## Curriculum Committee
### MINUTES
#### September 29, 2014

### Members Present
- Boyd Trolinger, Chairperson
- Carrie Roberson, Academic Senate
- Lisa Kekaha, Language Education/Development
- Craig Rigsbee, Dean
- Tina Day, Associate Faculty, Language Education
- Dr. Samia Yaqub, VP Student Learning
- Tina Day, Dean
- Tina Day, Associate Faculty, Language Education
- Dr. Samia Yaqub, VP Student Learning
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- Craig Rigsbee, Dean
- Tina Day, Associate Faculty, Language Education
- Dr. Samia Yaqub, VP Student Learning
- Tina Day, Dean
- Morgan Brynman, Library

### Members Absent
- Dr. Jo Anne Cripe, First Year Experience
- Dr. Robert White, Physics
- Dave Welton, Associate Faculty, Radio-TV-Film

### Guests Present
- Phoebe Hartt, Mathematics
- Juliet Hauser, Chair, Mathematics
- Stacey Bartlett, Academic Senate President
- Ric Machuga, Philosophy
- Carrie Monlux, Environmental Horticulture
- Mark Hall, Chair, RTVF
- Ricky Wittsell, Natural Resources
- Bruce Hicks, Chair, Agriculture

### AGENDA

1. **Agenda Approval**
   Motion to approve agenda; S. Sloan, Second: M. Brynman, Approval: Unanimous

2. **Approval of Minutes**
   A. September 15, 2014
   Motion to approve minutes; S. Sloan, Second: T. Day, Approval: Unanimous

3. **Consent Agenda**
   A. **New Courses**
      1. **ECON 20H – Honors Economic History of the U.S.** (3 Units)
         Program Applicable: CA in Honors Program (no change in units)
      2. **EH 23 – Fall Plant Identification** (C-ID AG-EH 108L) (3 Units)
         Program Applicable: AS Degree in Environmental Horticulture (no change in units)
   B. **Distance Learning**
      1. **BIOL 2 – Introduction to Human Biology**
         Online modality
   C. **UC Transfer Status/General Education**
      1. **CSCI 4 – Introduction to Programming Concepts and Methodologies**
         UC Transfer Status
      2. **CSCI 11 – Introduction to Game Design and Development**
         UC Transfer Status
3. **ECON 20H – Honors Economic History of the U.S.** (3 Units)  
   UC Transfer Status  
   IGETC 4B; CSU D2; Butte B

4. **EH 23 – Fall Plant Identification**  
   UC Transfer Status

5. **MSP 45 – 3D Computer Modeling and Animation**  
   UC Transfer Status

**D. Course Modifications**

1. **AB 20 – Careers in Agriculture, Environmental Science and Natural Resources**  
   Change in title (was “Careers in Agriculture and Environmental Studies”); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction; *Effective Term: Fall 2015*

2. **AB 22 – Agricultural Economics** (C-ID AG-AB 124)  
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction; Change in Pedagogical cap (from 28 to 30); *Effective Term: Spring 2015*

3. **AB 25 – Computer Applications in Agriculture** (C-ID AG-AB 108)  
   Change in units (from 2 to 3 units); change in hours (from 17 lec/51 lab to 34 lec/51 lab); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction; Change in pedagogical cap (from 20 to 28); *Effective Term: Fall 2015*

4. **AB 26 – Introduction to Agriculture Business** (C-ID AG-AB 104)  
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction; *Effective Term: Spring 2015*

5. **AB 50 – Agricultural Accounting** (C-ID AG-AB 128)  
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction; *Effective Term: Spring 2015*

6. **AB 54 – Supervision and Management in Agriculture**  
   Change in title (was “Supervision and Management”); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction; *Effective Term: Fall 2015*

7. **EH 24 – Spring Plant Identification** (C-ID AG-EH 112L)  
   Change in title (was “Ornamental Plant Identification I”); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction; *Effective Term: Fall 2015*

8. **EH 38 – Greenhouse Production**  
   Changes in recommended prep, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction; *Effective Term: Spring 2015*

9. **HUM 17 – Comparative European Studies**  
   Change in title (was “Comparative European Cultures”); change in TOP code (from 220800 Sociology to 490300 Humanities); addition of discipline: History; changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction; *Effective Term: Fall 2015*

10. **HUM 22 – Greco-Roman Cultures**  
    Change in TOP code (from 490310 Humanities and Fine Arts to 490300 Humanities); addition of discipline: History; changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction; *Effective Term: Fall 2015*

11. **RT 125 – Introduction to Clinical Respiratory Care**  
    Changes in objectives, unit titles, examples of assignments, and materials of instruction;  
    *Effective Term: Spring 2015*
12. **RT 135 – Fundamentals of Clinical Respiratory Care**  
Changes in objectives, unit titles, examples of assignments, and materials of instruction;  
*Effective Term: Spring 2015*

13. **RT 145 – Advanced Respiratory Care Procedures**  
Changes in objectives, unit titles, examples of assignments, and materials of instruction;  
*Effective Term: Spring 2015*

E. **Short Term Modality**
1. **BCIS 31 – Business Presentation Software**  
1 Unit; 12.75 lec/12.75 lab
2. **BCIS 33 – Skills for the Working Professional**  
1 Unit; 17 lec
3. **BCIS 70K – Adobe Acrobat Professional**  
1 Unit; 12.75 lec/12.75 lab
4. **BCIS 70L – Introduction to Microsoft Outlook**  
1 Unit; 12.75 lec/12.75 lab
5. **BCIS 84 – Basics of Computers**  
1 Unit; 12.5 lec/12.5 lab
6. **CSL 20 – College and Life Success**  
3 Units; 51 lec
7. **HLTH 2 – Health and Wellness**  
3 Units; 51 lec
8. **MATH 11 – Nature of Mathematics**  
3 Units; 51 lec
9. **POS 2 – United States Government**  
3 Units; 51 lec
10. **RTVF 12 – Mass Media and Society**  
3 Units; 51 lec

F. **Program Change (Effective catalog year: 2015-16)**
1. **AS Degree in Radio-TV-Film: Video Production**  
Change in core (Delete RTVF 99; Add MSP 10); change in units from 20 to 21 units  
*Motion to approve consent agenda; S. Wakim, Second: S. Sloan, Approval: Unanimous*

4. **Pending Business**
A. **Pedagogical Cap Change**
1. **AB 26 – Introduction to Agriculture Business**  
Change in pedagogical cap (from 40 to 35)  
*Bruce Hicks represented Agriculture Business*  
- Committee asked that the form be complete:  
  - Graded work per week = 0-6 per week  
  - All top answers – no  
  - Change #6 to no  
- *Motion to place on consent; S. Carey, Second: M. Latham, Approval: Unanimous*

B. **Short Term Modality**
1. **MATH 20 – Trigonometry**  
3 Units; 51 lec  
*Phoebe Hartt and Juliet Hauser represented Mathematics*  
- *B. White via email: MATH 20 offers a unique opportunity to track students through sequenced courses when they have taken one in the short term*
• He would like to see track students through the sequence and see if there is any effect with students down the road for students who took short term vs. long term
• David and the Math department did some tracking:
  ◦ PHYS 21 and MATH 30 are fed by MATH 20
  ◦ Of the 75% of students who took MATH 20 over winter (with no time in between winter and Spring), 79% passed MATH 30; 92% passed PHYS 21
• Motion to approve; S. Carey, Second: C. Rigsbee, Approval: Unanimous with one No vote: L. Kekaha

2. PHIL 6 – Introduction to Logic
   3 Units; 51 lec
Ric Machuga represented Philosophy
• Stacy Burks has been teaching this course successfully in past winter terms
• The department agrees that PHIL 6 is an appropriate course to offer in winter term
• Pass rates are higher in winter than in a full term
• The committee asked that the form be changed to address any instructor teaching the course as opposed to one instructor and the question about length be reworded since approval means anything less than 6 weeks
• The committee asked for spelling errors to be addressed and for the tutoring item to be removed from the PHIL 6 form
• Motion to place on consent pending changes being made; T. Hutton, Second: M. Brynnan, Approval: Unanimous with 2 No votes: C. Roberson, L. Kekaha

5. New Business
   A. New Courses
1. AGS 51 – Fertilizers and Plant Nutrition (3 Units)
   Program applicable: AS Degree in Agriculture Science
   UC Transfer Status see below
   Bruce Hicks represented Agriculture Science
   • This course is designed to prepare students to pass the test to be a Certified Crop Advisor, which is a high demand certification in the Agriculture field
   • Motion to place on consent; S. Carey, Second: T. Day, Approval: Unanimous
2. NR 99 – Work Experience-NR (0.5-8 Units)
   Program applicable: Replaces AGR 99 in AS Degree in Natural Resources
   Ricky Wittsell represented Natural Resources
   • NR 99 will replace AGR 99 on the AS Degree in Natural Resources
   • One quarter of students find their own work experience placement, Ricky Wittsell finds the rest
   • It is appropriate to keep on the degree
   • The degree requires 2 units of work experience
   • Motion to place on consent; C. Roberson, Second: S. Sloan, Approval: Unanimous

   B. UC Transfer Status/General Education
1. AGS 51 – Fertilizers and Plant Nutrition
   UC Transfer Status
   • Motion to place on consent; S. Sloan, Second: L. Bailey, Approval: Unanimous
2. CMST 10 – Interpersonal Communication
   UC Transfer Status
   IGETC 4G
3. CMST 13 – Gender and Communication
   UC Transfer Status
   IGETC 4D
Stacey Bartlett represented Communication Studies

- The department feels these courses are both a good fit for IGETC
- Motion to vote on CMST 10 and 13 as a block and place on consent; S. Carey, Second: M. Latham, Approval: Unanimous with one abstention: T. Day

C. Major Course Modifications

1. **AGS 10 – World Food and Hunger Issues**
   Change in course prefix (was AGR 10); Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2015**

2. **AGS 20 – Basic Plant Science** (C-ID AG-PS 104)
   Change in course prefix (was PLS 20); Changes in recommended prep, catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2015**

3. **AGS 40 – Introduction to Animal Science** (C-ID AG-AS 104)
   Change in course prefix and number (was ANS 20); Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2015**

4. **AGS 45 – Feeds and Feeding**
   Change in course prefix and number (was ANS 50); Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2015**

Bruce Hicks represented Agriculture Science

- Courses are being updated for curriculum review
- AGR and ANS prefixes are going away; courses are being converted to AGS
- Motion to place AGS 10 on consent; S. Carey, Second: M. Latham, Approval: Unanimous
- Motion to vote on the remaining AGS courses as a block; M. Brynnan, Second: T. Day, Approval: Unanimous
- Motion to place on consent; S. Sloan, Second: S. Wakim, Approval: Unanimous with one abstention: S. Carey

5. **AUT 8 – Auto Engines Lecture**
   Change in hours (from 55 lec to 50 lec); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Spring 2015**

6. **AUT 9 – Automotive Engines Lab**
   Change in hours (from 165 lab to 150 lab); changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; **Effective Term: Spring 2015**

7. **AUT 22 – Automotive Heating and Air Conditioning Lecture**
   Change in hours (from 30 lec to 35 lec); changes in catalog description, objectives, unit titles, methods of instruction, examples of assignments and materials of instruction; **Effective Term: Spring 2015**

8. **AUT 23 – Automotive Heating and Air Conditioning Lab**
   Change in hours (from 90 lab to 105 lab); changes in catalog description, objectives, unit titles, methods of instruction, examples of assignments and materials of instruction; **Effective Term: Spring 2015**

9. **BCIS 47 – Desktop Publishing**
   Change in units (from 3 to 2.5 units); change in hours (from 34 lec/51 lab to 34 lec/25.5 lab); changes in unit titles, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2015**
10. **MSP 30 – Introduction to Digital Art**  
   Change in course prefix (was PHO 30); **Effective Term: Fall 2015**  
   Mark Hall represented MSP  
   • Changing course prefix because it is no longer a photography course at all  
   • This course will be taken by design students, not photography students  
   • The department is creating a new course called “Introduction to Photoshop”  
   • Motion to place on consent; S. Carey, Second: S. Sloan, Approval: Unanimous

D. **Minor Course Modifications**
1. **AGS 50 – General Soils** (C-ID AG-PS 128L)  
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Spring 2015**
2. **CMST 2 – Public Speaking** (C-ID COMM 110)  
   Changes in objectives, unit titles, methods of evaluation, and examples of assignments; **Effective Term: Spring 2015**  
   Course is being revised due to “conditional approval” by C-ID
   Stacey Bartlett represented Communication Studies  
   • Adopted all suggested changes by C-ID; language is very close  
   • Motion to place on consent; S. Sloan, Second: S. Carey, Approval: Unanimous

E. **Short Term Modality**
1. **CMST 2 – Public Speaking** (Re-approval of short term modality)  
   3 Units; 51 lec  
   Stacey Bartlett represented Communication Studies  
   • The department looked at the results of 5 sections that were offered in winter term and compared to a standard spring term:  
     ◦ Reduced amount of F’s in shorter term than regular term  
     ◦ High anxiety and procrastination in CMST 2  
     ◦ Higher portion of drops in full semester  
     ◦ Better rates in terms of grade distribution for winter  
     ◦ For some students the short term is a better option  
   • Looked at individual teachers who taught across all terms; winter scored higher  
   • Motion to place on consent; S. Carey, Second: M. Brynnan, Approval: Unanimous with one No vote: L. Kekaha

F. **Course Deletions** *(Information Only)*
1. **AGS 22 – Applied Physical Science**  
2. **AGS 24 – Introduction to Environmental Studies**  
3. **ANS 30 – Horsemanship/Equitation (Western)**  
4. **ANS 40 – Elements of Horse Production**  
5. **EH 124 – Identification of Ornamental Plants**  
   Committee endorsed

G. **New Programs** *(Effective catalog year: 2015-16)*
1. **AS-T Degree in Agriculture Business** *(22 Units)*  
   Bruce Hicks represented Agriculture Business  
   • Motion to place on consent; C. Roberson, Second: M. Brynnan, Approval: Unanimous
2. **Certificate in 2D Animation & Games** *(9 Units)*  
   Listed under Multimedia Studies  
   Mark Hall represented MSP  
   • Students who complete this certificate could work for a small studio in an entry level job as indie or flash game developer
H. Program Changes (Effective catalog year: 2015-16)
1. AS Degree in Agricultural Business (Transfer)
   Deletion of elective courses (AGS 22, AGS 24, ANS 30, ANS 40); no change in units
2. AS Degree in Agriculture Business (Career)
   Deletion of core choice (NR 26); no change in units
   • The department withdrew this change
3. AS Degree in Mechanized Agriculture (Career)
   Deletion of core (NR 26, CMST 2); change in units (from 46 to 40 units)
   Bruce Hicks represented Agriculture
   • Programs have been reviewed for max of 40 units, and deletion of obsolete courses and choices
   • The department withdrew the change for the AS Degree in Agriculture Business (Career)
   • Motion to vote on items 1 and 3 as a block, M. Brynnan, Second: M. Latham, Approval: Unanimous
   • Motion to place on consent; S. Sloan, Second: M. Latham, Approval: Unanimous

6. Miscellaneous Agenda Items
A. Ped Caps – Boyd Trolinger
   • Ideas to ponder for later discussion:
     ◦ Communicate through the rubric to departments proposing ped cap changes what the potential effects are on other departments
     ◦ Let the entire faculty body weigh in on what they think reasonable ped cap recommendations are for different types of courses
   • S. Bartlett suggested a faculty forum similar to the academic calendar forum
B. Writing Requirement for Transfer Level Courses
C. Next Meeting – October 6, 2014
   • Motion to adjourn; S. Sloan, Second: T. Day, Approval: Unanimous