Workshops Begin in Early August
Professional Development welcomes you back for the Fall 2012 semester. This Flex booklet provides information regarding the August workshops, upcoming semester events and information about various professional development programs. We encourage you to explore the numerous offerings and take advantage of these opportunities.

• The official calendar start of Faculty Flex Week is Thursday, August 9th. The activities shown in this booklet are opportunities for Flex credit, with the exception of Institute Day Activities which are required for full-time faculty.

• Activities presented during the five Flex days, August 9th – 17th, provide opportunities for full-time and associate faculty to gather Flex credit hours to fulfill their Flex obligation. All college employees are invited to attend and participate.

The Professional Development Program is located in the Center for Excellence (Library 210). The Program’s assistant, Magian Smith, can be reached at (530) 895-2854. Carol Stanley-Hall will be completing her term as Faculty Professional Development Coordinator through June 30, 2012. Shirleigh Brannon, Librarian, will be beginning her term as Faculty Professional Development Coordinator on July 1, 2012. Ruth Ann Hansen is the Classified Professional Development Coordinator and Jack Lemley the Management/Supervisory/Confidential (MSC) Coordinator.

Year-round Activities
Year-round activities provide professional development and personal growth opportunities for Butte College employees. Although some workshops are designed for specific audiences, most workshops are open to all college employees.

Appreciating Expertise, Creativity & Effort
Many members of the Butte College community will make presentations this August. Their expertise, creativity, and effort are rewarded by your participation in their workshops. Please plan to attend and to earn your Flex hours. By participating in the August Flex Days, you say “thank you” to our volunteers. Their continued willingness to share with us is vital for the continuation of Professional Development.

Professional Development Calendar, Flex Booklet & Forms available at our website:
Butte College Home page
Departments/Programs/Services
Professional Development
Also accessible from MyBC
Groups and Committees
Professional Development – Faculty

The goal of the websites is to keep you informed and to be sustainable in our effort to provide information and share opportunities.

Updates and revisions to the August workshops will be reflected in RED in the August 2012 Calendar at a Glance and the Flex Booklet posted on the sites above.

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Students First
Excellence
Respect
Diversity in Community
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Pre-Flex Activities
Monday, August 6, 2012

25th Annual Great Teachers Seminar
Aug. 6 - 8, Flex #1000
Location: Lake Oroville Golf & Event Center
Lisa Hines - 18 hours Flex
Three-day seminar attended by faculty and administrators with discussion focused on teaching and learning as well as instructional issues at the college. Pre-registration is required.

Chair’s Retreat – Flex # 22
Time and Location – TBA
Stacey Bartlett
Department Chairs & Coordinators will meet for the day to prepare for the academic year.

New Full-time Faculty Orientation – Flex # 5
9am – 3:30pm  CAS/LRC 223
Suzanne Grippenstraw, Laura Rapozo-Davis and Brenda Stagner.
Newly hired full-time faculty will meet with New Faculty Orientation leaders for an extended tour of the campus, lunch and discussion of issues pertinent to newly hired full-time faculty.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

Wednesday, August 8

Associate Faculty Orientation & Updates – Flex # 7
5pm – 7:30pm  Chico Center (CHC) Rm. 108
Gail Terhorst and Penny Lillie
This session is developed primarily for new associate faculty. All associate faculty are welcome and can benefit from the workshop. Don’t miss a wonderful opportunity to gain critical information that can decrease new instructor stress! Your faculty colleagues will answer questions about your first semester at Butte College and provide information about record keeping, rosters, grades, and so on.

Strategic Initiative:
1. Inspiring Passion through Collaboration

Pizzazz in the Classroom - Flex # 101
9:30am – 12:20pm MC 244
Christina Barber
Want to put some pizzazz in your classroom? Come explore how to build a positive classroom and engage students from day one through week 17. This lighthearted workshop will provide innovative teaching-learning strategies while interacting, playing and discussing ideas from On Course trainings, Great Teachers, I.S.W., and years of experience. Participants will come away with numerous teaching strategies, building on Christina Barber’s Students FIRST model. Bring your favorite tips and be willing to share.

Warning: there may be laughter and fun at this workshop!

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive, and Accountable Culture

Flex – Day 1
Thursday, August 9

Prohibition Part I – Flex # 100.1
8:30am – 10:30am  CHC 115
Dr. Thomas Masterson
Prohibition, a three-part documentary series, is the fascinating story of idealism, folly, and above all, unintended consequences. In 1920, after a century of debate, America amends the Constitution to ban the manufacture and sale of alcohol, turning millions of law-abiding citizens into lawbreakers overnight. Over the next 13 years, a society founded on individual freedom becomes a nation of scofflaws – and hypocrites.

Strategic Initiatives:
3. Valuing a Culture of Learning

Can We Calm the Brain? – Flex # 103
1pm – 4pm LS 107
Kelly Wood
Participants will work in small groups and monitor brain activity using an EEG (electroencephalograph) while being exposed to natural calming agents. Calming agents may include aromatherapy, music, or other environmental changes.
Workshop limited to 18 participants.
RSVP to smithma@butte.edu.

Strategic Initiative:
1. Inspiring Passion through Collaboration

Other dates and times mentioned:
- Chair’s Retreat – Flex # 22
- New Full-time Faculty Orientation – Flex # 5
- Associate Faculty Orientation & Updates – Flex # 7
- Pizzazz in the Classroom - Flex # 101
- Prohibition Part I – Flex # 100.1
- Can We Calm the Brain? – Flex # 103
Flex Day 2
Friday, August 10

TMI Symposium - Technology: What Do We Expect of Students and Ourselves?
Technology Mediated Instruction (TMI) Flex# 250
8:30am – 3pm _ LRC 1st Floor
  Dave Stephens, Chris Palmarini, David Danielson & Dan Barnett.
Whether you use technology in your courses or not, we want you here for the conversation. Join fellow faculty as we discuss how best to ensure that students are using technology effectively. Strategies will be shared! Special feature: an interview with BC President Kim Perry regarding her distance learning research. Lunch included. For more information, please contact tmi@butte.edu

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive, and Accountable Culture

Taxidermy – A Form of Art! - Flex # 705
3:00pm – 5:00pm
Durham – Directions provided to RSVP list.
  Marshall Haslem
Come learn about one of the oldest and most misunderstood art forms. Butte College instructor Marshall Haslem invites you to his private wildlife art studio for an informative lesson on taxidermy. He will cover the history of taxidermy as well as give a demonstration of the art behind recreating an animal to bring it back to life. If your idea of taxidermy is an old deer head hanging over the bar in an old tavern you will find that there is much more to taxidermy. Marshall is a big game taxidermist that mounts over 100 animals a year from all over the world. Prepare to be surprised what taxidermy is all about (and don’t worry…there will be nothing gross or yucky). Limited to first 20. RSVP to Magian Smith: smithma@butte.edu

Strategic Initiatives:
3. Valuing a Culture of Learning

The All Faculty Kick-Off Social will be held Friday, August 24th. More info available at the All Faculty Meeting, Wednesday, August 15th.

Flex Day 3
Monday, August 13

Farm and Wildlife Refuge Walkabout – Flex # 505
8am – 9:20am _ Center for Excellence (CFE)
  Deb Conway
We will take a hike around the farm and refuge. You will learn about our fruit orchard, riparian restoration project featuring goats, farm fields and get familiar with the wildlife refuge and what student projects are occurring. Be sure to wear walking shoes (no open-toed shoes) and to bring drinking water.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
5. Modeling Sustainability

Prohibition Part II – Flex # 100.2
8:30am – 10:30am _ CHC 115
  Dr. Thomas Masterson
Prohibition, a three-part documentary series, is the fascinating story of idealism, folly, and above all, unintended consequences.

Strategic Initiatives:
3. Valuing a Culture of Learning

New Full-time Faculty Orientation Part II
Flex #5.1
8:30am – 10:30am _ MC 243
  Kelly Barron and Stephanie Ricci
Human Resources will provide an overview of the Butte College benefits package.

Strategic Initiative:
1. Inspiring Passion through Collaboration

Butte College Fall 2012 Grape Harvest
Pick grapes, meet new friends, have fun! Flex #364 Dates & times TBA
Haiti Medical Mission – One Nurse’s Perspective
Flex # 104
9:30am – 10:50am  MC 244
Belinda Schaeferrer
This 90 minute presentation provides an overview of the history of Haiti and delves into current cultural, spiritual, political and social issues that impacted the world response to the earthquake of January 2010. An intimate view of the current medical crisis is reflected in the many graphic examples that Belinda Schaeferrer experienced as a volunteer triage/emergency nurse in Cite Soleil (the largest, poorest and most violent ghetto in the Western Hemisphere). Belinda served at the only functional medical clinic that served over 500,000 Haitians in Cite Soleil during the summer of 2011.

Strategic Initiatives:
3. Valuing a Culture of Learning

Missed the TMI Symposium this year?
Recap opportunity. – Flex # 250.1
Technology Mediated Instruction (TMI)
9:30am – 10:50am  TTC/LB 216/CFE
TMI Staff
Dave Stephens will be available to provide an overview of the TMI Symposium held on August 10th. In addition, common questions regarding TMI will be covered.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive, and Accountable Culture

Dancing the Wheels of Diversity in Education
Toward a More Universal Design
Flex # 108
9:30am – 10:50am  MC 247
Peggy Setzer
Many people in the process of teaching or learning may feel that they are hopelessly running around in circles. These wheels are designed to help those who are frustrated, dance circles with purpose and intent. The purpose is to design a learning environment with the best possibility for success. One intent is to enable students to become confident, life-long learners. Another intent is to enable teacher to create a universal design that can increase students’ possibility for success.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

Club Advisors’ Meeting and Luncheon – Flex # 200
11am – 12:20pm  AS Culture & Community Center (Swing Space F)
Kelly Munson and Yvette Zuniga
The club luncheon is a meeting to provide the club advisors with the information and skills needed to support clubs on campus. Topics vary each semester depending on the needs expressed by clubs. Please RSVP to Yvette Zuniga at zunigayv@butte.edu

Strategic Initiative:
2. Focusing on Student Success

Cosmic Distances: How Can Scientists Measure Such Extreme Distances? – Flex # 105
11am – 12:20pm  MC 247
Michael J. Panunto
The cosmos is big—really big. Scientists now know that our universe is finite in size, and that it resembles a sphere about 93 billion light-years in diameter—that’s 550 sextillion miles, or 550 billion trillion miles in size. How can scientists measure such extreme distances? How can they even be confident that their numbers are accurate? Isn’t the very notion of measuring something so big inherently absurd? This workshop will introduce you to the dozen or so common techniques scientists use to estimate cosmic distances and the checks they use to assure others that their number are accurate. No prior knowledge of astronomy or physics is necessary; the techniques are fairly easy to understand.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

Butte College Professional Development Fall 2012
# 758 Wellness/Workout Program
Butte Fitness & Wellness Center – Gym 117
Take advantage of this opportunity to improve your “Health and Wellness” and earn flex hours at the same time.

Purpose: We all know the value of good health. The Flex Committee made a decision recently to be more proactive in supporting and promoting good health.

Professional Development Wellness/Workout Program
- 4 hours of flex available Fall 2012 for 12 one-hour Fitness Center Workouts
- 3-one hour workouts = one hour of flex credit (3/1)
- Blood Pressure screening and liability waiver required
- Assistance in equipment use and exercise program suggestions will be offered by the Physical Education faculty when time allows.

Drop in the Fitness Center during the open hours to begin the program.
Open House Flex Event: Friday, Aug. 17th, 9:30am – 11:00am.
If you miss the August flex event you may go down after the 3rd week of school during:

FITNESS CENTER HOURS:
Mon – Thurs: 8:00am – 6:00pm; Fridays: 8:00am – 4:00pm

Butte College Professional Development August 2012 Flex Week & Beyond August 9 - 17, 2012
Facebook (Social Networking): Love It or Hate It!
Flex # 400
11am – 12:20pm  MC 248
Dave Stephens and Shirleigh Brannon
Whether you are a seasoned veteran of social networking sites, or consider them totally diabolical, you probably have an opinion about Facebook or other social networking sites. Facebook, the social networking site that has become a phenomenon, boasts 800 million users, including many Butte College students, faculty, and staff. Other social networks, such as LinkedIn, provide a network of professional connections for recruiting.

Want to find more ways to reach out/connect with students “where they are?” Facebook might be an option. Recruiters are also turning to Facebook as a recruiting tool for the new generation of employees. But how do you navigate and safely use a social network with so many members? And what’s considered proper professional protocol when interacting with students and professional colleagues at Facebook, a site where members consider themselves friends? Season veterans and Facebook haters alike are invited to join Dave and Shirleigh for a lively discussion of pros and cons of Facebook and other social networking sites. Will you love it – or hate it?

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

Stress Reduction through Yoga – Flex # 503
11am – 12:20pm  LRC 144
Christine Wood and Heather Johnson
Anyone, of any body type or physical skill level, can participate in Yoga. Harnessing the teachings of Yoga and applying them to daily life aids in relaxation, stress management, self-enhancement, and increased mindfulness. Stress reduction techniques through Yoga will be shared during this activity, including hatha yoga postures (asana), breathing techniques (pranayama), mental concentration (dhyana), self-analysis, sense withdrawal (pratyahara), and meditation (dharana).

Comfortable clothing that allows for gentle stretching and body movement is necessary as well as a yoga mat and thick cotton yoga blanket or towel. Ten to fifteen mats are available. Bring your own if you prefer. All are welcome!

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

Innovations in Teaching – Flex # 106 CANCELLED
11am—12:50pm  MC 253
Linda Johnson
One of the most fascinating dialogues in education today centers around the premise that we no longer have any idea what the future will be like. Upcoming generations will need to be highly adaptable to change. What does this mean for us, and the classroom? This session will explore the provocative and very funny work of Ken Robinson, an internationally recognized leader in the development of education, creativity and innovation. http://sirkenrobinson.com/skr/

Join us for stimulating discussions about research advances in neuroscience, cognition, motivation and creativity that can infuse new energy into our classroom experience! This flex series is designed to be an ongoing, interactive dialogue. Let’s create, innovate and have fun!!!

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

Butte College and Community Book in Common 2012-2013

UNQUENCHABLE
America's Water Crisis and What To Do About It

Purpose of the Book in Common at Butte College

• To bring the Butte Glenn community together through a common experience
• To bring literate, engaging stories, and relevant topics to the Butte College community
• To value the pursuit of learning through books
• To recognize our shared humanity

Campus events are scheduled throughout the year to discuss this story and the book’s principal themes. Faculty members are encouraged to integrate the book into their class reading assignments and discussions. The book becomes a touchstone and a common experience to start conversations and engage in intellectual reflection. To purchase a book, visit the Butte College Bookstore or order on-line. The bookstore offers the book at a 25% discount. Books are also available at the Butte College Library.

Create a Book in Common Book Group

Enjoy the pleasure of reading a compelling story. Find a few other people who would like to read the book and set up a few dates to discuss it. Faculty members can even get flex credit through a staff development partnership for holding a book group discussion.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

Butte College Professional Development August 2012 Flex Week & Beyond August 9 - 17, 2012
The United States of Incarceration – Flex # 107
1pm – 4pm  MC 243
Tom Grothe and Charles Turner
With the election of Barack Obama many Americans thought that our nation had evolved into a new era of colorblindness. Upon closer examination, however, the evidence reveals that we have not ended racial caste in America. We have simply redesigned it. This presentation will examine the U.S. criminal justice system to show how it functions as a modern day system of racial control by targeting people of color and black men in particular. We will also examine the history of social control as it relates to African Americans and show how the “war on drugs” has decimated communities of color and created a rapidly expanding segment of second class citizens.

STRS/Retirement Information – Flex # 300
2pm – 3:20pm  MC 247
Howard Ferguson, STRS Counselor
Learn the fundamentals of retirement at this workshop. Please RSVP to smithma@butte.edu

*Individual STRS appointments are also available:
Monday, August 13, 10am – 1pm, SAS 347.
Wednesday, August 15, 9am – 1pm, SAS 347.
Thursday, August 16, 9am – 4pm, SAS 347.
Friday, August 17, 9am – 12pm, SAS 347.

*Contact Rosemarie Newcomb at 530-225-0203 for an individual appointment. All appointments will be held on the third floor of the Students & Administrative Services (SAS) building. Call soon, appointments go quickly.

Strategic Initiative:
3. Valuing a Culture of Learning

New Curriculum Members – Flex # 903.1
1pm – 2pm  LB 106
Boyd Trolinger – Curriculum Chair
An Opportunity for new Curriculum Committee Members to receive orientation.

Strategic Initiatives:
3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive and Accountable Culture

CurricUNET Training for All – Flex # 903.2
2pm – 3pm  LB 106
Boyd Trolinger – Curriculum Chair
This is an opportunity for all faculty members to attend and receive updated CurricUNET training.

Strategic Initiatives:
3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive and Accountable Culture

Curriculum Committee Retreat – Flex # 903
3pm – 5pm  LB 105
Boyd Trolinger – Curriculum Chair
The Curriculum Committee will meet and review the goals for the upcoming year.

Strategic Initiatives:
3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive and Accountable Culture

Academic Senate Retreat – Flex # 25
4pm – 8pm  Off Campus
President Kenneth Bearden
The Academic Senate will meet to prepare for the upcoming academic year, establish Senate goals and to orient the new senators.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
3. Valuing a Culture of Learning

FALL 2012 Professional Development Steering Committee:
Mallory Holt  Ruth Ann Hansen
Jennifer Hightower  Tamsen Herrick
Les Jaaron  Jack Lemley
Bambi Mayfield  Samia Yaqub
Gail Terhorst  Angie Johnson
Magian Smith  Miya Squires
Shirleigh Brannon (Chair)  Jamie Cannon
Norma Talley  Brenda Stagner
Associate faculty member to be determined.

“Succeeding Together – 2012”
The five strategic initiatives provide the basis for our strategic direction. These initiatives were developed using the Appreciative Inquiry (AI) process in January 2007. The initiatives shape Butte College’s strategic direction by serving as the lens through which our processes will be viewed. Professional Development has aligned August Flex Workshop offerings with the five strategic initiatives.

1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive, and Accountable Culture
5. Modeling Sustainability
Flex Day 4  
Tuesday, August 14

SUPER TUESDAY  
9:00am – 5:00pm

Academic Senate Forum – Flex # 900  
9am – 11:30am  AHPS 118 A&B

Kenneth Bearden, Academic Senate President
The Senate will keep you informed about critical academic and professional issues. Emeritus Faculty will be honored. Plan to attend!

Strategic Initiative:
1. Inspiring Passion through Collaboration

BCEA Meeting & Lunch – Flex # 901  
11:30am – 1:30pm  AHPS 118 A&B

Mario Vela – BCEA President
Faculty are invited to lunch with BCEA representatives. Union leaders will give an update on “what’s new.”

Strategic Initiative:
1. Inspiring Passion through Collaboration

Faculty Department Meetings – Flex # 902  
2pm – 5:00pm  Various Locations

Chairs and coordinators will inform faculty of locations and times. These meeting times are held open for department meetings required of full-time faculty. Individual departments may choose alternate meeting times.

Strategic Initiatives:
3. Valuing a Culture of Learning  
4. Enhancing an Innovative, Flexible, Responsive, and Accountable Culture

Chemical Hygiene Basics: An Introduction to Safety Regulations and Safe Chemical Handling Practices in the Educational Laboratory – Flex# 308
6pm – 9pm  PS 131

Tony Wren
This introductory course is required for all who use chemicals in instructional laboratory settings (science instructors and support personnel). If you have not attended a Butte College Chemical Hygiene Basics course before, and work in an instructional laboratory, this class is for you.

Strategic Initiative:
1. Inspiring Passion through Collaboration

Video Games, Culture and Society  
FLEX Workshop Series

You are invited on a journey – through the vast and diverse world of video games. Through this series, you will learn about and have an opportunity to play the games that are such an important part of our students’ lives, and therefore our own.

Thurs. Sept 6 – Video Gamer Communities
Thurs. Oct 4 – Debunking Myths About Video Games
Thurs. Nov 8 – Video Game Genres
Thurs. Dec 6 – Video Games, Culture and Society Forum

All workshops are 12:30-2:00pm in the Center for Excellence.

Presenters: Boyd Trolinger, Christie Trolinger, and your students

Friday Flex Series

Professional Development will be offering a series of workshops on Friday mornings at the Chico Center and the Center for Excellence.

This series was started this spring and was very well received. Watch for the “Innovations In Teaching” workshops next fall plus more.

Reflections & Recommendations from Past International Students – Flex # 205

WEDNESDAY AUG. 15th:  
12:00pm – 1:30pm  MC 247

Presented by: Peggy Jennings-Severe, Luozhu Cen, Sanjay Dev, Sophie Konuwa, Shahroukh Mistry, Duke Sun & Wei-Ming Wu.

We often discuss the benefits, financial and educational, of having international students on our campus, but many of us may not know or completely understand the reasons these students come to us or the sacrifices they and their families have made or the challenges that they faced once they arrived. And though we may be sympathetic, we may not always know how to best support them academically and personally. This workshop will provide you with answers to those questions and from a source you may not have considered – our very own faculty and administrators – who themselves were once international students!
Wednesday, August 15

Institute Day

Book in Common, “Unquenchable” – Flex # 125
12pm – 1:30pm  MC 243
Suzanne Gripenstraw
America's Water Crisis and What To Do About It
Butte College, CSU Chico, and our community partners have adopted UNQUENCHABLE America’s Water Crisis and What to Do About It as the Community Book in Common for the 2012-2013 Academic Year. Robert Glennon captures the irony—and tragedy—of America’s water crisis in a book that is both frightening and wickedly comical.

Reflections & Recommendations from Past International Students – Flex # 205
12pm – 1:30pm  MC 247
Peggy Jennings-Severe, Luozhu Cen, Sanjay Dev, Sophie Konuwa, Shahroukh Mistry, Duke Sun & Wei-Ming Wu.
We often discuss the benefits, financial and educational, of having international students on our campus, but many of us may not know or completely understand the reasons these students come to us or the sacrifices they and their families have made or the challenges that they faced once they arrived.

- Full-time Faculty are required to attend Institute Day 2pm to 8pm.
- Associate Faculty are invited and encouraged to attend the President’s address at 4pm in the Campus Center.
- Additional Associate Faculty workshops are available this day beginning at 9am.

Institute Day
2:00 – 8:00pm

Institute Large Group Session
2:00pm – 3:45pm  ARTS 160

Flex # 10  President’s Address & Vice President’s Updates
PFA Awards
4:00pm – 5:20pm  Campus Center

Dinner
5:30 – 6:30pm

# 904 – Department Meetings
6:30 – 8pm

Locations for department meetings will be provided at the President’s Address.

Associate Faculty Workshops on Institute Day

Take a Tour and Identify Campus Resources for Students and Faculty – Flex # 363
9am – 10:50am, CFE
Wendy Brown
Butte College has amazing resources to help both you and your students. Learn what and who is where. You’ll learn where to get a free TB test; where a student can get a tutor; how to put books on reserve; and where to acquire book loans, résumé training and transfer information. Join Wendy Brown for a campus tour to address your questions—and those your students are likely to have!

Associate Faculty Orientation (Repeat)
Flex # 7.1 11am - 1:30pm  MC 244
Gail Terhorst & Penny Lillie
This session is developed primarily for new associate faculty. Don’t miss a wonderful opportunity to gain critical information that can decrease new instructor stress! Your faculty colleagues will answer questions about your first semester at Butte College and provide information about record keeping, rosters, grades, and so on.

Part-time Faculty Association Meeting
Flex # 17  2:15pm – 3:45pm  CFE
Stacey Burks – PFA President
Join Associate Faculty Association President Stacey Burks and get an update on all the PFA issues as well as the work being done through the Senate, the Participatory Governance Committee and Professional Development.

Butte College Professional Development August 2012 Flex Week & Beyond August 9 - 17, 2012
Flex Day 5
Thursday, August 16

Coffee’s On Us – Flex # 701
8am – 9am  Center for Excellence
Shirleigh Brannon, Jack Lemley, Ruth Ann Hansen,
and Magian Smith. Join the
Professional Development Leadership
Team in the Center for Excellence for a
cup of coffee before you start the day!
Strategic Initiative:
1. Inspiring Passion through Collaboration

Come See What’s New at the Butte College
Bookstore – Flex # 365
8:30am – 9:20pm  Center for Excellence
Jack Lemley & Lori Wangberg
Find out about the new competitive pricing structure,
the rental program, and the electronics products we now
carry!  Come talk with the Textbook Manager and
discuss textbook ordering philosophy and get a brief
overview of the faculty adoptions website ordering
module used to submit textbook requisitions.
Strategic Initiatives:
2. Focusing on Student Success
5. Modeling Sustainability

Prohibition Part III – Flex # 100.3
8:30am – 10:30am  CHC 115
Dr. Thomas Masterson
Prohibition, a three-part documentary series, is the
fascinating story of idealism, folly, and above all,
unintended consequences.
Strategic Initiatives:
3. Valuing a Culture of Learning

Things You Need to Know to Complete Your
Curriculum Review – Flex # 903.3
9am – 11am  LB 106
Boyd Trolinger
In this hands-on workshop, participants will work with
examples of course outlines and other curriculum
documents to learn best practices that will contribute to
a smooth and successful curriculum review process.
Strategic Initiatives:
1. Inspiring Passion through Collaboration
4. Enhancing an Innovative, Flexible, Responsive, and Accountable
Culture

Light refreshments will be provided for
workshops on the 2nd floor of the
Media Center. Enjoy!

Exploring Google Docs – Flex # 401
9:30am – 10:50am  TTC/LB 216/CFE
David Welton
Google Docs offers a free alternative to Microsoft
Office products.  A Google account provides access to
tools for word processing (Word), spreadsheets (Excel),
presentations (PowerPoint) and more. Documents are
stored on Google servers and accessible by any online
computer.  Google Docs foster collaboration by
allowing documents to be simultaneously edited by
multiple users.
Strategic Initiatives:
1. Inspiring Passion through Collaboration
5. Modeling Sustainability

Generation X, Y, Z… What’s Next?  – Flex # 101.2
9:30am – 12:20pm  MC 244
Carrie Roberson
What will our classrooms look like for upcoming
Generations?  How will we adapt our focus, and what
skills must we impart to and learn from this group?
Come and discuss the lessons we have learned from
previous generations and how will they help us manage
our relationships with Generation Z and beyond!  Come
benefit from strategies and materials for drawing out
what seems to be conformity to generational
stereotypes, which may be a symptom of a wider
cultural ambivalence to learning.
Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

Butte-Glenn Community College District
Mission Statement
Butte College provides quality education, services, and workforce training
to students who aspire to become productive members of a diverse,
sustainable, and global society.  We prepare our students for life-long
learning through the mastery of basic skills, the achievement of degrees
and certificates, and the pursuit of career and transfer pathways.

ASK ME Project - Flex # 368
Monday, August 20 to Tuesday, August 21
Carrie Grahman
Help students find their way around campus during the
first couple days of class.  Sign up to work a
one-hour shift at one of the three information stations:
• Business Education building
• Bus Stop
• Learning Resource Center
Earn flex credit and be entered to win one of two $25 gift
cards to Food Services for volunteering!
Contact Carrie at 893-7550; grahlmanca@butte.edu
SLOs: What's Needed and How to Proceed
Flex # 360
11am – 12:20pm  MC 247
Christine Trolinger
This workshop will begin with a brief overview of the SLO process, including timelines and documentation. The overview will be followed by guided hands-on activities designed to help faculty write strong SLOs, identify options for assessing student achievement of outcomes, and create an assessment strategy. Whether you are working on Program SLOs or Course Level SLOs, the goal of this workshop is help you develop an authentic, valuable, and sustainable approach.

Universal Design for Instruction: Teaching for All Students – Flex # 206
11am - 12:20pm  MC 243
Jaimie Dillard
Would you like to design instruction to maximize the learning of all students? The field of universal design (UD) provides a starting point and framework to help faculty create lectures, discussions; visual aids, videos, printed materials, labs, and fieldwork that are accessible to all students.

Please join us for a collaborative discussion about how Universal Design for Instruction can support your teaching strategies and enhance Student learning and success, and discover available resources to help you such as the Washington Do-It Center http://www.washington.edu/doit/.

Digital Literacy Group Update – Flex # 402
12:30pm – 1:50pm  MC 248
Morgan Brynnan and Jason Reisinger
Join your colleagues for a discussion on where our Ad Hoc group is on the topic of Digital Literacy (defined as: the ability to manipulate computer hardware and software combined with the ability to find, analyze, and ethically use information in personal, social, and academic settings).

Global Positioning System (GPS) – Flex # 109
12:30pm – 1:50pm  MC 243
Michael J. Panunto
Learn about the development of the Global Positioning System, how it works, and its various applications. Solve some simple geometric problems and then go outside and use the GPS to orient and navigate around campus. No prior experience necessary and all materials will be provided. If you own a GPS device or if your phone has a GPS app, feel free to bring it along.

MSC Professional Development Activities
Every Month at the Managers Meeting
Opportunities to enhance job skills, expand campus knowledge, and increase productivity
Crisis Response/Disaster Preparedness, Conducting Effective Evaluations, Risk Management, Leadership Skills, and more

STEPS TO GET TO PRO DEV ON MYBC
1) Log on to MyBC as you would to retrieve class rosters
2) Go to the Groups/Committees drop down menu
3) Select Professional Development - Faculty
4) Click on the Faculty Flex Workshop or the Calendar At A Glance Box
5) That will show you the entire booklet. Revisions will be in red.
**Sustainability Panel** – Flex # 110
2pm – 3:20pm  MC 248
Cheryl Battles, Miya Squires
Join a panel of your colleagues as we discuss ways sustainability is infused into our classrooms. Learn about readings, assignments, full curricula, and even associates degrees that support “thinking green” and our students’ desire to learn about sustainability-related topics and apply this knowledge in practical ways. Cheryl Battles, Sustainability Liaison for our Student Success Projects, will share a collection of resources that are free for faculty to use and can be applied in a variety of disciplines.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive, and Accountable Culture
5. Modeling Sustainability

**Diversity Committee Meeting** – Flex # 350
2pm – 3:20pm  MC 253
Shahroukh Mistry
The mission of the Butte College Diversity Committee is to promote and foster a diverse, inclusive, and safe community. This meeting is open to all who are passionate about diversity issues and would like make a change on campus and the community.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

**Peer Evaluator Training:**
**Newly Tenured – Plan to Attend** Flex # 304
2pm – 4pm  MC 247
Kam Bull, David Danielson, & Jan McKissick
Evaluator training is mandated by faculty contract once a full-time faculty member reaches tenure. The training session must take place before a newly-tenured instructor serves on an evaluation team for a colleague, and the workshop also serves as a good review of the evaluation process for any instructor or administrator.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
4. Enhancing an Innovative, Flexible, Responsive, and Accountable Culture

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**From Confidence to Excellence – Strategies for Using StrengthsQuests in the Classroom**
Flex # 370
8:30am – 4pm  Center for Excellence (CFE/LB210)
Jo Anne Cripe
Do you use StrengthsQuest in your classes or work? Do you want to do more with it, but need resources and tools? Are you interested in using StrengthsQuest, and wonder what your options are? Do you wonder how “deep” the use of this instrument can go in empowering students' lives?

Join us for a one-day training, where participants will learn how to help students gain personal and interpersonal insight, self-confidence, and academic and career self-efficacy through deepened awareness of their “Top Five Strengths Themes.” Participants will receive a manual with substantive curriculum and activities for use in classroom and workshop settings.

Participants in the full workshop may opt for Flex credit (8 hours) or .5 units of column movement/longevity.

- RSVP to Magian Smith at smithma@butte.edu to attend this session. Limited to 30, RSVP today! Participants who have not yet taken the Clifton Strengths Finder must contact Jo Anne Cripe cripejo@butte.edu for a code, and take the assessment prior to the workshop. Lunch will be included.

Strategic Initiatives:
2. Focusing on Student Success
3. Valuing a Culture of Learning

**Progressive Pilates** – Flex # 501
8:30am – 10am  GYM 113
Dtim Chiraporn
An invitation to an hour and 30 minutes of Progressive Pilates workout utilizing mat and small tools such as stability balls, foam rollers, hand weights and resistance bands to energize, revive, stretch and strengthening your body muscles and mind - a unique opportunity not to be missed to discover the power within you!

Strategic Initiatives:
3. Valuing a Culture of Learning
Fitness Center Open House: Wellness Task Force Kick-off – Flex # 502
9:30am – 10:50am  GYM 117
Jim Lauer, Brenda Stagner and Sean Worthington.
Need help getting motivated or staying motivated to exercise? Want to learn how to live a healthier lifestyle? Take advantage of this opportunity to improve your health and wellness. The Physical Education Department and Wellness Task Force are sponsoring a Fitness Center Open House to help you meet your fitness and health goals. Learn more about the no-cost, convenient services available to you. PE staff will be available to demonstrate fitness equipment and help you plan a workout schedule. Nutrition faculty will be onsite to provide healthy eating options. You will also receive a blood pressure screening and can complete the paperwork to turn workout sessions into flex credit! Don’t delay this opportunity to live a healthier life. Comfortable dress and shoes are recommended.

Student Progression - Flex # 371
9:30am – 10:50am  MC 244
Les Jauron and Baba Adam
Currently there are a number of initiatives at the state and national level to improve community college completions. These include the President’s Graduation Initiative, the Community College Completion Agenda, and the State Student Success Task Force. A point of commonality in these initiatives is the need to track the progression of students longitudinally to see how they are progressing through their programs of study to achieve outcomes. Over the past year the college has conducted an extensive analysis of progression for first-time-freshmen. This session will review the results of this analysis and, more importantly, discuss ways the college could improve the number of students who achieve an outcome.

Diversity in the Classroom - Flex # 111
9:30am – 10:50am  MC 253
Shahroukh Mistry
Irrespective of discipline, each classroom epitomizes diversity in an array of forms, and this presents considerable opportunity for faculty to engage with students and foster an environment of inclusiveness. It is often not what we do in class, but what we do not do that can significantly affect student participation. This workshop provides a means of leveraging diversity to make classrooms and their participants more engaged.

SLOs: What’s Needed and How to Proceed (Repeat)
Flex # 360.1
11am – 12:20pm  MC 247
Christine Trolinger
This workshop will begin with a brief overview of the SLO process, including timelines and documentation. The overview will be followed by guided hands-on activities designed to help faculty write strong SLOs, identify options for assessing student achievement of outcomes, and create an assessment strategy. Whether you are working on Program SLOs or Course Level SLOs, the goal of this workshop is help you develop an authentic, valuable, and sustainable approach.

SLOs:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive, and Accountable Culture

Faculty Flex Committee:
Christina Barber
Shirleigh Brannon
Steve Hall
April Hennessy
Ric Machuga
Alex O’Neil
Carrie Roberson
Sandra Sloan
Brenda Stagner
Carol Stanley-Hall
Christine Trolinger
Shaaron Vogel
Sean Worthington
July 1, 2012 Chair: Shirleigh Brannon

Thank you to the above individuals for all their efforts in developing the August Flex Workshops.

Professional Development Programs
IACs – Individual Activity Contracts
Partnerships
Learning Groups
Learn more about these programs by referring to page 16 of this Flex Booklet.
“The Community College Budget 101” What all Faculty should know! – Flex # 372
11am – 12:20pm  MC 248
Andy Suleski  Facilitator: Ric Machuga.
Rather than an informative Butte College budget update, we know the outlook is bleak, join Vice President Andy Suleski for an education on the basics of the California Community College Budget. Key concepts and strategies will be discussed:
- FTES per student: Butte College vs CSUC and UC’s
- FTES in other states
- The 50% law
- Categorical funding
- P1 P2 & the infamous May revise
- Step/column increase costs to the district
- 75/25 – What is that?
- The FON – Faculty Obligation Number

Leadership—Choosing Your Path! – Flex # 374
11am – 12:20pm  MC 243
Shirleigh Brannon
Join Shirleigh, the new Faculty Professional Development Coordinator to engage in a dialogue regarding leadership workshops and opportunities. Professional Development wants to explore workshops and trainings to meet the needs of faculty and staff.

Understanding Computer Workstation Ergonomics
Flex # 373
11am – 12:20pm  MC 253
Phil Clark, Keenan & Assoc.
The relationship between people and their computers, chairs, and office equipment -- Fitting the workstation to the worker to reduce Repetitive Motion Injuries (RMI).

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Valuing a Culture of Learning

Professional Development Pizza Wrap–up Luncheon
Flex # 702
12:30pm – 1:30pm,  CFE
Please join your Professional Development Leadership Team: Shirleigh Brannon, Ruth Ann Hansen, Jack Lemley, and Magian Smith to wrap up the August 2012 Flex Week. This is an opportunity to network with your colleagues and unwind before the start of the new academic year. Due to budget reductions, we are unable to provide a “free” lunch this year. However we are offering a reasonable lunch and the opportunity to get together and celebrate the conclusion of Flex Days. Please RSVP to Magian smithma@butte.edu by Wednesday, August 15 if you plan to attend. Your $5.00 lunch will include: Pizza, salads, ice tea and water. Hope to see you there!

Strategic Initiative:
1. Inspiring Passion through Collaboration

Light refreshments will be provided for workshops on the 2nd floor of the Media Center. Enjoy!
Faculty Flex Calendar Basics

Fall 2012

The August 2012 Flex Workshops “Calendar at A Glance” was distributed to all employees May 2012. The Flex Booklet, which includes workshop descriptions and professional development program information, is available on-line in two locations.

- Butte College Home page
- Departments/Programs/Services
- Professional Development
- MyBC
- Groups and Committees
- Professional Development – Faculty

The purpose of the college’s Flexible Calendar

The Community College Flexible Calendar Program allows a college to use up to 15 classroom days (out of the mandated 175) for faculty participation in developmental activities related to “staff, student and instructional improvement” (Title 5, section 55720). The Flexible Calendar Program is a component of the college’s overall Professional Development overall program for faculty and staff.

Butte’s 12 Flex Days

Butte College has agreed to take twelve days of the state-mandated 175 instructional days, as Flexible Calendar Days. Six (6) in fall and five (6) in the spring. The state average for flexible calendar days is six.

Butte College:
- 163 instructional days + 12 days flex = 175 Days.
- 6 hours = 1 Flex day - Determined by the Board
- 12 X 6 = 72 hour Flex Obligation

Institute Days (2) and Flex days (12)

Two days, Institute Day Fall & Spring, bring the total to the 177 day Butte College faculty contract. Full-time faculty have a contractual obligation to attend Institute Day.

Flex Calendar Record Keeping

Sign-in on Flex Workshop Attendance Forms

The college is required to accurately track and account for those flex hours for which we are paid in lieu of instructional time.

Full-time Faculty: Full-time faculty’s hours are tracked and recorded by the Professional Development Office. Seventy-two hours (72) for the academic year. Your name and signature on the workshop attendance sheets, verifies your participation.

A summary of individual full-time faculty Flex hours will be mailed inner campus several times each semester. Please make corrections and updates at that time and return to the Professional Development Office.

At the end of the academic year, a report of all full-time faculty flex hours is submitted to the Vice President for Learning and Economic Development.

Associate Faculty: Associate faculty’s flex opportunity/obligation is determined by each semester’s instructional contract. The Mandatory Meeting and Flex Payment Form, accessible on line, http://www.butte.edu/prodev/forms/ is used to report your flex activities. This form is signed off by your department chair/coordinator and routed to payroll for flex payment. Remember, you can only be paid for the number of flex hours indicated on your contract. It is allowable to complete fall 2012 flex hours during the spring semester 2013 if you are contracted for that semester as well. However, it is not allowable to carry over flex hours between academic years.

Professional Development

Flex Opportunities

To fulfill the flex obligation, faculty may use a combination of activities such as:

- August/January Flex Week Workshops
- Semester Flex Workshop
- Partnerships
- Travel & Conference
- Learning Group Activities
- Department Planned Projects and Activities
- Individual Activity Contracts.
- Academic Course Work
- Other workshops as planned by the flex committee.

Forms, applications and additional information for these programs are available on-line at the Professional Development web site. http://www.butte.edu/prodev/ Forms and applications.

-August/January Flex Workshops Pre-approved

Flex credit activities described in the August 2012 Flex Booklet, all have assigned flex numbers. These workshops have all been reviewed by the Faculty Flex Committee to ensure compliance with the Title 5 Flex Calendar Program Guidelines. The Professional Development Office will keep records of attendance at these flex workshops.

Butte College Professional Development August 2012 Flex Week & Beyond August 9 - 17, 2012
-Individual Activity Contracts (IAC)
Pre-approval required:
- Full-time Faculty – Deans & Directors
- Up to 50% of Flex Obligation
- Associate Faculty – Chairs & Coordinators
- Up to 75% of Flex Opportunity

Flexibility and choice in determining what is best for your own professional development and growth is supported and encouraged. Faculty may choose to do individual projects for a portion of the overall flex obligation. However, Title 5 language and Butte College Policy do not allow an IAC’s to fulfill 100% of your flex obligation. For full-time faculty, up to 50% of your obligation may be in the form of IACs. (Deans & Directors may make exceptions up to 75%). For associate faculty, up to 75% of the flex opportunity is allowable in the form of an IAC. Completed IACs are to be submitted to the Professional Development Office (CFE/LB) within 10 day of completion.

Guidelines are included on the Individual Activity Contract (IAC) form. If you are not sure your project qualifies under the guidelines, full-time faculty - ask your dean/director; associate faculty – ask your chair/coordinator or call the Professional Development coordinator before you begin on your IAC.

-The Partnership Program
Partnerships offer faculty the opportunity to share ideas on classroom teaching, to improve skills, enhance knowledge, explore issues, and increase collegiality.

Faculty may participate in any number of partnerships per academic year, but not with the same individual. The partnership program allows faculty to receive from a minimum of three up to ten hours Flex credit per partnership.

Associate faculty have an opportunity once each semester to earn a stipend for a partnership.

Step One - Form the Partnership
“Forming the Partnership” establishes the partnership for each person. Each partner needs to complete this form. Deliver to the Professional Development office at the beginning of the partnership.

Step Two - Track the Partnership
“Tracking the Partnership”, keeps an ongoing record of the meeting dates, time spent, and the content and value of the discussions. Each partner needs to complete and sign this form. Deliver this completed and signed form to the Professional Development office at the end of the partnership.

-Learning Group Program
- Four to twelve faculty (full and/or associate) may form a learning group.
- Pre-approval by the Faculty Professional Development Coordinator.

Learning groups offer faculty the opportunity to collaboratively pursue an activity that leads to the improvement of the institution. The activity should lead to one or more of the following: 1) staff improvement 2) student improvement and/or 3) instructional improvement.

Faculty may participate in two leaning groups per academic year. The program allows the faculty participants to determine the number of flex hours required for the group’s activity (up to 49.5 hours per year). These hours will be earned through reading, group discussion, and other activities the group may determine are worthwhile.

Step 1: Form the Learning Group
This step names the group members and establishes the texts or materials needed for the group’s activities. Initially, a Members and Project Plan Form (check Pro Dev web site for forms) must be completed and submitted to the Professional Development Faculty Coordinator for approval. At the completion of the group’s activities, each member must fill out an individual participation form.

Step 2: Track the Learning Group
The second step tracks the learning group throughout its duration. This step provides an accounting to the Chancellor’s Office for flex hours. Those hours will be awarded at the close of the group’s activities.

The learning groups are expected to meet together at the same time to fulfill the requirements of the program. The number and duration of the discussion sessions will be set by the group. A record of these meetings must be kept by each group member. Each group member will submit the “Tracking the Learning Group Form” to Professional Development at the conclusion of the group.

Flex FAQs
Is Institute Day mandatory?
Institute Day, beginning at 2:00 p.m. is mandated by the District for full-time teaching faculty. Institute Day participation does not count toward the 72 hour flex obligation for full-time faculty. Associate faculty are invited and encouraged to attend the President’s Address and the Institute Day Presentation held in ARTS 160 (Black Box Theatre). Associate faculty will receive flex credit for their attendance.
What is my Professional development obligation?
The full-time faculty obligation is 72 hours for this academic year (2012/13), July 1 to June 30. If you are teaching an overload class, you will have an additional Flex opportunity. Associate faculty Flex hours are based on load and determined by the Office for Student Learning and Economic Development.

What if I have reassigned time?
Flex hour requirements are reduced for full-time teaching faculty who have reassigned time outside of the classroom. For example: a coordinator with 25% reassigned time is responsible for 75% of the Flex hours (54 hours of Flex); a chair with 50% reassigned time would need to complete 36 Flex hours.

When can I fulfill my Flex Calendar obligation?
The Flex calendar year runs from July 1 through June 30. You may not participate (count hours for flex) at times you are scheduled to teach or hold office hours. Other than those two restrictions, you may participate in Flex activities, workshops, and individual activity contracts at any time during the day or evening.

Are Flex Calendar hours required of all employees?
Classified employees, non-classroom faculty members, and members of the management unit have no Flex calendar requirements. However, all are welcomed and encouraged to attend workshops.

Do mandatory State and insurance carrier workshops count towards Flex hours?
Yes. Professional Development and Human Resources work together to coordinate the schedule of mandatory workshops required by the State of California, BC Board Policy, and our insurance carrier. These mandatory workshops are eligible for Flex credit hours.

How do I learn about activities for Flex?
The schedule of workshops “Calendar at a Glance” will be provided in hard copy to all employees. In an effort to be sustainable, the Flex Booklet with workshops descriptions and Professional Development program information, will be available on-line at two web sites
- MyBC at the Professional Development - Faculty site under Groups & Committees
- Butte College Home page
  Professional Development - under the drop down menu for Departments/Programs/Services

What if I plan to do an activity that’s not scheduled? Can I create my own project?
If you are planning to do an individual activity, details for this contract—which require pre-approval—are clarified on page 16 of this Flex Calendar Basic document.

Who can offer workshop?
Professional Development welcomes new ideas for workshops and encourages faculty and staff to share their expertise. Contact Shirleigh Brannon, the new Faculty Professional Development Coordinator (beginning July 1, 2012) at brannonsh@butte.edu or 895-2543.

Can Flex hours carry over from one academic year to the next?
No. Neither full nor associate faculty may carry over flex hours from one academic year to the next.

Associate faculty may carry over flex hours from fall to spring as well as apply spring hours back to the fall if needed.

Are department meetings eligible for Flex credit?
Full-time faculty are required to participate in day-to-day management of their department. Regularly scheduled department meetings, usually monthly, are not appropriate for Flex credit. Meetings above and beyond the norm (some departments hold weekly meetings) may be accepted for Flex. These “above and beyond” hours are approved in advance with the professional development faculty coordinator and then recorded by chairs/coordinators.

Besides Institute Days, which scheduled Flex activities are required for full-time faculty?
Department meetings, held on the last Tuesday before the beginning of instruction, are considered required for full-time faculty. Some departments schedule their meetings at other times.

How are all these decisions made?
California Code of Regulations Title 5, specifies criteria to participate in the Flexible Calendar Program. Actual number of flex days and the specific days are negotiated by the BCEA and the Board of Trustees. Faculty policies for Professional Development have been recommended by the Faculty Flex Committee and approved by the Academic Senate and supported by the administration.

Do You Have Ideas?
Contact Shirleigh Brannon at the Professional Development office with your suggestions and ideas for Fall 2012 workshops. Shirleigh can be reached at Professional Development office or E-mail her at brannonsh@butte.edu.

Center for Excellence - Library 210