Memebers Present

Boyd Trolinger, Chairperson
Tina Day, Associate Faculty, Language Education
Dr. Robert White, Physics
Dave Welton, Associate Faculty, Radio-TV-Film
Carrie Roberson, Academic Senate
John Dahlgren, Drafting
Susan Carey, Articulation Officer
Damara Marsh, Student Representative
Lenny Bailey, Associate Faculty, English
Mark Latham, Music
Dr. Sandy Sloan, Business Computer Info Systems
Dr. Samia Yaqub, VP Student Learning

Members Absent
David Danielson, Dean
Craig Rigsbee, Dean
Morgan Brynnan, Library
Dr. Leslie Henson, English
Suzanne Wakim, Biology

Guests Present
Laurel Hartley, Associate Faculty, Sociology
Maggi Dorsett, Nutrition
Denise Adams, Dean, Nursing
Patrick Christensen, Chair, Business Education
Mike Maloney, Director, Public Service
Ricky Wittsell, Natural Resources
Susan Craig, Chair, Nursing

AGENDA

1. Agenda Approval
   Addition of Miscellaneous Business Item “Update on Disciplines List.” Motion to approve amended agenda; D. Welton, Second: J. Dahlgren, Approval: Unanimous

2. Approval of Minutes
   A. March 3, 2014
   Motion to approve minutes; R. White, Second: J. Dahlgren, Approval: Unanimous with one abstention: C. Roberson

3. Consent Agenda
   A. New Course (Effective Term: Fall 2014)
      1. NSG 202 – Acute Care Nurse Assistant (4 Units)
         Stand Alone

   B. Course Modification
      1. EMS 170 – Paramedic-Theory
         Remove KIN 51 as corequisite

   C. Short Term Modality
      1. KIN 28 – Plyometric Training
         1.5 units; 17 hours Lec/34 hours lab
      2. KIN 90 – Skill Development for Intercollegiate Athletics
         1.5 units; 17 hours Lec/34 hours lab
      3. KIN 91 – Strength and Conditioning for Intercollegiate Athletics
         1 unit; 11 hours Lec/23 hours lab
      4. PSY 1 – Principles of Psychology
         3 units; 51 hours Lec
5. **PSY 41 – Socio-Cultural Context of Psychological Development**  
   3 units; 51 hours Lec
6. **SOC 2 – Principles of Sociology**  
   3 units; 51 hours Lec
7. **SOC 4 – Modern Social Problems**  
   3 units; 51 hours Lec
8. **WLD 150 – Shop Practices for Beginning Welders**  
   0.5-1 unit; 25.5-51 hours lab
   0.5-1 unit; 25.5-51 hours lab
10. **WLD 154 – Shop Practices for Welders I**  
    1-2 units; 51-102 hours lab
11. **WLD 156 – Shop Practices for Welders II**  
    1-2 units; 51-102 hours lab
12. **WLD 158 – Shop Practices for Pipe and Tube Welders**  
    0.5-1 unit; 25.5-51 hours lab
13. **WLD 159 – Shop Practices for Advanced Pipe Welders**  
    0.25-1 unit; 12.75-51 hours lab
14. **WLD 160 – Welding Certification Practices**  
    1-2 units; 51-102 hours lab
15. **WLD 162 – Pipe and Tube Welding Certification Practices**  
    1-2 units; 51-102 hours lab
16. **WLD 164 – Welding Recertification Practices**  
    0.25-1 unit; 12.75-51 hours lab

D. New Program
1. **Certificate in Acute Care Nurse Assistant** (4 Units)

E. Program Changes *(Effective Catalog Year: 2014-15)*
1. **AS Degree in Computer Networking**  
   Title change (was “AS Degree in Applied Computer and Networking Technologies: Computer Networking”); Delete CSCI 62; Add CSCI 70; No change in units
2. **CA in Computer Networking**  
   Title change (was “CA in Applied Computer and Networking Technologies: Computer Networking”); Delete CSCI 62; Add CSCI 70; No change in units
3. **AS Degree in Computer Programming**  
   Title change (was “AS Degree in Applied Computer and Networking Technologies: Computer Programming”); Delete CSCI 15, CSCI 99 and MSP 96; Add CSCI 31 and CSCI 32; Change in units (from 25 to 22 units)
4. **CA in Computer Programming**  
   Title change (was “CA in Applied Computer and Networking Technologies: Computer Programming”); Delete CSCI 15, CSCI 99 and MSP 96; Add CSCI 31 and CSCI 32; Change in units (from 25 to 22 units)
5. **AS Degree in Computer System Administration**  
   Title change (was “AS Degree in Applied Computer and Networking Technologies: System Administration”); Delete CSCI 60, 61, 62, 68 and BUS 18; Add CSCI 70, 71, 72; Change in units (from 33-34 to 30 units)
6. **CA in Computer System Administration**  
   Title change (was “CA in Applied Computer and Networking Technologies: System Administration”); Delete CSCI 60, 61, 62, 68 and BUS 18; Add CSCI 70, 71, 72; Change in units (from 33-34 to 30 units)
7. **AS Degree in Photography**  
Replace PHO 18 with PHO 15; no change in units

8. **Certificate in Professional Photography**  
Replace PHO 18 with PHO 15; no change in units

**Motion to approve consent agenda; R. White, Second: J. Dahlgren, Approval: Unanimous**

4. **Pending Business**

A. **New Course (Effective Term: Fall 2014)**

1. **AJLE 100 – Law Enforcement Academy Physical Training (2 Units)**
   - One meeting approval requested
   - Program Applicable – AS Degree in Law Enforcement Academy-Basic
   - Mike Maloney represented Administration of Justice/Law Academy
     - The law academy has been a program at Butte for many years, but has not had an approved Certificate of Achievement in place
     - In trying to rectify the situation, the Chancellor’s office informed us that a program must consist of two or more courses
     - This prompted the physical activity component to be pulled out of AJLE 140 and establish it as a new course AJLE 100
     - EDUC 10 will also be part of the certificate of achievement
     - AJLE 140 has now been updated to the hours and units dictated by POST
     - These changes prompted a change to the AS Degree
     - Committee suggestions:
       - **AJLE 100**
         - Add new objective: “Meet or exceed the requirements as set forth by Peace Officer Standards and Training (P.O.S.T.) for California Peace Officer Training for LD-32 Lifetime Fitness”
       - **AJLE 140**
         - Description – Take out “42”
         - Objective A – Change to “Meet or exceed the requirements as set forth by Peace Officer Standards and Training (P.O.S.T.) for California Peace Officer Training with the exception of LD-32 Lifetime Fitness”
     - Motion to vote on all AJLE items as a block, waive the two-meeting approval process and approve pending changes; S. Carey, Second: C. Roberson, Approval: Unanimous

B. **Major Course Modification**

1. **AJLE 140 – Law Enforcement Academy**
   - Change in units (from 35 to 34.5 units); change in hours (from 460 lec/450 lab to 457 lec/384 lab); addition of corequisite: AJLE 100; changes in unit titles, methods of instruction, examples of assignments and materials of instruction; change in discipline (deletion of “Coaching”);  
   - **Effective Term: Summer/Fall 2014**

C. **Short Term Modality**

1. **CDF 14 – Child Development**
   - 3 units; 51 hours Lec
   - Carrie Roberson represented Child Development
     - CDF 14 has been offered in a 3 week modality before
     - Strategies include offering in a morning block without a lunch break, use of blackboard, and continuous evaluation and assessment
     - Intensity and rigor has been successful in the past
     - Motion to place on consent; S. Carey, Second: S. Sloan, Approval: Unanimous with one abstention: R. White
D. New Program
1. **CA in Law Enforcement Academy – Basic** (37 Units)

E. Program Change *(Effective Catalog Year: 2014-15)*
1. **AS Degree in Law Enforcement Academy – Basic**
   Addition of AJLE 100; change in units (from 35.5 to 36.5 Units)

5. New Business
   A. New Courses *(Effective Term: Fall 2014)*
   1. **NR 40 – Watershed Ecology and Habitat Restoration** (3 Units)
      *Program Applicable – AS Degree in Natural Resources Management*
      Rick Wittsell represented Natural Resources
      - This course covers restoring and maintaining watershed habitats
      - Motion to waive the two-meeting approval process and approve; S. Carey, Second: S. Sloan, Approval: Unanimous

   B. Minor Course Modifications
   1. **NR 20 – Introduction to Forestry and Natural Resources**
      Changes in catalog description, objectives, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 35 to 24); *Effective Term: Fall 2014*
   2. **NR 26 – Environmental World**
      Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2014*
   3. **NR 28 – Environmental Management**
      Changes in catalog description, objectives, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 30 to 24); *Effective Term: Fall 2014*
   4. **NR 55 – Wildlife Management**
      Changes in objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 28 to 24); *Effective Term: Fall 2014*
   5. **NR 60 – Natural Resources Law**
      Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2014*
   6. **NR 65 – Recreational Land Management**
      Addition of Recommended Prep: Math Level III; changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 28 to 24); *Effective Term: Fall 2014*
   7. **NR 70 – Geospatial Data Applications**
      Changes in objectives, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2014*
      Rick Wittsell represented Natural Resources
      - These course are being updated for curriculum review
      - Motion to vote on all NR courses as a block, R. White, Second: D. Welton, Approval: Unanimous
      - Pedagogical cap changes need Ped Cap Rubric form completed
      - Motion to place on consent excluding ped cap changes; C. Roberson, second, T. Day, Approval: Unanimous
C. Short Term Modality

1. **IDST 12 – Strategies for Success in Online Learning**
   1 unit; 17 hours Lec
   - This course is designed for students struggling with success in online courses
   - It is typically offered in 4 week blocks
   - Motion to place on consent; R. White, Second: S. Sloan, Approval: Unanimous with one opposition: C. Roberson

2. **NSG 50 – Principles of I.V. Therapy**
   2 units; 29 hours Lec, 9 hours lab
   - Susan Craig represented Nursing
   - This course is offered immediately after graduation from the LVN program
   - It is a course structured by the Board of Nursing on how to start IV’s
   - Designed to be offered short term and has been taught this way for many years
   - Motion to place on consent; S. Carey, Second: R. White, Approval: Unanimous

D. General Education Rule (CSU Area E populates Butte Area F)

1. **FN 2 - Nutrition**
   Butte Area F
2. **HLTH 10 – Leisure for Healthy Living**
   Butte Area F
3. **PSY 15 – Lifespan Psychology**
   Butte Area F
4. **SOC 3 – Sociology of Sexuality**
   Butte Area F
5. **SOC 8 – Introduction to Marriage, Family and Intimate Relationships**
   Butte Area F
6. **SOC 14 – Sociology of Gender**
   Butte Area F
   - These courses have had the matrices filled out to align objectives with GELO (General Education Learning Outcomes) Area F
   - They are not being removed from existing Butte GE categories if applicable; just added to Area F
   - Motion to place on consent; S. Carey, Second: C. Roberson, Approval: Unanimous

E. Course Families (Information only)

The following courses have been removed from the “Theatre Performance” family as they do not fit the category

1. **DRAM 8 – Principles of Acting I**
2. **DRAM 9 – Principles of Acting II**
3. **DRAM 14 – Theatre Production Workshop**

F. Program Corrections

These programs currently show in the catalog but have not been approved by Curriculum Committee

Real Estate:
1. **Certificate in Appraising** (15 Units)
2. **Certificate in Real Estate Sales** (15 Units)

Accounting:
3. **Certificate in Account Clerk** (16-17 Units)

Business Management:
5. **Certificate in Business on the Web** (15 Units)
6. **Certificate in Human Resources** (17 Units)
7. **Certificate in Small Business Institute** (9-10 Units)
   - Motion to vote on these programs as a block; C. Roberson, Second: S. Sloan, Approval: Unanimous
   - Committee Suggestion: Change title of Appraising to “Real Estate Appraisal”
   - Motion to place on consent; C. Roberson, Second: S. Carey, Approval: Unanimous

G. **Major Program Changes (Effective Catalog Year: 2014-15)**
1. **AS Degree in Natural Resources Management**
   - Title change (was “Natural Resources”); Add AB 20, 25, AET 30, AGS 50, NR 40, 60, 70;
   - Change in units (from 20 to 38)
   - Rick Wittsell represented Natural Resources
     - The Natural Resources degree had minimal course requirements
     - The Natural Resources/Parks and Recreation had too many requirements
     - The department has decided to merge the two degrees into one degree called Natural Resources Management
     - Natural Resources/Parks and Recreation is being deleted
     - Motion to place on consent; S. Sloan, Second: J. Dahlgren, Approval: Unanimous

2. **AS Degree in Real Estate**
   - Delete BUS 35 and BUS 8; Add RLS 30; Change in units (from 42-43 to 39-40)
   - Patrick Christensen represented Real Estate
     - Changes include switching out BUS 8 for RLS 30 and reducing the units to 40 or below by removing BUS 35
     - Motion to vote on the AS degree and Certificate of Achievement as a block and place on consent; R. White, Second: C. Roberson, Approval: Unanimous

H. **Minor Program Change (Effective Catalog Year: 2014-15)**
1. **CA in Real Estate**
   - Delete BUS 8; Add RLS 30; No change in units

I. **Program Deletions**
1. **AS Degree in Natural Resources/Parks and Recreation**
2. **Certificate in Natural Resources/Parks and Recreation**
   - Our current Curriculum Bylaws empower the curriculum committee to eliminate programs for curricular reasons, which is what this is
   - Program Vitality (PVPD) met to discuss the process
   - S. Yaqub – We made some changes to the Administrative Procedures for Program Vitality because there was a disconnect between what Curriculum Committee is responsible for and what Program Vitality is responsible for
   - If a department comes forward with curricular changes that include a deletion of a program, it will be handled by the Curriculum Committee; if for any other reason it will go to Program Vitality
   - Motion to vote on both items as a block and place on consent; C. Roberson, Second: D. Welton, Approval: Unanimous

6. **Miscellaneous Agenda Items**
   A. **Curriculum Bylaws – Boyd Trolinger**
     - The bylaws subcommittee met and updated the curriculum bylaws document
     - Updates to the curriculum bylaws were discussed
     - Committee Suggestions:
A4 - Second Sentence: change “…and the seat shall be declared vacant” to “…and the seat may be declared vacant”

B – Change first sentence to “The Curriculum Committee, as the Senate designee shall deal with curricular matters.”

- Boyd asked the committee to review the document, make notes, and bring any concerns to the next meeting

B. Update on Disciplines List – C. Roberson

- Every two years the Academic Senate formally reviews the document “Minimum Qualifications for Faculty/Administrators in California Community Colleges”
- The Senate asks for input about revisions to the Discipline List
- After the revision period, the proposals are voted on at the Spring Plenary Session and then adopted by the Board of Governors at their November meeting
- There are no contentious discipline changes in this revision
- Carrie asked what the best way to disseminate this info on our campus would be
- Committee Suggestion: Our local Academic Senate should send this out to all faculty

C. Next Meeting – April 7, 2014

- Motion to adjourn; J. Dahlgren, Second: R. White, Approval: Unanimous