AGENDA

1. Agenda Approval
   Miscellaneous Business: B. Trolinger postponed items ABC; M. Brynnan added January Flex Activity on ped caps; Motion to approve agenda as amended; D. Welton, Second: S. Sloan, Approval: Unanimous

2. Approval of Minutes
   A. November 3, 2014
   Motion to approve minutes; M. Brynnan, Second: S. Wakim, Approval: Unanimous

3. Consent Agenda
   A. New Course
      1. BCIS 81 – Microsoft Excel for Business (1 Unit)
         Program applicable

   B. Course Modifications
      1. AET 22 – Natural Resources and Agri-Construction
         Change in hours (from 17 lec/102 lab to 34 lec/51 lab); changes in catalog description, objectives, unit titles and examples of assignments; Effective Term: Fall 2015
      2. BCIS 47 – Desktop Publishing
         Change in units (from 3 to 2.5 units); change in hours (from 34 lec/51 lab to 34 lec/25.5 lab); changes in unit titles, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2015
      3. ENGL 25 – Introduction to Shakespeare
         Changes in objectives, methods of instruction and examples of assignments; Effective Term: Spring 2015
4. **RTVF 12 – Mass Media and Society** (C-ID JOUR 100)
   Changes in catalog description, objectives, unit titles, examples of assignments, and materials of instruction; **Effective Term: Spring 2015**

C. **Discipline Changes**
1. **RTVF 30 – Digital Audio Production**
   Add Commercial Music and Broadcast Technology
2. **RTVF 40 – Digital Video Production**
   Add Broadcast Technology
3. **RTVF 55 – Music Video Production**
   Add Commercial Music and Media Production

D. **Program Modifications (Effective Catalog Year: 2015-16)**
1. **AS Degree in Accounting**
   Core: Replace BCIS 85 with BCIS 81; change in units (from 41 to 39)
2. **Certificate of Achievement in Accounting**
   Core: Replace BCIS 85 with BCIS 81; change in units (from 30 to 28)
3. **Certificate in Account Clerk**
   Core: Replace BCIS 85 with BCIS 81; change in units (16-17 to 14-15)
4. **Certificate in Tax Preparer**
   Core: Replace BCIS 85 with BCIS 81; change in units (from 17 to 15)
   Motion to approve consent agenda; S. Sloan, Second: D. Welton, Approval: Unanimous

4. **Pending Business**

A. **New Courses**
1. **JOUR 10 - Beginning Newspaper Production** (3 Units) (C-ID JOUR 130)
   Program Applicable
2. **JOUR 12 - Intermediate Newspaper Production** (3 Units) (C-ID JOUR 131)
   Program Applicable
   
   David Danielson represented Journalism
   - The new structure of courses aligns with C-ID and with student need
   - Motion to vote on JOUR 10 and 12 as a block; S Sloan, Second: M. Brynnan, Approval: Unanimous
   - Motion to waive the two-meeting approval process and approve; D. Welton, Second: S. Sloan, Approval: Unanimous

B. **Major Course Modification**
1. **JOUR 2 - Introduction to Reporting and Newswriting** (C-ID JOUR 110)
   Change in title (was “Introduction to Newswriting”); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction; **Effective Term: Fall 2015**
   
   Committee suggestions:
   - Move English level IV to prerequisite
   - Change “newsgathering” to one word in unit titles #4 and #5
   - Motion to waive the two-meeting approval process and approve JOUR 2 pending changes being made; S. Sloan, Second: S. Wakim, Approval: Unanimous

C. **New Program**
1. **AA-T in Journalism** (18 Units)
   Committee suggestion:
   - Fix title of JOUR 2 in narrative
Motion to waive the two-meeting approval process and approve the degree; S. Wakim, Second: D. Welton, Approval: Unanimous

D. Course Deletions (Information Only)
1. JOUR 4 – Newspaper Production/Roadrunner
2. JOUR 7 – Beginning Newspaper Production Lab
3. JOUR 8 – Intermediate Newspaper Production Lab
4. JOUR 9 – Advanced Newspaper Production Lab
Committee endorsed

5. New Business
A. New Course
1. PSC 30H – Honors Introductory Astronomy (4 Units)
Program applicable
Jason Trento represented Physical Science
- This course will be part of the Certificate of Achievement in Honors Program and allows students to complete the IGETC GE pattern entirely in Honors courses
Committee Suggestions:
- Add Recommended Prep of Math Level IV
- Objective E – add comma after comets
- Motion to place on consent pending changes; M. Brynnan, Second: S. Sloan; Approval: Unanimous

B. General Education
1. PSC 30H – Honors Introductory Astronomy
UC Transfer status request
IGETC 5A and 5C, CSU B1 and B3, Butte A
- S. Carey noted that the course will be submitted for UC transferability in July. Once approved, she will submit to IGETC in December. If approved by April, it can be offered in Fall 2016.
- Motion to place on consent; S. Carey, Second: S. Wakim; Approval: Unanimous

C. Major Course Modification
1. READ 127 – Reading for College Success
Change in title (was “Reading III (Efficient Reading); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2015
Lisa Kekaha represented Reading
- The core of the course is the same. It has been updated to clearly reflect what the course is really about – a college prep course
- Motion to waive the two-meeting approval process and approve; S. Carey, Second: D. Welton, Approval: Unanimous

D. Program Modifications (Effective Catalog Year: 2015-16)
1. CA in Honors Program
Core options: Add PSC 30H, ENGL 52H, ECON 20H; no change in units
- Program shows addition of courses that have been developed recently
- The committee asked that PSC 30H and ECON 20H are added for the 16-17 catalog year after IGETC approvals have occurred
- Motion to place on consent; S. Wakim, Second: M. Brynnan, Approval: Unanimous

2. AS Degree in Computer Science
Core: Add CSCI 22; change in units (from 30-31 to 33-34 Units)
Boyd Trolinger represented Computer Science
- ASSIST shows CSCI 22 as a requirement of the Computer Science degree so it is being added to our transfer degree
- Motion to place on consent; M. Brynnan, Second: D. Danielson, Approval: Unanimous

6. **Miscellaneous Agenda Items**
   A. Prerequisite Enforcement – Boyd Trolinger
   B. Writing Requirement for Transfer Level Courses
   C. Curriculum Bylaws – Boyd Trolinger
   D. January Ped Cap Flex Workshop – M. Brynnan
      - The workshop is scheduled for January 14, 12-1pm
      - Various curriculum members will be on the panel
      - Plan to present the draft rubric, involve the audience in an anonymous survey and discussion
      - The committee helped develop questions for the survey
   E. Next Meeting – December 1, 2014
      - Motion to adjourn; T. Day, Second: M. Brynnan, Approval: Unanimous