 118 A&amp;B)</td>
<td>11:30 - 1:30</td>
<td>#12.2 SLO Session &amp; Breakouts (ARTS 160)</td>
<td>#389 All Will Be Revealed!!!! (MC 247)</td>
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<td>2 - 5</td>
<td>#952 Department Meetings (TBA)</td>
<td>11:30 - 1:30</td>
<td>#12.1 President’s Address and All Campus Session - &quot;What to Expect during the Accreditation Site Visit&quot; (Campus Center)</td>
<td>#655.2 Commenda dellarte (MC 244)</td>
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<td>6 - 9</td>
<td>#308 Chemical Hygiene Basics (PS 131)</td>
<td>12:30 - 1:30</td>
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<td>#229 Tips for Teaching 2nd Language Learners in Context Based Courses (MC 243)</td>
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<td>2014 - 2015 Full-time Faculty Flex Obligation 72 hours</td>
<td>Volunteers Needed on 1/26 &amp; 1/27 to assist with the ASK ME Project</td>
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<td>#388.2 Preparing to Serve as EEO Rep in Spring 2015 (LRC 142) RSVP to Jane Alt: <a href="mailto:altja@butte.edu">altja@butte.edu</a></td>
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<tr>
<td>2015 - 2016 Instructional Load</td>
<td>In an effort to be sustainable, the Flex Booklet with workshop descriptions is available on our websites:</td>
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<td>#378.2 Shots Fired on Campus (MC 243)</td>
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<td>From Butte College Home page</td>
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<td>#18 Part Time Faculty Association (PFA) Union Meeting (CFE)</td>
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<td>From MyBC</td>
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<td>#450 Google Hangouts (LB 216)</td>
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<td>Departments/Programs/Services</td>
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<td>#671 Contemplative and Creative Writing (MC 244)</td>
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<td>Professional Development</td>
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<td>#154.4 The Magic of Pilates (GYM 113)</td>
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<td>Under Groups and Committees</td>
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<td>#455 Office 365 (LB 216)</td>
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<td>Professional Development – Faculty</td>
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<td>#154.5 African Art, The Aesthetics of Western Africa (ARTS 224) CANCELLED</td>
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<td>#654 Diversity Committee Meeting (MC 243)</td>
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<td>#159 Along the Crest of the High Sierra - an Account of Backpacking the Sierra High Route (MC 244)</td>
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<td>#953.1 Curriculum Committee Retreat (SSG-102)</td>
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<td>#605.5 ISW Facilitators Planning Mtg (MC 247)</td>
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<td>#605.5 ISW Facilitators Planning Mtg (MC 247) CANCELLED</td>
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Butte College Diversity Days March 30 - April 3, 2015

Instructional Skills Workshop (ISW) January 5 - 8, 2015 Pre-registration Required

Classified Flex Week March 16 - 20, 2015

Butte College Professional Development Located inside the CFE (LB-210) [www.butte.edu/prodev](http://www.butte.edu/prodev)

Office: 530-895-2543 E-FAX: 530-898-2279

Revised 1-21-15