Curriculum Committee
MINUTES
November 18, 2013

Members Present
Boyd Trolinger, Chairperson
Morgan Brynnan, Library
Mark Latham, Music
David Danielson, Dean
Tina Day, Associate Faculty, Language Education
Dave Welton, Associate Faculty, Radio-TV-Film
Dr. Sandy Sloan, Business Computer Info Systems
Stacey Bartlett, Academic Senate Substitute
Susan Carey, Articulation Officer
Dr. Leslie Henson, English
Suzanne Wakim, Biology
Lenny Bailey, Associate Faculty, English
Craig Rigsbee, Dean
John Dahlgren, Drafting
Dr. Samia Yaqub, VP Student Learning
Damara Marsh, Student Representative

Members Absent
Carrie Roberson, Academic Senate
Dr. Robert White, Physics

Guests Present
Tom Grothe, Communication Studies
Denise Adams, Dean
Belinda Schafer, Chair, EMS/Allied Health
Donna Davis, Respiratory Therapy
Colin Ferguson, Geology
Kristin Milinkevich, Chemistry
Stacey Bartlett, Communication Studies

AGENDA

1. Agenda Approval
Motion to approve agenda; D. Welton, Second: L. Bailey, Approval: Unanimous

2. Approval of Minutes
   A. November 4, 2013
      Motion to approve minutes; D. Danielson, Second: M. Latham, Approval: Unanimous

3. Consent Agenda
   A. New Courses (Effective Term Fall 2014)
      1. DFT 105 – Skills Practices for AutoCAD (0.5-1 Units)
      2. DFT 115 – Skills Practices for Revit (0.5-1 Units)
      3. DFT 125 – Skills Practices for SolidWorks (0.5-1 Units)
      4. DFT 135 – Skills Practices for Advanced CAD and Modeling (0.5-1 Units)
      5. FSC 105 – Fire Academy Physical Training (2.5 Units)
      6. KIN 12B – Theory of Baseball II (2 Units)
      7. KIN 13B – Theory of Basketball II (2 Units)
      8. KIN 14B – Theory of Cross Country II (2 Units)
      9. KIN 15B – Theory of Football II (2 Units)
     10. KIN 16B – Theory of Golf II (2 Units)
     11. KIN 17B – Theory of Soccer II (2 Units)
     12. KIN 18B – Theory of Softball II (2 Units)
     13. KIN 19B – Theory of Track and Field II (2 Units)
     14. KIN 20B – Theory of Volleyball II (2 Units)
B. Major Course Modifications

1. **FSC 106 – Firefighter I Academy**
   Change in units (from 29 to 26 Units); Addition of Co-requisite (FSC 105); change in hours (from 343.5 lecture/434 lab to 334.5 lecture/320 lab); changes in catalog description, objectives, unit titles, methods of instruction, examples of assignments and materials of instruction; addition of discipline “Emergency Medical Technologies,” removal of discipline “Coaching;”
   *Effective Term: Fall 2014*

2. **KIN 12A – Theory of Baseball I**
   Change in course number (was KIN 12); change in title (was “Theory of Baseball”); change in TOP code (from 083550 to 083500); change in repeats (from repeat 3 times to Not repeatable); changes in catalog description, objectives and unit titles; *Effective Term: Fall 2014*

3. **KIN 13A – Theory of Basketball I**
   Change in course number (was KIN 13); change in title (was “Theory of Basketball”); change in TOP code (from 083550 to 083500); change in repeats (from repeat 3 times to Not repeatable); changes in catalog description, objectives and unit titles; *Effective Term: Fall 2014*

4. **KIN 14A – Theory of Cross Country I**
   Change in course number (was KIN 14); change in title (was “Theory of Cross Country”); change in TOP code (from 083550 to 083500); change in repeats (from repeat 3 times to Not repeatable); changes in catalog description, objectives and unit titles; *Effective Term: Fall 2014*

5. **KIN 15A – Theory of Football I**
   Change in course number (was KIN 15); change in title (was “Theory of Football”); change in TOP code (from 083550 to 083500); change in repeats (from repeat 3 times to Not repeatable); changes in catalog description, objectives and unit titles; *Effective Term: Fall 2014*

6. **KIN 16A – Theory of Golf I**
   Change in course number (was KIN 16); change in title (was “Theory of Golf”); change in TOP code (from 083550 to 083500); change in repeats (from repeat 3 times to Not repeatable); changes in catalog description, objectives and unit titles; *Effective Term: Fall 2014*

7. **KIN 17A – Theory of Soccer I**
   Change in course number (was KIN 17); change in title (was “Theory of Soccer”); change in TOP code (from 083550 to 083500); change in repeats (from repeat 3 times to Not repeatable); changes in catalog description, objectives and unit titles; *Effective Term: Fall 2014*

8. **KIN 18A – Theory of Softball I**
   Change in course number (was KIN 18); change in title (was “Theory of Softball”); change in TOP code (from 083550 to 083500); change in repeats (from repeat 3 times to Not repeatable); changes in catalog description, objectives and unit titles; *Effective Term: Fall 2014*

9. **KIN 19A – Theory of Track and Field I**
   Change in course number (was KIN 19); change in title (was “Theory of Track and Field”); change in TOP code (from 083550 to 083500); change in repeats (from repeat 3 times to Not repeatable); changes in catalog description, objectives and unit titles; *Effective Term: Fall 2014*

10. **KIN 20A – Theory of Volleyball I**
    Change in course number (was KIN 20); change in title (was “Theory of Volleyball”); change in TOP code (from 083550 to 083500); change in repeats (from repeat 3 times to Not repeatable); changes in catalog description, objectives and unit titles; *Effective Term: Fall 2014*

C. Minor Course Modification

1. **MUS 1 – Music Appreciation (C-ID MUS 100)**
   Changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; *Effective Term: Spring 2014*
D. Major Program Change

1. **CA in Firefighter 1 Academy**
   The Chancellor’s office will not approve this CA with only one course, so core requirements now include FSC 105 and EDUC 10 as well as FSC 106; no change in units; **Effective catalog year 2014-15**

   Motion to approve consent agenda; M. Brynnan, Second: J. Dahlgren, Approval: Unanimous

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4. New Business

A. New Courses **(Effective Term Fall 2014)**

1. CSCI 70 – Installing and Configuring Windows Server 2012 (3 Units)
2. CSCI 71 – Administering Windows Server 2012 (3 Units)
3. CSCI 72 – Configuring Advanced Windows Server 2012 Services (3 Units)
   - Pending
4. EMS 172 – Community Paramedic-Mobile Integrated Health Care (6 Units)
   - Belinda Schafer represented EMS
     - Community Paramedic is also called Mobile Integrated Health Care
     - Currently under the reimbursement system nationwide, all 911 ambulance calls have to be taken to an emergency department in order to be reimbursed by any insurance provider
     - The community paramedic concept has been developed as part of the Affordable Health Care Act
     - This concept has three prongs:
       - Allows community paramedics (who have a minimum of 4 years experience and a degree) to assess patients and take them to a facility other than an emergency room such as a homeless shelter, jail, Dr. office, etc.
       - Treatment and release for patients with minor problems that do not require a hospital
       - Follow up care on patients discharged from hospitals, which would save 500 million a year in Medicare costs, where EMT’s would work in collaboration with hospitals
     - We are the first college in California to take this on
     - This course provides certification to be a Community Paramedic
     - Motion to place on consent; S. Carey, Second: D. Danielson, Approval: Unanimous
     - Denise Adams acknowledged Belinda for her efforts and innovation

B. Major Course Modifications

1. GEOL 32 – Physical Geology with Lab (C-ID GEOL 110)
   Change in title (was “General Geology”); changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; **Effective Term: Fall 2014**

2. GEOL 34 – Historical Geology with lab (C-ID GEOL 111)
   Change in course number (was GEOL 20); change in title (was “Historical Geology”); change in units (from 3 to 4 units); change in hours (from 51 lec to 51 lec/51 lab); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 40 to 24) to accommodate the lab; **Effective Term: Fall 2014**
   - Colin Ferguson represented Geology
     - Physical Geology has been taught either as a combined lec/lab course (GEOL 32) or as a 3 unit lecture and 1 unit lab (GEOL 10/11). The content is the same.
     - The department is transitioning away from separate lec and lab courses into one course. GEOL 32 will stay active and GEOL 10/11 will be deleted at the end of the year
GEOL 34 will be taught the same way
• This allows seamless transition between lec and lab content
• GEOL 20/21 will be deleted at the end of the year
• Both courses have been aligned with C-ID
• The pedagogical cap is being lowered to the lab size
• Motion to place both courses as a block and place on consent, S. Carey, Second: S. Sloan, Approval: Unanimous

3. **RT 125 – Introduction to Clinical Respiratory Care**
Change in units (from 3 to 5 Units); change in hours (from 153 lab to 272 lab); changes in unit titles and materials of instruction; **Effective Term: Fall 2014**
- Donna Davis represented RT
  - RT 110
    - The corequisite of BIOL 21 is being removed to align with the program changes (BIOL 21 will now be a prerequisite to the program)
  - RT 125
    - The hours are being increased from 4.5 hours to 8 hours per day to help with continuity, student understanding of patient care, processes, etc.
- See below for approval

C. **Minor Course Modifications**
1. **CDF 78 – Early Childhood Education Practicum** (C-ID ECE 210)
Updated for “Conditionally Approved” status from C-ID; Addition of prerequisites CDF 12 and CDF 48; changes in examples of assignments; **Effective Term: Fall 2014**
- The prerequisites are being added per C-ID recommendations
- Motion to place on consent; S. Carey, Second: J. Dalhgren, Approval: Unanimous

2. **CHEM 1 – General Chemistry I** (C-ID CHEM 120S)
Changes in catalog description, unit titles, examples of assignments and materials of instruction; **Effective Term: Spring 2014**

3. **CHEM 2 – General Chemistry II** (C-ID CHEM 120S)
Changes in unit titles, examples of assignments and materials of instruction; **Effective Term: Spring 2014**
- Kristin Milinkevich represented Chemistry
  - Both CHEM courses were aligned with C-ID to be used in the Geology AS-T degree
  - Committee Suggestions:
    - CHEM 2 – Description: remove “not recommended for nursing or other applied science majors”
  - Motion to vote on both courses as a block and place on consent, S. Carey, Second: S. Sloan, Approval: Unanimous

4. **CMST 4 – Small Group Communication** (C-ID COMM 140)
Updated for “Conditionally Approved” status from C-ID; Changes in objectives and unit titles; **Effective Term: Spring 2014**

5. **CMST 9 – Intercultural Communication** (C-ID COMM 150)
Updated for “Conditionally Approved” status from C-ID; Changes in objectives and unit titles; **Effective Term: Spring 2014**
- Stacey Bartlett represented CMST
  - Changes reflect C-ID recommendations
  - Motion to block CMST courses and GE and place on consent; S. Carey, Second: M. Brynnan; Approval: Unanimous
6. **LIS 11 – Research Strategies**  
Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2014*  
- Pending

7. **RT 110 – Fundamentals of Respiratory Care**  
Deletion of corequisite (BIOL 21); changes in materials of instruction; *Effective Term: Fall 2014*

### D. General Education

1. **CMST 6 – Oral Interpretation**  
   IGETC 3B
2. **CMST 9 – Intercultural Communication**  
   IGETC 4C

### E. Pedagogical Cap Changes

1. **DFT 2 – Engineering Graphics I**  
   From 25 to 35
2. **DFT 4 – Print Reading for Construction and Architecture**  
   From 25 to 35
3. **DFT 8 – Engineering Graphics II**  
   From 25 to 35
4. **DFT 12 – Beginning AutoCAD Drafting**  
   From 25 to 35
5. **DFT 16 – Print Reading for Industry and Manufacturing**  
   From 25 to 35
6. **DFT 24 – Architectural Drafting Applications**  
   From 25 to 35
7. **DFT 45 – Building Information Modeling I**  
   From 25 to 35
8. **DFT 46 – Building Information Modeling II – Advanced Applications**  
   From 25 to 35
   - John Dahlgren represented Drafting  
     - The drafting department has habitually gone over cap  
     - With an additional 10 work stations the new cap is doable  
     - Manageable with the instructor/student ratio of 1:35 and meet the needs of all students  
     - Aligning ped cap with reality cap  
     - Some members raised concern about the jump in number and suggested an increase to 30 instead of 35. John Dahlgren decided to keep at 35  
     - Motion to vote on all DFT ped cap changes as a block and place on consent; S. Sloan, Second: M. Brynnan, Approval: Unanimous

### F. Course Deletions *(Information Only)*

1. **CSCI 6 – Programming with Visual Basic**
2. **CSCI 16 – Advanced Programming with Visual Basic**
3. **CSCI 35 – Introduction to Robotics**
4. **CSCI 60 – Microsoft Workstation Configuration**
5. **CSCI 61 – Microsoft Applications Server**
6. **CSCI 62 – Windows Network Infrastructure**
7. **CSCI 68 – Microsoft Active Directory Enterprise Administration**
   The committee endorsed the deletion of these courses
G. New Program
1. **AS-T Degree in Geology** (28 Units)
   - Colin was concerned that Physics was not included in the degree
   - Boyd noted that Physics can be included in the GE courses
   - Colin explained that it is best to take Physics 21 and 22 if students want to leave the door open for graduate school
   - Susan explained that this degree doesn’t require Physics as it would have put the units over the limit of 60 units
   - Students heading to a UC need to see a counselor for additional requirements. If students are going to a CSU, they should acquire the ADT
   - Motion to place on Consent, S. Carey, Second: J. Dahlgren, Approval: Unanimous

H. Major Program Changes
1. **CA in Respiratory Care**
   - Move BIOL 21 from core to prerequisite list; change in units (from 90.75 to 91.75); Effective Term: Fall 2014
2. **AS Degree in Respiratory Care**
   - Move BIOL 21 from core to prerequisite list; change in units (from 90.75 to 91.75); Effective Term: Fall 2014
   - Donna Davis represented RT
     - Moving BIOL 21 from a prerequisite or corequisite of the RT program to a prerequisite as most students entering the program have already completed it
     - BIOL 21 is impacted and students may not be able to start the RT program if they can’t get into BIOL 21, especially those coming from other institutions that do not have priority registration
     - Motion to vote on both RT courses and both program changes as a block and place on consent; S. Sloan, Second: S. Wakim, Approval: Unanimous

5. **Miscellaneous Agenda Items**
   A. Curriculum Committee Bylaws – Boyd Trolinger
   B. General Education Questions – Boyd Trolinger
   C. Next Meeting – December 2, 2013
      - Motion to adjourn S. Carey, Second: S. Wakim, Approval: Unanimous