Members Present
Boyd Trolinger, Chairperson  Stacey Bartlett, Academic Senate
Rudy Flores, Dean  Morgan Brynnan, Library
David Danielson, Dean  John Dahlgren, Drafting
Mark Latham, Music  Elaine Hegeman, Student
Dr. Jo Anne Cripe, Life Management  Steve Hammond, Counseling
Tamsen Herrick, Mathematics  Jennifer White, Associate Faculty, English
Dr. Sandy Sloan, Business Computer Info Systems  Dave Welton, Associate Faculty, Radio-TV-Film

Members Absent
Susan Carey, Articulation Officer  Dr. Leslie Henson, English
Dr. Robert White, Physics  Tina Day, Associate Faculty, Language Education
Dr. Samia Yaqub, VP Student Learning

Guests Present
Barry Piccinino, Drama  Josh Fiser, Student

AGENDA

1. Agenda Approval
   Motion to approve Agenda; M. Brynnan, Second: S. Hammond, Approval: Unanimous

2. Approval of Minutes
   A. September 24, 2012
   Motion to approve Minutes; J. Dahlgren, Second: S. Bartlett, Approval: Unanimous with one abstention: S. Hammond

3. Consent Agenda
   A. Minor Program Changes
      1. AS Degree in Law Enforcement Academy-Basic
         Change Program Prerequisite language to “Admission to the program requires a minimum college cumulative Grade Point Average of 2.0”; Effective Term: Fall 2013
      2. AS Degree in Law Enforcement Academy-Basic/Fish and Game Emphasis
         Change Program Prerequisite language to “Admission to the program requires a minimum college cumulative Grade Point Average of 2.0”; Effective Term: Fall 2013
         Motion to approve Consent Agenda; M. Brynnan, Second: S. Bartlett, Approval: Unanimous

4. Pending Business
   A. New Program
      1. AA-T in Theatre Arts (18 Units); Effective Term: Fall 2013
         • Barry Piccinino represented Drama
            o Both DRAM 21 and DRAM 22 are new courses needed for the AA-T in Theatre Arts
            o Many of the Drama courses that came through last year have now been aligned with their C-ID descriptors
         • Committee Suggestions:
            o Catalog description:
              ▪ Change “Students who wish…” to “Students wishing to…”
“a” should be “an” in heading 6, 3rd paragraph, last sentence
Change to “…as well as those students wishing to include the study of theatre arts as part of their liberal arts education”

- Fix title of DRAM 8 from “1” to “I”

- Motion to place on Consent Agenda pending changes; S. Hammond, Second: J. White, Approval: Unanimous

B. New Courses

1. **DRAM 21 – Introduction to Theatre Design** (3 Units); **Effective Term: Fall 2013**
   - Committee Suggestions:
     - Objective 1 - Lower case “technical”
     - Unit title 8 – Change to “Drafting and Design (Computer aided if applicable)”
     - Assignments: change “Read chapter 1…” to “Read the chapter in the text that focuses on…”
   - Motion to place on Consent Agenda pending changes: S. Hammond, Second: D. Welton, Approval: Unanimous

2. **DRAM 22 – Introduction to Stage Lighting** (3 Units); **Effective Term: Fall 2013**
   - Committee Suggestions:
     - Lab Unit title 7 – add n to Production
     - Reading Assignments 1 and Writing Assignment 1: Change specific references to plays to “Read the script of a play selected by the instructor”
   - Motion to place on Consent Agenda pending changes: D. Welton, Second: J. White, Approval: Unanimous

C. Major Course Modifications

1. **DRAM 12 – Rehearsal and Performance**
   Change in units (from 1-6 to 3); change in hours and instructional method (from 8.5-85 lecture/25.5-68 lab to 153 lab); change in repeats (from Repeated to a max of 6 units to Not Repeatable); removal of open entry/exit; changes in catalog description, objectives, unit titles and methods of instruction; **Effective Term: Fall 2013**
   - Barry Piccinino: The TMC requires a max of 3 units, which is why this course is changing in units. The department will then create other courses so students can have different experiences that will fall within a “family”
   - Committee Suggestions:
     - Objective #1 – add period
     - Methods of Instruction – capitalize Films
     - Remove homework statement
     - Assignments: Remove reference to specific plays and replace with “selected by instructor”
       - Read 1- Physical is misspelled
       - Out of Class 2 – analyze misspelled
   - Motion to place on Consent Agenda pending changes: J. Cripe, Second: S. Hammond, Approval: Unanimous

2. **DRAM 14 – Theatre Production Workshop**
   Change in title (was “Theatre Workshop”); change in units (from 1-3 to 3); change in hours (from 51-153 lab to 153 lab); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2013**
   - Committee Suggestions:
     - Objective 3 – change to “Execute assigned duties and responsibilities…”
     - Lab Unit titles: Take periods off lab topics and rewrite to:
• Production performance responsibilities
• Preparation for production and theatrical techniques
• Identification and utilization of production tools
• Technical theatre terminology
• Remove “recognize and demonstrate” - cut to Collaborative…
• Remove “Demonstrate and apply” - Basic Skills in running a production
• Creation, maintenance and construction of basic production elements
  ◦ Assignments
    • Reading 1 and 2 change to “Read the chapter on…”
    • Out of class 1 change from “i.e.” to “e.g.”
  ◦ Add text: Peter Dean, “Production Management” 2002 (C-ID Text)
• Motion to place on Consent Agenda pending changes: M. Brynnan, Second: J. Dahlgren, Approval: Unanimous

3. DRAM/FASH 15 – Costume Construction I
Change in repeats (from Repeat 3 times to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013
  • Committee Suggestions:
    ◦ Unit titles – make consistent with caps, remove period from 9, correct spelling of “fibers” in 10
    ◦ Methods of Instruction
      • Remove Instructor Demonstrations
      • Remove redundancy in Guided Observation
    ◦ Assignments
      • Reading 1 – Start with “Read the chapter in your text on understanding stage costumes…”
      • Reading 2 – fix punctuation inside quote
      • Out of Class – use “contemporary” instead of “within the past 100 years”
• Motion to place DRAM 15 on Consent Agenda pending changes; S. Hammond, Second: S. Bartlett, Approval: Unanimous

D. Minor Course Modifications
1. ANTH 4 – Cultural Anthropology
Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Spring 2013
2. ANTH 13 – Magic, Witchcraft and Religion
Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Spring 2013
3. ANTH 14 – Language and Culture
Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Spring 2013
4. ANTH 16 – Archeology and Ancient Societies
Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Spring 2013
5. ANTH 18 – World Cultures
Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Spring 2013
6. ANTH 32 – Native Americans
Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Spring 2013
7. ANTH 33 – Ancient Mesoamerica
Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Spring 2013

8. ANTH/MCS 34 – Native Americans Today
Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Spring 2013

9. DRAM 2 – Theatre Arts Appreciation
Changes in catalog description, objectives, unit titles and examples of assignments; Effective Term: Spring 2013
   • Committee Suggestions:
     ◦ Description, second sentence - change “introduces to students” to “This course discusses elements of production…”
     ◦ Add (Acting is not required) to end of description
     ◦ Objective 6 - change to “Analyze theatre as an art form”
     ◦ Unit titles
       ◦ Bullet out the unit titles
       ◦ Remove periods
   • Motion to place on Consent Agenda pending changes: S. Hammond, Second: S. Bartlett, Approval: Unanimous

10. DRAM 8 – Principles of Acting I
Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Spring 2013
   • Committee Suggestions:
     ◦ Objective 4 – change “that” to “the”
     ◦ Lecture Unit Title 9 – “Performance and Evaluation processes and techniques”
     ◦ Methods of Evaluation
       ◦ Remove Attendance
       ◦ Add Class Participation
       ◦ Change “two 750 word play” to “A minimum 1500 word writing requirement “
     ◦ Assignment
       ◦ Reading 2 – Take out “students will be asked to”
       ◦ Writing 1 – Change “write 3…” to “Write a play critique…”
       ◦ Out of Class 1 – Change to “Observe the physical and psychological… journal your observations…”
   • Motion to place on Consent Agenda pending changes: J. Dahlgren, Second: J. White, Approval: Unanimous

11. DRAM 9 – Principles of Acting II
Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Spring 2013
   • Committee Suggestions:
     ◦ Catalog Description – This course follows DRAM 8
     ◦ Objectives
       ◦ 1 – Demonstrate the various techniques of acting…
       ◦ 3 – Create a character…
       ◦ 6 - Evaluate acting technique
     ◦ Unit titles – Remove periods
     ◦ Methods of Instruction – Use “Multi-media Presentations”
     ◦ Methods of Evaluation
       ◦ A minimum of 1500 word writing requirement
       ◦ Remove Attendance
       ◦ Add Class Participation
     ◦ Assignments:
- Reading 2 – Add period after Venice
- Out of Class 1 – Attend a theatrical production
- Motion to place on Consent Agenda pending changes: S. Hammond, Second: M. Brynnan, Approval: Unanimous

12. POS 2 – United States Government
Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Spring 2013

13. POS 3 – Comparative Politics
Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Spring 2013

14. POS 12 – California State and Local Government
Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Spring 2013

15. POS 14 – Politics of Third World Nations
Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Spring 2013

16. POS 16 – Vital Political Problems
Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Spring 2013

17. POS 18 – International Relations
Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Spring 2013

5. New Business
A. Courses Exempt from START (Effective Term: Spring 2013)
1. BIT 50 – Introduction to Plan Review
2. BIT 51 – Applying Residential Codes to Plan Review
3. BIT 52 – Applying Non-Residential Codes to Plan Review
4. BIT 53 – Advanced Plan Review
5. BIT 60 – Computer Use in the Inspection Industry
6. BIT 61 – Presenting Code Information through Electronics
7. BIT 62 – Permit Tracking and Calculation Software
8. BIT 70 – Introduction to Building Inspection
9. BIT 71 – Soils, Concrete and Masonry in the Built Environment
10. BIT 72 – Interfacing Fire Concepts with the Building Code
11. BIT 73 – Building Code and Disabled Accessibility
12. BIT 74 – Building Permit Technician
13. BIT 75 – Building Codes for Sustainability
14. BIT 76 – Existing Building Codes
15. BIT 77 – Legal Aspects of Code Administration
16. BIT 78 – Advanced Code Enforcement

Boyd Trolinger represented Building Inspection Technology
- Many of these courses are taken by industry professionals who do not need the orientation or assessment
- Core courses (40-47) will retain the requirement of assessment and orientation

Motion to place on Consent Agenda; J. Cripe, Second: J. Dahlgren, Approval: Unanimous

B. Course Repeatability Changes per Title V (Information Only)(Effective Term: Summer/Fall 2013)
1. EH 22 – Landscape Construction
From Repeat 3 times to Not Repeatable
2. MSP/RTVF 55 – Music Video Production
From Repeat 3 times to Not Repeatable
3. MUS 10 – Concert/Jazz Band
   From Repeat 3 times to Not Repeatable
4. MUS 14 – Beginning Guitar
   From Repeat 1 time to Not Repeatable
5. MUS 30 – Voice
   From Repeat 3 times to Not Repeatable
6. MUS 40 – Beginning Piano
   From Repeat 1 time to Not Repeatable
7. MUS 42 – Intermediate Piano
   From Repeat 1 time to Not Repeatable
8. MUS 51 – Computer Literacy for Musicians
   From Repeat 1 time to Not Repeatable
9. MUS 52 – Introduction to Recording Techniques
   From Repeat 1 time to Not Repeatable
10. MUS 53 – Introduction to Recording Software Applications
    From Repeat 1 time to Not Repeatable
11. MUS 54 – Studio Recording I
    From Repeat 2 times to Not Repeatable

The committee endorsed the change in repeatability of these courses.

C. Course Deletions (Information Only) (Effective Term: Fall 2012)
1. AGS 56 – Commercial Pesticide Application
   Elective choice; CA Plant Protection
   Elective choice; AA Agricultural Business
   Elective choice; AS Agriculture and Natural Resources
   Elective choice; AS Agriculture Science
   Core; CA Landscape/Turfgrass Technician; change in units (from 31 to 28)
2. BIOL 90(A-Z) – Special Topics in Biology
3. MSP 66(A-Z) – Selected Topics in Graphic Design
5. RTVF 2 – Introduction to Newswriting
   Elective choice; AA-T Communication Studies
6. RTVF 50 – Advanced Camcorder Production
   Core; CA Radio-TV-Film: Video Production; change in units (from 21 to 18)

The committee endorsed the deletion of these courses.

6. Miscellaneous Agenda Items
   A. Next Meeting – October 8, 2012
   B. Announcements:
      • Ped caps discussion will meet on Monday, October 8 at 2pm in SSG 102
      • Prerequisite task force will meet on Friday, October 5 at 9:30am
   C. Motion to Adjourn; S. Bartlett, Second: S. Sloan, Approval: Unanimous