Curriculum Committee
MINUTES
April 7, 2014

Members Present
Boyd Trolinger, Chairperson
Dr. Robert White, Physics
Dave Welton, Associate Faculty, Radio-TV-Film
Carrie Roberson, Academic Senate
John Dahlgren, Drafting
Craig Rigsbee, Dean
Morgan Brynnan, Library
Susan Carey, Articulation Officer
Damara Marsh, Student Representative
Lenny Bailey, Associate Faculty, English
Mark Latham, Music
Dr. Sandy Sloan, Business Computer Info Systems
Dr. Leslie Henson, English
Suzanne Wakim, Biology

Members Absent
Tina Day, Associate Faculty, Language Education
David Danielson, Dean
Dr. Samia Yaqub, VP Student Learning

Guests Present
Randy Cousineau, Geography
Christie Trolinger, Chair, Sociocultural Studies
Cynthia Bynoe, Political Science
Ricky Wittsell, Natural Resources
Steve Hall, Associate Faculty, Psychology

AGENDA

1. Agenda Approval
   Motion to approve agenda; M. Latham, Second: R. White, Approval: Unanimous with one abstention: M. Brynnan

2. Approval of Minutes
   A. March 31, 2014
      Motion to approve minutes; R. White, Second: M. Latham, Approval: Unanimous with two abstentions: S. Wakim, M. Brynnan

3. Consent Agenda
   A. Course Modifications
      1. NR 20 – Introduction to Forestry and Natural Resources
         Changes in catalog description, objectives, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2014
      2. NR 26 – Environmental World
         Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2014
      3. NR 28 – Environmental Management
         Changes in catalog description, objectives, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2014
      4. NR 55 – Wildlife Management
         Changes in objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2014
      5. NR 60 – Natural Resources Law
         Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2014
6. **NR 65 – Recreational Land Management**
   Addition of Recommended Prep: Math Level III; changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2014*

7. **NR 70 – Geospatial Data Applications**
   Changes in objectives, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2014*

### B. Short Term Modality

1. **CDF 14 – Child Development**
   3 units; 51 hours Lec

2. **IDST 12 – Strategies for Success in Online Learning**
   1 unit; 17 hours Lec

3. **NSG 50 – Principles of I.V. Therapy**
   2 units; 29 hours Lec, 9 hours lab

### C. General Education Rule (CSU Area E populates Butte Area F)

1. **FN 2 - Nutrition**
   Butte Area F

2. **HLTH 10 – Leisure for Healthy Living**
   Butte Area F

3. **PSY 15 – Lifespan Psychology**
   Butte Area F

4. **SOC 3 – Sociology of Sexuality**
   Butte Area F

5. **SOC 8 – Introduction to Marriage, Family and Intimate Relationships**
   Butte Area F

6. **SOC 14 – Sociology of Gender**
   Butte Area F

### D. Program Corrections

*These programs currently show in the catalog but have not been approved by Curriculum Committee*

Real Estate:

1. **Certificate in Real Estate Appraisal** (was “Certificate in Appraising”) (15 Units)
2. **Certificate in Real Estate Sales** (15 Units)

Accounting:

3. **Certificate in Account Clerk** (16-17 Units)
4. **Certificate in Tax Preparer** (17 Units)

Business Management:

5. **Certificate in Business on the Web** (15 Units)
6. **Certificate in Human Resources** (17 Units)
7. **Certificate in Small Business Institute** (9-10 Units)

### E. Major Program Changes (Effective Catalog Year: 2014-15)

1. **AS Degree in Natural Resources Management**
   Title change (was “Natural Resources”); Add AB 20, 25, AET 30, AGS 50, NR 40, 60, 70; Change in units (from 20 to 38)

2. **AS Degree in Real Estate**
   Delete BUS 35 and BUS 8; Add RLS 30; Change in units (from 42-43 to 39-40)
F. Minor Program Change (Effective Catalog Year: 2014-15)
1. CA in Real Estate
   Delete BUS 8; Add RLS 30; No change in units

G. Program Deletions
1. AS Degree in Natural Resources/Parks and Recreation
2. Certificate in Natural Resources/Parks and Recreation
   Motion to approve consent agenda, S. Sloan, Second: L. Bailey, Approval: Unanimous with
   one abstention: M. Brynnan

4. Pending Business
   A. Pedagogical Cap Changes (Effective Term: Spring 2015)
      1. NR 20 – Introduction to Forestry and Natural Resources
         From 35 to 24
      2. NR 28 – Environmental Management
         From 30 to 24
      3. NR 55 – Wildlife Management
         From 28 to 24
      4. NR 65 – Recreational Land Management
         From 28 to 24
         Ricky Wittsell represented Natural Resources
         • These are all lab courses
         • 24 is the ideal number of students to teach to in a lab setting
         • Advisory committee supports smaller ped caps
         • Motion to vote on all courses as a block and place on consent; C. Roberson, Second: S.
           Sloan, Approval: Unanimous

5. New Business
   A. Minor Course Modification (Effective Term: Fall 2014)
      1. PHIL 16 – Western Religions
         Changes in catalog description, objectives, unit titles, methods of instruction, methods of
         evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2014

   B. Pedagogical Cap Change (Effective Term: Spring 2015)
      1. GEOG 3 – Physical Geography Lab
         From 40 to 24
         Randy Cousineau represented Geography
         • The ped cap is being reduced to be consistent with other lab courses on campus
         • 24 students is the ideal number for a lab course
         • Motion to place on consent; C. Roberson, Second: M. Latham, Approval: Unanimous

   C. Distance Education (Effective Term: Fall 2014)
      1. PSY 7 – Introduction to Research Methods in Psychology
         Online modality
         Steve Hall represented Psychology
         • Teaching online provides an opportunity to reach students who cannot come to the
           college
         • PSY 7 is part of the AA-T in Psychology
         • Motion to waive the two-meeting approval process and approve PSY 7; D. Welton,
           Second: S. Sloan, Approval: Unanimous
D. New Programs (Effective Catalog Year: 2014-15)
1. Certificate in Parks and Recreation (17 Units)
2. Certificate in Wildlife Technician (14 Units)
3. Certificate in Ecological Restoration (17 Units)

Ricky Wittsell represented Natural Resources
- These certificates are emphasis areas that feed into the AS Degree in Natural Resources Management
- Motion to vote on all certificates as a block; R. White, Second: M. Latham, Approval: Unanimous
- Motion to place on consent; R. White, Second: S. Sloan, Approval: Unanimous

E. Program Corrections
These programs currently show in the catalog but have not been approved by Curriculum Committee
1. Certificate in Early Childhood Education (12 Units)
   - Motion to place on consent: R. White, Second: S. Sloan, Approval: Unanimous
2. Certificate in Emergency Medical Technician (7 Units)
   - Motion to place on consent: R. White, Second: M. Brynnan, Approval: Unanimous
3. Certificate in Computer Support Technician (was “Certificate in Computer Technology”) (9 Units)
4. Certificate in Cisco Network Administration (9 Units)
5. Certificate in Microsoft Server Administration (9 Units)
   - Motion to vote on all Computer certificates as a block; R. White, Second: C. Roberson, Approval: Unanimous
   - Motion to place on consent; R. White, Second: M. Latham, Approval: Unanimous

6. Miscellaneous Agenda Items
A. Curriculum Bylaws – Boyd Trolinger
   - Suggested Change: Page 2 Item D – Change “Associated Student Council” to “Associated Student Executive Board”
   - Discussion took place regarding adding a STEM representative to the Representation Section
   - The committee decided that further investigation of the area representatives needs to occur
B. Next Meeting – April 21, 2014
   - Motion to adjourn; S. Sloan, Second: M. Latham, Approval: Unanimous