Workshops Begin in Early January
Professional Development welcomes you back for the Spring 2012 semester. This Flex booklet provides information regarding the January workshops, upcoming semester events and information about various professional development programs. We encourage you to explore the numerous offerings and take advantage of this opportunity.

• The official calendar start of Faculty Flex Week is **Thursday, January 12.** The activities shown in this booklet are opportunities for Flex credit, with the exception of Institute Day Activities which is required for full-time faculty.
• Activities presented during the five Flex days, January 12-20, provide opportunities for full-time and associate faculty to gather Flex credit hours to fulfill their Flex obligation. All college employees are invited to attend and participate.

The Professional Development Program is located in the Center for Excellence (Library 210). The Program’s assistant, Magian Smith, can be reached at (530) 895-2854. Carol Stanley-Hall, Physical Education faculty member, is serving as Faculty Professional Development Coordinator. Ruth Ann Hansen is the Classified Professional Development Coordinator and Jack Lemley the Management/Supervisory/Confidential (MSC) Coordinator. David Danielson provides the administrative leadership.

Year-round Activities
Year-round activities provide professional development and personal growth opportunities for Butte College employees. Although some workshops are designed for specific audiences, most workshops are open to all college employees.

Appreciating Expertise, Creativity & Effort
Many members of the Butte College community will make presentations this January. Their expertise, creativity, and effort are rewarded by your participation in their workshops. Please plan to attend and to earn your Flex hours. By participating in the January Flex Days, you say “thank you” to our volunteers. Their continued willingness to share with us is vital for the continuation of Professional Development.

Professional Development Forms & Applications available at our website:
  Butte College Home page
  Departments/Programs/Services  
  Professional Development  
  Also accessible from MyBC
  Groups and Committees  
  Professional Development – Faculty

The goal of the website is to be sustainable in our effort to provide information and share opportunities.

Updates and revisions to the January workshops will be reflected in **RED** in the January 2012 Flex Booklet posted on the sites above.

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Campus Location Key
AS/ICC Assoc Students, 1st Floor Campus Ctr.
AHPS Allied Health Public Services
ARTS Arts Building
CAS Center for Academic Success
CFE Center for Excellence (LB 210)
CHC Chico Center
GYM Gymnasium
LB Library
LRC Learning Resource Center
MC Media Center
SSA Swing Space A
TTC Technology Training Center (LB 216) in
the Center for Excellence.

Butte-Glenn Community College District
Mission Statement
Butte College provides quality education, services, and
workforce training to students who aspire to become
productive members of a diverse, sustainable, and
global society. We prepare our students for life-long
learning through the mastery of basic skills, the
achievement of degrees and certificates, and the
pursuit of career and transfer pathways.

MSC Professional Development Activities
Knowledge sharing, job skills enhancement,
community building.
Participatory Governance...Planning, Budgeting and
Assessment...Risk Management...Latest Technology
Trends...and more!
Presented at the monthly Managers Meetings
as well as other events/locations
Pre-Flex Activities
Monday, January 9

Instructional Skills Workshop (ISW)
# 650 Jan 9 – 12, 24 hours
8am – 4pm Learning Resource Center (LRC)
Pre-Registration Required. Contact vogelsh@butte.edu

Offered also in May/June:
# 650.1 May 29th – June 1st, 24 hours. Location: LRC
Pre-Registration Required. Contact vogelsh@butte.edu

The ISW program is an intensive 4-day workshop conducted by faculty facilitators for faculty participants.

The ISW program includes the following:
- Focus is on a laboratory approach to the improvement of teaching and learning.
- During the workshop each participant prepares and conducts three 10-minute “mini-lessons.”
- Participants receive written, oral and video feedback from the other participants on the effectiveness of the mini-lesson.
- The “mini-lessons” are informative, unusual, fun and very interactive.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

Flex – Day 1
Thursday, January 12

Employee Orientation – Flex # 24
8am – 3pm Center for Excellence
The new full-time faculty hired in fall 2011 will be joining other Butte College employees for a Employee Orientation – Part I.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
4. Enhancing an Innovative, Flexible, Responsive and Accountable Culture

On Course (.5) – Flex # 150
8:30am – 4pm MC 243 LB 105
Carrie Roberson
Those interested in receiving the .5 unit offered for the On Course activity must attend from 8:30 – 4:00 p.m. The morning and afternoon workshops are available independently for flex as well.

On Course (Flex):
Burning Bright to Burning Out – Flex # 150.1
9am – 12pm MC 243 LB 105
Carrie Roberson
Both students and educators experience stress and burnout which affects our ability to function and meet goals. This workshop will focus on emotionally intelligent stress management after exploring symptoms, prevention and mindfulness in both our personal and professional lives.

Discover Your Strengths using Gallup’s StrengthsFinder – Flex # 376
9:30am – 11:30am, LB 206
Jo Anne Cripe
What are you truly GREAT at? How can you live into these strengths? Come engage in an interactive workshop that uses the Clifton StrengthsFinder to empower participants to identify their top 5 strengths. This tool - developed and validated by Gallup - is a powerful "positive psychology" approach to understanding and living into one's significant strengths. Demonstrated to be especially confirming and empowering for community college students, the "StrengthsQuest" approach is becoming a cornerstone for Butte College student success classes. RSVP to Magian Smith at smithma@butte.edu.
Limited to 20 people.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

Hazmat Spill Response Training – Flex # 329
11am – 12pm SSG-102
Phil Clark, Keenan & Associates.
This training is for staff and supervisors in Transportation, Auto Shop, Agriculture and Farm Services, and for anyone who is interested in attending. Training will outline the steps staff need to take in the event of an above ground storage tank leak and gasoline, waste oil, diesel and transmission fluid.

Classified Professional Development Activities Week
Coming to a classroom near you!
March 19th through March 23rd 2012
Spring workshops for Classified Employees
Watch District Announcements in January for topics, dates, times and locations!
Items covered will be spilled product identification, risk assessment, protective clothing, containment, clean up, reporting to authorities, disposal of materials. It will also review the Hazardous Materials Release Response Plan. Phil Clark with Keenan and Associates will be providing the training.

**Pizza Lunch $3.00** – Flex # 750  
12pm – 1pm, CCE Library 1st floor  
Take a break from the workshops and join your colleagues for lunch in the Center for Excellence. $3.00 to include pizza, salad and a drink.

**Discover Your Strengths using Gallup’s StrengthsFinder** – Flex # 377  
1pm – 3pm, LB 206  
Jo Anne Cripe  
What are you truly GREAT at? How can you live into these strengths? Come engage in an interactive workshop that uses the Clifton StrengthsFinder to empower participants to identify their top 5 strengths. This tool - developed and validated by Gallup - is a powerful "positive psychology" approach to understanding and living into one's significant strengths. Demonstrated to be especially confirming and empowering for community college students, the "StrengthsQuest" approach is becoming a cornerstone for Butte College student success classes.  
RSVP to Magian Smith at smithma@butte.edu. Limited to 20 people.

**Global Positioning System (GPS)** – Flex # 151  
1pm – 3pm, MC 244  
Michael Panunto  
Learn about the development of the Global Positioning System, how it works, and its various applications. Solve some simple geometric problems and then go outside and use the GPS to orient and navigate around campus. No prior experience necessary and all materials will be provided.

On Course (Flex):  
**Educate and Enlighten!** – Flex # 150.2  
1pm – 4pm, MC 243 LB 105  
Carrie Roberson  
When learning is boring and uninspired, education fails- and when learning becomes an active experience, education is enlightened! Elevate your lectures to an energetic, focused and contemporary style while fueling student exploration, regardless of the subject matter.

**Safe Zoning Training. Are you an LGBTQ Ally?**  
Flex # 378  
1pm – 5pm MC 253  
Aydin Kennedy  
A faculty or staff ally is someone who is supportive of and educated about issues that affect lesbian, gay, bisexual, transgender, and queer or questioning students in the classroom. This Safe Zone training, modeled on the national Safe Zone program in schools, is meant to identify a network of concerned, empathetic, and knowledgeable LGBTQ allies at Butte College. Upon completion of the training, participants will be asked to post a Safe Zone placard in their office. (We have solutions for adjuncts with no permanent office, too!) Because we believe true allies must also have some training on LGBTQ issues, it isn’t possible to get the placard without attending the training. Please join us!

**Associate Faculty – Mark Your Calendars!**  
2nd Annual  
# 755 – “New Frontiers”  
An Associate Faculty Conference  
Saturday, March 31, 2012  
8:30am – 3:30pm  
Main Campus  
Free conference registration  
Associate Faculty focused workshops  
7 Hours of Flex  
$50 Stipend (must attend all day)  
Networking!!  
Stay tuned for more information!  
Contact hallst@butte.edu

Refreshment will be provided for all workshops on the 2nd floor of the Media Center. Enjoy!
**Flex Day 2**

**Friday, January 13**

**Butte College’s 4th Annual Blackboard Community Exchange** – Flex # 275
8:30am – 3pm, 1st Floor of the LRC

Dave Stephens, Chris Palmarini and David Danielson. Whether you use Blackboard for your online or face-to-face classes, you care intensely about how students can learn best from your online resources. Yet your opportunities to discuss with other instructors are sometimes few and far between. This is your chance! No outside experts, no vendor-driven sales pitches: just your Butte colleagues listening and learning from each other. This one-day homegrown conference features twelve break-out sessions you can choose from plus a tasty lunch and a preview of our upcoming move to Blackboard 9.1.

- Any questions, contact Jane Alt 879-4077.
- Pleas plan to join us! RSVP today at: [www.butte-tmi.net/invite](http://www.butte-tmi.net/invite)

**Visit a Sustainable Home** – Flex # 155
3pm – 5pm.
Tip Wilmarth
Meet at the Center for Excellence at 2:45pm to carpool over to Tip’s home for a tour of his “off the grid” sustainable home.
Please RSVP to Magian Smith at smithma@butte.edu.
Limited to the first 25 people.

**Strategic Initiatives:**
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive and Accountable Culture
5. Modeling Sustainability

**Flex Day 3**

**Tuesday, January 17**

**Coffee’s On Us** – Flex # 751
7:30am – 8:30am Center for Excellence
Carol Stanley-Hall, Jack Lemley, Ruth Ann Hansen, David Danielson and Magian Smith.
Start the semester off right! Drop by the Center for Excellence (CFE) for coffee and conversation.

**Faculty Department Meetings** – Flex # 952
8:30am – 10:50am
Chairs and coordinators will announce locations.

**Strategic Initiatives:**
1. Inspiring Passion through Collaboration
2. Focusing on Student Success

**ASK ME Project - Flex #1452**

Monday, January 23 & Tuesday, January 24
Ruth Ann Hansen
Help students find their way around campus during the first couple days of class. Sign up to work a one-hour shift at one of the three information stations:
- Business Education building
- Bus Stop
- Learning Resource Center
Earn flex credit and be entered to win one of two $25 gift cards to Food Services for volunteering!

Contact Ruth Ann at 895-2334; hansenru@butte.edu
Club Advisor’s Meeting and Luncheon – Flex # 226
11am – 12:20pm
A.S. Culture & Community Center in SSF
Kelly Munson and Yvette Zuniga
Join advisors from all the clubs to network and get important club updates. This meeting is strongly recommended for all club advisors.

Strategic Initiative:
2. Focusing on Student Success

Female Body Modification Practices – Flex # 160
11am – 12:20pm  MC 243
Jeanne Thatcher
Content: An examination of female body modification practices worldwide, including historical perspectives, methods, health and psychological impacts, social pressure, female participation. From female circumcision to cosmetic surgery and starving to be thin, many of these practices can have devastating consequences. The constant efforts and preoccupation of millions of women, worldwide, to conform to body altering techniques and practices become obsessions, the worst consequences of which effect a nation’s children.

Questions will be asked regarding why women, particularly, subject themselves to such practices and why cultures demand such sacrifices. Further questions include - What is wrong with women's bodies in the first place that require them to change their bodies in order to be accepted in society, and what can be done about the problem?

Strategic Initiatives:
3. Valuing a Culture of Learning

Chairs & Coordinators Meeting – Flex # 24
12:30pm – 1:50pm  LB 105
Stacey Bartlett
Opportunity to share information and prepare for the upcoming semester.

Strategic Initiative:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success

Faculty/Staff Rights & Student Due Process – Flex # 227
12:30pm – 1:50pm  MC 244
Al Renville
Student discipline problems are on the increase, and the number of student appeals and complaints have gone up dramatically. What you don’t know about your rights and student due process can cause both you and the student unnecessary problems. Topics of discussion will include:

- What constitutes disruption?
- Can you suspend a student?
- How do you report an incident?
- What records do you need to keep?
- What key elements should be in your syllabus?

Strategic Initiative:
2. Focusing on Student Success

“Degenerate Art” – Flex # 161
12:30pm – 1:50pm  ARTS 234
Alex O’Neil
This workshop revolves around showing a film called “Degenerate Art” which examines the historical context of the Nazi attack on Modern culture through their infamous exhibition Entartete Kunst (Degenerate Art). I will give an introduction to the film and then play the film which is 60 minutes.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
3. Valuing a Culture of Learning

Learning Styles: Implications for Educators
Flex # 162
12:30pm – 1:50pm  MC 247
Jason S. Reisinger
This workshop will allow you to examine Learning Style Theory and its implications for educators and teaching style! You’ll determine your own Learning Style and examine how Learning Style Theory impacts teaching methodology.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

Refreshment will be provided for all workshops on the 2nd floor of the Media Center. Enjoy!

Butte College's 6th Annual Sustainability Conference
March 1 – 3, 2012
Watch for more details!
Butte College is the national leader in sustainability in Community Colleges [www.butte.edu/sustainability](http://www.butte.edu/sustainability)
The Road to 508 Compliance: Making Technology Accessible for All Students – Flex # 228
12:30pm – 4:30pm  CFE
Gaier Dietrich – California Community College Chancellor’s Office High Tech Center Training Unit.
12:30pm – 1:30pm
Hosted lunch for those attending. (CFE)
1:30pm – 4:30pm: Workshop
Did you know that all of Butte’s electronic and Information Technology must be accessible to people with disabilities? This is by Act of Congress, and our federal funds could be at risk if we’re not in compliance.

Please join Gaier Dietrich of the California Community College Chancellor’s Office High Tech Center Training Unit to acquire the knowledge and tools you need to make electronic and information technology accessible to students.

Butte College is fortunate to have Gaier Dietrich on campus the entire day. A morning session is being provided for managers and classified staff.

- Faculty are invited at 12:30pm for a hosted lunch and a faculty workshop from 1:30pm – 4:30pm.
- Contact Jaime Dillard for any questions or additional information @ dillardja@butte.edu.
- Faculty: RSVP to smithma@butte.edu by 1/13/12.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive, and Accountable Culture

Chris Martenson’s Crash Course: 
Essential Knowledge for Uncertain Times
Flex # 163
2pm – 3:20pm  MC 248
Robin Huffman
This live, abbreviated version of the popular and influential Crash Course video lecture presents the eye-opening and groundbreaking research of the longer work in a dynamic new format. The Crash Course explores the predicament of our economic and energy resources of our planet.

This course gives viewers the knowledge needed to make informed decisions about our future. The Crash Course provides an unflinching but uplifting look at the issues that define our moment in history, and the opportunities we have to reshape our world based on a new vision of prosperity.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive, and Accountable Culture

DIVERSITY DAYS
April 2 – 6, 2012

Going strong in its fourth installment, Diversity Days is a week-long event that promotes diversity issues on the Butte College campus. The event is a collaboration of faculty, staff, clubs and students on campus, culminating in interactive workshops, keynote speakers, diversity displays, international music and dance performances and/or classes and stereotype breaking t-shirts. Look for those bright golden-rod shirts that say, “I am (blank), but I am not (blank)” during the first week in April. Please sign up to have classes attend events. Contact Diversity Committee Chair, Shahroukh Mistry, or Diversity Days Chair, Laura Rapozo-Davis if you have any questions.

Faculty Flex Committee:
Shirleigh Brannon
Steve Hall
April Hennessy
Ric Machuga
Carrie Roberson
Brenda Stagner
Christine Trolinger
Sharon Vogel
Carol Stanley-Hall (Chair)

Thank you to the above individuals for all their efforts in developing the January Flex Workshops
Effective Classroom Management: Creating a Climate for Learning – Flex # 164
2pm – 3:20pm  MC 247
April Hennessy and Kathleen Turner.
Have you ever had a student hijack your lesson plan? Does handheld technology ever interfere with learning in your classroom? How can you involve students in establishing behavioral expectations? This collaborative workshop addresses an instructional skill set essential for student success, one that is rarely addressed in graduate school. Participants will learn strategies for creating a positive and productive classroom environment.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

STRS/Retirement Information – Flex # 327
2pm – 3:30pm, MC 243
Howard Ferguson, STRS Counselor
Learn the fundamentals of retirement at this workshop.
*Individual STRS appointments are also available:
  Tues. Jan. 17th, 9am – 1pm (SAS 347)
  Wed. Jan. 18th, 9am – 1pm (SAS 347)
  Thurs. Jan. 19th, 2pm – 5pm (SAS 347)
  Fri. Jan. 20th, 9am – 12pm (SAS 347)
*Contact Rosemarie Newcomb at 530-225-0203 for an individual appointment. Call soon, appointments go quickly.

Strategic Initiative: 3. Valuing a Culture of Learning

Chemical Hygiene Basics: An Introduction to Safety Regulations and Safe Chemical Handling Practices in the Educational Laboratory – Flex # 328
6pm – 9pm  PS 131
Tony Wren
This introductory course is required for all who use chemicals in instructional laboratory settings (science instructors and support personnel). If you have not attended a Butte College Chemical Hygiene Basics course before, and work in an instructional laboratory, this class is for you.

Professional Development Fall 2011 Survey Highlights

Thank you to all who participated in the recent Professional Development Survey. The survey results are in and being analyzed. This information has already been helpful to the Professional Development Leadership Team in providing program direction and budget allocations. A brief overview is below.

Respondents:
  Full-time Faculty – 79
  Associate Faculty – 76
  Classified Staff – 50
  Managers/Supervisor/Confidential (M/S/C) - 37

Number of respondents that agreed or strongly agreed Professional Development provided adequate opportunities for professional growth.

  Full-time Faculty – 86%
  Associate Faculty – 94%
  Classified Staff – 79%
  M/S/C – 67%

Number of respondents that agreed or strongly agreed they actively participate in professional development opportunities.

  Full-time Faculty – 93%
  Associate Faculty – 87%
  Classified Staff – 71%
  M/S/C – 70%

Thank you again for your participation. For more information regarding the survey data, please feel free to contact: Carol Stanley-Hall – Faculty; Ruth Ann Hansen – Classified Staff; Jack Lemley – M/S/C

Butte College Professional Development  Spring 2012 Flex Week Activities  January 9-20, 2012
**Wednesday, January 18**

**Book in Common** – Flex # 165  
12pm – 1:30pm  MC 243  
Suzanne Gripenstraw  
Please join us for a discussion of the 2011-2012 Book in Common. This year’s 2011-12 Book-in-Common is ‘Zeitoun’ by Dave Eggers. The book is a true story about Syrian born Abdulrahman Zeitoun and his family, and his fight to survive during and following hurricane Katrina – complete with issues of race and religion, bureaucratic injustice, and a desire to make a difference.

**How to Work with International Students in and out of the Classroom** – Flex # 235  
12:30pm – 1:30pm  MC 247  
Tom Grothe, Patrick Christiansen, Rachel Sicke, Peggy Jennings-Severe  
This workshop will offer insight and suggestions for working with international students in and out of the classroom setting. Workshop presenters have a vast amount of experience in serving this very special, unique and varied group of students.

**Institute Day**  2pm – 8pm  
- Full-time Faculty are required to attend Institute Day 2pm to 8pm.  
- Associate Faculty are invited and encouraged to attend the President’s Address at 2pm in ARTS 160.  
- Additional Associate Faculty workshops are available this day.  
  
**President’s Address & Vice President’s Updates**  
Flex # 12  
2pm – 3pm  ARTS 160  

**Institute Breakouts**  
3:15pm – 4:45pm  
ARTS building  

5pm – 5:45pm  
#30 – All Faculty Meeting – Campus Center

5:50 – 6:25pm  
Dinner in ARTS, LRC, AHPS  
6:30 – 8pm  
# 954 – Department Meetings  
Locations for department meetings will be provided at the All Faculty Meeting.

**Associate Faculty Workshops on Institute Day**

**Take a Tour and Identify Campus Resources for Students and Faculty** – Flex # 380  
9am – 10:50am  CFE  
Wendy Brown  
Butte College has amazing resources to help both you and your students. Learn what and who is where. You’ll learn where to get a free TB test; where a student can get a tutor; how to put books on reserve; and where to acquire book loans, résumé training and transfer information. Join Wendy Brown for a campus tour to address your questions—and those your students are likely to have!  
  
**Strategic Initiative:**  
3. Valuing a Culture of Learning

**Associate Faculty Orientation**  
Flex # 8  
11am – 1:30pm  MC 244  
Penny Lillie & Gail Peters  
This session is developed primarily for new associate faculty. Don’t miss a wonderful opportunity to gain critical information that can decrease new instructor stress! Your faculty colleagues will answer questions about your first semester at Butte College and provide information about record keeping, rosters, grades, and so on.  
  
**Strategic Initiative:**  
3. Valuing a Culture of Learning

**Part-time Faculty Association Meeting**  
Flex # 18  
3:15pm – 4:50pm  CFE  
Stacey Burks – PFA President  
Join Associate Faculty Association President Stacey Burks and get an update on all the PFA issues as well as the work being done through the Senate, the Participatory Governance Committee and Professional Development.  
  
**Strategic Initiative:**  
1. Inspiring Passion through Collaboration  
2. Focusing on Student Success  
3. Valuing a Culture of Learning

The All Faculty Meeting will begin promptly at 5pm in the Campus Center. Dinner and Department meetings to follow.
Flex Day 4
Thursday, January 19

Academic Senate Forum – Flex # 950
9:30am – 12pm   AHPS 118
Kenneth Bearden, Academic Senate President
The Senate will keep you informed about critical academic and professional issues. Emeritus Faculty will be honored. Plan to attend!

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

BCEA Luncheon – Flex # 951
Full-time Faculty Union
12pm – 2pm   AHPS 118
Mario Vela – BCEA President
All full time faculty encouraged to attend and enjoy lunch. Guest speaker Jonathan Lightman from FACCC will be in attendance to speak to us on the pension reform movement, the latest on the budget and legislation. The last half hour from 1:30pm to 2:00pm we will discuss the negotiations and latest on local union items.

Strategic Initiative:
1. Inspiring Passion through Collaboration

Diversity Committee
Flex # 651
2pm – 3pm   AHPS 118
Shahroukh Mistry
All welcome to join the Diversity Committee meeting and hear an overview of their work on campus and the upcoming Diversity Days!

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

Faculty Networking and Social Opportunity
2:30pm – 5pm   Home of Carol Stanley-Hall
Flex # 760   1 hour of flex credit.
Carol Stanley-Hall
You are invited to join your colleagues at the home of Carol Stanley-Hall for refreshments and conversation. All invited to take these few minutes out of your busy day. Directions available at Wednesday night department meetings or from Magian in the CFE.

Strategic Initiatives:
1. Inspiring Passion through Collaboration

Remember Professional Development Forms & Applications are available on the Pro Dev website: http://www.butte.edu/prodev/

Flex Day 5
Friday, January 20

Galileo’s Battle for the Heavens
Flex # 166
9am – 12pm   MC 243
Michael Panunto
Galileo occupies a special place in the history of science; he is generally considered the father of modern scientific investigation and analysis. His conflict with the Church – often misunderstood – is usually considered the opening salvo in the “battle” between scientific reasoning and superstition. However, very few people today realize what it was that Galileo discovered and the specific reasons for why the Church prosecuted him. In this workshop, we will first view the NOVA production of “Galileo’s Battle for the Heavens”, an excellent introduction to Galileo, his discoveries, and his times. We will then discuss how Galileo’s conflict applies to scientific “controversies” in our own time.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive, and Accountable Culture
5. Modeling Sustainability

Progressive Pilates – Flex # 550
9am – 10:20am   GYM 113
Dtim Chiraporn
An invitation to an hour and 20 minutes of Progressive Pilates workout utilizing mat and small tools such as stability balls, foam rollers, hand weights and resistance bands to energize, revive, stretch and strengthening your body muscles and mind - a unique opportunity not to be missed to discover the power within you!

Strategic Initiatives:
3. Valuing a Culture of Learning

“Succeeding Together – 2012”
Professional Development has aligned January Flex Workshop offerings with the five strategic initiatives.
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive, and Accountable Culture
5. Modeling Sustainability
**Haiti – Flex # 167**  
9:30am – 10:50am  MC 244  
Belinda Schafer  
Discuss the socio-political history of Haiti.  
Discuss the religious beliefs of Haiti.  
Discuss how the historical events affected the aftermath of the 2010 earthquake.  
Discuss the world response to the disaster – what has worked and what has not worked.  
Discuss medical conditions and diseases that occurred before the earthquake and that have worsened since.  
Discuss my personal experience at the only point of medical care in Cite Soleil, Haiti.  

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**Microsoft Office Round Table**  
Flex # 450  
9:30am – 10:50am  TTC/CFE/LB 216  
Kasey Crosby  
Have a question about Microsoft Word, Excel, PowerPoint, or Outlook, but don’t know who to ask? Come to the Microsoft Office Round Table and bring those questions with you! We’ll be hosting an open forum and let you run the show. What’s new in 2012, how do I insert a table in Word, how do I create an equation in Excel, how do I insert sound in PowerPoint? The possibilities are endless!  

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**Current Health Issues**  
Flex # 551  
11am – 12:20pm  MC 247  
Camilla Bantum  
This workshop will cover several of the current health issues that we and our students are faced with. Topics such as the latest nutrition and exercise recommendations, the link between stress and disease, and the mind-body connection will be discussed as well as current medical ethics issues such as the implications of genetic testing for disease.  

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**Brain Science in the Classroom – Flex # 168**  
11am – 12:20pm  MC 248  
Molly Emmon and Linda Johnson  
Short videos and sample assignments will be used to prompt a discussion of how our expanding knowledge of brain science can be used to help our students learn.  

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**Professional Development Wrap-up Luncheon**  
Flex # 752  
12:30pm – 1:30pm  Center for Excellence (LB 210)  
Please join your Professional Development Leadership Team: Carol Stanley-Hall, Ruth Ann Hansen, Jack Lemley, David Danielson, and Magian Smith to wrap up the 2012 Flex Week.  

**Strategic Initiative:**  
1. Inspiring Passion through Collaboration

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*Refreshment will be provided for all workshops on the 2nd floor of the Media Center. Enjoy!*
Faculty Flex Calendar Basics
Spring 2012

The January 2012 Flex Workshops “Calendar At A Glance” was distributed to all employees December 2011. The Flex Booklet, which includes workshop descriptions and professional development program information, is available on-line in two locations.

- Butte College Home page
  Departments/Programs/Services
  Professional Development
- MyBC
  Groups and Committees
  Professional Development – Faculty

The purpose of the college’s Flexible Calendar
The Community College Flexible Calendar Program allows a college to use up to 15 classroom days (out of the mandated 175) for faculty participation in developmental activities related to “staff, student and instructional improvement” (Title 5, section 55720). The Flexible Calendar Program is a component of the college’s overall Professional Development overall program for faculty and staff.

Butte’s 11 Flex Days
Butte College has agreed to take eleven days of the state-mandated 175 instructional days, as Flexible Calendar Days. Six (6) in fall and five (5) in the spring. The state average for flexible calendar days is six.

Butte College:
- 164 instructional days + 11 days flex = 175 Days.
- 6 hours = 1 Flex day - Determined by the Board
- 11 X 6 = 66 hour Flex Obligation

Institute Days (2) and Flex days (11)
Two days, Institute Day Fall & Spring, bring the total to the 177 day Butte College faculty contract. Full-time faculty have a contractual obligation to attend Institute Day.

Flex Calendar Record Keeping
Sign-in on Flex Workshop Attendance Forms:
The college is required to accurately track and account for those flex hours for which we are paid in lieu of instructional time.

Full-time Faculty: Full-time faculty’s hours are tracked and recorded by the Professional Development Office. Sixty-six hours (66) for the academic year. Your name and signature on the workshop attendance sheets, verifies your participation.

A summary of individual full-time faculty Flex hours will be mailed inner campus several times each semester. Please make corrections and updates at that time and return to the Professional Development Office.

At the end of the academic year, a report of all full-time faculty flex hours is submitted to the Vice President for Learning and Economic Development.

Associate Faculty: Associate faculty’s flex opportunity/obligation is determined by each semester’s instructional contract. The Mandatory Meeting and Flex Payment Form, accessible on line, http://www.butte.edu/prodev/forms/ is used to report your flex activities. This form is signed off by your department chair/coordinator and routed to payroll for flex payment. Remember, you can only be paid for the number of flex hours indicated on your contract. It is allowable to complete fall 2011 flex hours during the spring semester 2012 if you are contracted for that semester as well. However, it is not allowable to carry over flex hours between academic years.

Professional Development
Flex Opportunities
To fulfill the flex obligation, faculty may use a combination of activities such as:

- August/January Flex Week Workshops
- Semester Flex Workshop
- Partnerships
- Travel & Conference
- Learning Group Activities
- Department Planned Projects and Activities
- Individual Activity Contracts.
- Academic Course Work
- Other workshops as planned by the flex committee.

Forms, applications and additional information for these programs are available on-line at the Professional Development web site. http://www.butte.edu/prodev/ Forms and applications.

-August/January Flex Workshops Pre-approved
Flex credit activities described in the January 2012 Flex Booklet, all have assigned flex numbers. These workshops have all been reviewed by the Faculty Flex Committee to ensure compliance with the Title 5 Flex Calendar Program Guidelines. The Professional Development Office will keep records of attendance at these flex workshops.
-**Individual Activity Contracts (IAC)**

Pre-approval required:
- Full-time Faculty – Deans & Directors
  - Up to 50% of Flex Obligation
- Associate Faculty – Chairs & Coordinators
  - Up to 75% of Flex Opportunity

Flexibility and choice in determining what is best for your own professional development and growth is supported and encouraged. Faculty may choose to do individual projects for a portion of the overall flex obligation. However, Title 5 language and Butte College Policy, do not allow an IAC’s to fulfill 100% of your flex obligation. For full-time faculty, up to 50% of your obligation may be in the form of IACs. (Deans & Directors may make exceptions up to 75%).

For associate faculty, up to 75% of the flex opportunity is allowable in the form of an IAC. Completed IACs are to be submitted to the Professional Development Office (CFE) within 10 days of completion.

Guidelines are included on the Individual Activity Contract (IAC) form. If you are not sure your project qualifies under the guidelines, full-time faculty - ask your dean/director; associate faculty – ask your chair/coordinator or call the Professional Development Coordinator before you begin on your IAC.

-**The Partnership Program**

Partnerships offer faculty the opportunity to share ideas on classroom teaching, to improve skills, enhance knowledge, explore issues, and increase collegiality.

Faculty may participate in any number of partnerships per academic year, but not with the same individual. The partnership program allows faculty to receive from a minimum of three up to ten hours flex credit per partnership.

Associate faculty have an opportunity once each semester to earn a stipend for a partnership.

**Step One - Form the Partnership**

“Forming the Partnership” establishes the partnership for each person. Each partner needs to complete this form. Deliver to the Professional Development office at the beginning of the partnership.

**Step Two - Track the Partnership**

“Tracking the Partnership”, keeps an ongoing record of the meeting dates, time spent, and the content and value of the discussions. Each partner needs to complete and sign this form. Deliver this completed and signed form to the Professional Development office at the end of the partnership.

-**Learning Group Program**

Four to twelve faculty (full and/or associate) may form a learning group. Learning groups offer faculty the opportunity to collaboratively pursue an activity that leads to the improvement of the institution. The activity should lead to one or more of the following: 1) staff improvement 2) student improvement and/or 3) instructional improvement.

- Faculty may participate in two leaning groups per academic year.
- Faculty participants determine the number of flex hours required for the group’s activity. (Up to 49.5 hours per year total whether one or two learning groups). These hours will be earned through reading, group discussion, and other activities the group may determine are worthwhile.
- Pre-approval required by the Faculty Professional Development Coordinator.

**Step 1: Form the Learning Group**

This step names the group members and establishes the texts or materials needed for the group’s activities. Initially, a Members and Project Plan Form (check Pro Dev web site for forms) must be completed and submitted to the Professional Development Faculty Coordinator for approval. At the completion of the group’s activities, each member must fill out an individual participation form.

**Step 2: Track the Learning Group**

The second step tracks the learning group throughout its duration. This step provides an accounting to the Chancellor’s Office for flex hours. Those hours will be awarded at the close of the group’s activities.

- The learning groups are expected to meet together at the same time to fulfill the requirements of the program.
- The number and duration of the discussion sessions will be set by the group.
- A record of these meetings must be kept by each group member.
- Each group member will submit the “Tracking the Learning Group Form” to Professional Development at the conclusion of the group.

**Flex FAQs**

*Is Institute Day mandatory?*

Institute Day, beginning at 2:00 p.m. is mandated by the District for full-time teaching faculty. Institute Day participation does not count toward the 66 hour flex
obligation for full-time faculty. Associate faculty are invited and encouraged to attend the President’s Address and the Institute Day Presentation held in ARTS 160 (Black Box Theatre). Associate faculty will receive flex credit for their attendance.

What is my Professional development obligation?
The full-time faculty obligation is 66 hours for this academic year, July 1 to June 30. If you are teaching an overload class, you will have an additional Flex opportunity. Associate faculty Flex hours are based on load and determined by the Office for Student Learning and Economic Development.

What if I have reassigned time?
Flex hour requirements are reduced for full-time teaching faculty who have reassigned time outside of the classroom. For example: a coordinator with 25% reassigned time is responsible for 75% of the Flex hours (50 hours of Flex); a chair with 50% reassigned time would need to complete 33 Flex hours.

When can I fulfill my Flex Calendar obligation?
The Flex calendar year runs from July 1 through June 30. You may not participate (count hours for flex) at times you are scheduled to teach or hold office hours. Other than those two restrictions, you may participate in Flex activities, workshops, and individual activity contracts at any time during the day or evening.

Are Flex Calendar hours required of all employees?
Classified employees, non-classroom faculty members, and members of the management unit have no Flex Calendar requirements. However, all are welcomed and encouraged to attend workshops.

Do mandatory State and insurance carrier workshops count towards Flex hours?
Yes. Professional Development and Human Resources work together to coordinate the schedule of mandatory workshops required by the State of California, BC Board Policy, and our insurance carrier. These mandatory workshops are eligible for Flex credit hours.

How do I learn about activities for Flex?
The schedule of workshops “Calendar At A Glance” will be provided in hard copy to all employees. In an effort to be sustainable, the Flex Booklet with workshops descriptions and Professional Development program information, will be available on-line at two web sites
- MyBC at the Professional Development - Faculty site under Groups & Committees
- Butte College Home page Professional Development - under the drop down menu for Departments/Programs/Services

What if I plan to do an activity that’s not scheduled? Can I create my own project?
If you are planning to do an individual activity, details for this contract—which require pre-approval—are clarified in this Flex Calendar Basic document.

Who can offer workshop?
Professional Development welcomes new ideas for workshops and encourages faculty and staff to share their expertise. Contact, Carol Stanley Hall, the Faculty Professional Development Coordinator 895-2543 or email stanleyhallca@butte.edu.

Can Flex hours carry over from one academic year to the next?
No. Neither full or associate faculty may carry over flex hours from one academic year to the next. Associate faculty may carry over flex hours from fall to spring as well as apply spring hours back to the fall if needed.

Are department meetings eligible for Flex credit?
Full-time faculty are required to participate in day-to-day management of their department.
- Regularly scheduled department meetings, usually monthly, are not appropriate for Flex credit.
- Extra meetings involving SLO’s; Program Review; Curriculum Review; guest speakers may count for flex. Please work with the department chair for the department flex #.

Besides Institute Days, which scheduled Flex activities are required for full-time faculty?
Department meetings, the Academic Senate forum, held on the last Tuesday before the beginning of instruction, are considered required for full-time faculty. Some departments schedule their meetings at other times.

How are all these decisions made?
California Code of Regulations Title 5, specifies criteria to participate in the Flexible Calendar Program. Actual number of flex days and the specific days are negotiated by the BCEA and the Board of Trustees. Faculty policies for Professional Development have been recommended by the Faculty Flex Committee and approved by the Academic Senate and supported by the administration.

Do You Have Ideas?
Contact Carol Stanley-Hall at the Professional Development office with your suggestions and ideas for Spring 2012 workshops. Carol can be reached at the Professional Development office or E-mail her at stanleyhallca@butte.edu. Phone is 530-895-2543