AGENDA

1. **Agenda Approval**
   Under pending business - ped caps for PHYS 10 and PSC 51 are being pulled from consideration; Under Short Term Modality – add new item IDST 94; Under Miscellaneous Business – new item added - Changes to Academic Senate voting timeline; Motion to approve agenda as amended; R. White, Second: D. Welton, Approval: Unanimous

2. **Approval of Minutes**
   A. February 24, 2014
   Motion to approve minutes; D. Welton, Second: R. White, Approval: Unanimous with 2 abstentions: L. Henson, S. Bartlett

3. **Consent Agenda**
   A. Course Modifications
   1. **ANTH 2H – Honors Physical Anthropology**
      Changes in examples of assignments and materials of instruction; *Effective Term: Fall 2014*
   2. **ANTH 4H – Honors Cultural Anthropology**
      Changes in objectives and materials of instruction; *Effective Term: Fall 2014*
   3. **CSCI 25 – Linux 1, Essentials**
      Change in title (was “UNIX Operating System”); change in TOP code (from “070700-Computer Software Development” to “070800-Computer Infrastructure”); deletion of prerequisite; addition of recommended prep; changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; addition of disciplines “Computer Service Technology” and “Computer Information Systems;” *Effective Term: Fall 2014*
   4. **CSCI 26 – Linux 2, System Administration**
      Change in title (was “Introduction to Linux/UNIX, System Administration”); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation,
examples of assignments and materials of instruction; addition of discipline “Computer Service Technology;” change in pedagogical cap (from 30 to 24); Effective Term: Fall 2014

B. Pedagogical Cap Changes (to align with lab caps)
1. PHYS 21 – College Physics I
   From 50 to 24
2. PHYS 22 – College Physics II
   From 50 to 24
3. PHYS 41 – Physics for Scientists and Engineers I
   From 50 to 24
4. PHYS 42 – Physics for Scientists and Engineers II
   From 50 to 24
5. PHYS 43 – Physics for Scientists and Engineers III
   From 50 to 24

C. Program Changes (Effective Catalog Year: 2014-15)
1. AS Degree in Medical Office Administration
   Replace BCIS 85 with BCIS 76; Replace ACCT 20 with ACCT 128; change in units (from 39-40 to 38-39 units)
2. CA in Medical Office Administration
   Replace BCIS 85 with BCIS 76; no change in units
3. AS Degree in Computer Applications
   Add BCIS 70K to core; change in units (from 38 to 39 units)
4. CA in Computer Applications
   Add BCIS 70K to core; change in units (from 24 to 25 units)

Motion to approve consent agenda; R. White, Second: D. Welton, Approval: Unanimous

4. Pending Business
   A. Pedagogical Cap Changes
      1. PHYS 10 – Concepts of Physics
         From 50 to 40
      2. PSC 51 – Weather Lab
         From 28 to 24
         Pulled from consideration

5. New Business
   A. New Courses (Effective Term: Fall 2014)
      1. AJLE 100 – Law Enforcement Academy Physical Training (2 Units)
         One meeting approval requested
         Program Applicable – AS Degree in Law Enforcement Academy-Basic
      2. CSCI 31 – Web Development I (3 Units)
         One meeting approval requested
         Program Applicable – AS Degree in Computer Programming
      3. CSCI 32 – Web Development II (3 Units)
         One meeting approval requested
         Program Applicable – AS Degree in Computer Programming
         Boyd Trolinger represented Computer Science
         ◦ Currently the CSCI department has a single course to teach web development (CSCI 15) which has become too complex to cover in one course
         ◦ The course has been split into two new courses, CSCI 31 – the “front end” of web development which covers what you see on your browser, and CSCI 32 – the “back end” of web development which covers the data that you don’t see on your browser
- CSCI 31 teaches to specific versions of multiple technologies, so if new versions come out this course will be updated
- Committee suggestions:
  - CSCI 31
    - Out of class 1 – Add multimedia to short presentation
  - CSCI 32
    - Out or class 2 – Add multimedia to short presentation
- Motion to vote on CSCI 31 and 32 as a block, waive the two-meeting approval process and approve; R. White, Second: D. Welton, Approval: Unanimous

4. **NSG 202 – Acute Care Nurse Assistant** (4 Units)

*Stand Alone*

Susan Craig represented Nursing
- The Chancellor’s office has put out an acute care model curriculum along with HWI
- One of the issues with CNA program is the space for skills lab, so this will become a full semester program; or the courses may be taken separately
- Need for CNA’s in the hospital setting, especially those with experience
- S. Carey – Why 200 level? 200 level is usually remedial courses
- These students are basic level high school graduates, so the content covers basic care under the supervision of many other nurses
- Motion to place on Consent; S. Carey, Second: R. White, Approval: Unanimous

5. **PHO 15 – Introduction to Adobe Lightroom** (3 Units)

*Program Applicable – AS Degree in Photography*

Mark Hall represented Photography
- This is a photo editing and file management software course
- Photoshop course no longer meets the needs for the photography program
- Now that Butte College has a site license for Adobe Cloud, this course can be offered
- This course will replace PHO 18 in both CA and AS in Photography
  - Motion to place PHO 15 on consent; R. White, Second: S. Bartlett, Approval: Unanimous
  - Amended motion to waive the two-meeting approval process and approve PHO 15; R. White, Second: S. Bartlett, Approval: Unanimous with one abstention: D. Danielson

B. **Major Course Modifications**

1. **AJLE 140 – Law Enforcement Academy**

   Change in units (from 35 to 34.5 units); change in hours (from 460 lec/450 lab to 457 lec/384 lab); addition of corequisite: AJLE 100; changes in unit titles, methods of instruction, examples of assignments and materials of instruction; change in discipline (deletion of “Coaching”); Effective Term: Summer/Fall 2014

C. **Minor Course Modifications**

1. **EMS 170 – Paramedic-Theory**

   Remove KIN 51 as corequisite

   Belinda Schafer represented Emergency Medical Services
   - KIN 51 has been a corequisite on this course for 2 years and the feedback from students has been negative
   - Many students have their own exercise program and do not want to continue having a mandated exercise program through Butte College
   - Motion to place on consent; S. Carey, Second: R. White, Approval: Unanimous
D. Short Term Modality

1. **CDF 14 – Child Development**
   3 units; 51 hours Lec

2. **KIN 28 – Plyometric Training**
   1.5 units; 17 hours Lec/34 hours lab

3. **KIN 90 – Skill Development for Intercollegiate Athletics**
   1.5 units; 17 hours Lec/34 hours lab

4. **KIN 91 – Strength and Conditioning for Intercollegiate Athletics**
   1 unit; 11 hours Lec/23 hours lab
   - Craig Rigsbee represented Kinesiology
   - These courses are used as conditioning for varsity students either at the front end or back end of their varsity sport for conditioning
   - Motion to vote on KIN 28, 90, 91 as a block and place on consent; S. Carey, second: S. Bartlett; Approval: Unanimous

5. **IDST 94 – Introduction to Service Learning**
   1 unit; 17 hours lec

6. **PSY 34 – Eastern Psychology: Traditions and Practices**
   3 units; 34 hours Lec/51 hours lab

7. **PSY 36 – Psychology of Meditation and Mindfulness**
   3 units; 34 hours Lec/51 hours lab
   - Christine Wood represented Psychology and Interdisciplinary Studies
     - These courses are part of the Study Abroad Program
     - Students are immersed in the program and can easily cover the content in a short term format
     - Motion to waive the two-meeting approval process and approve PSY 34 and 36; D. Danielson, Second: R. White, Approval: Unanimous
     - Motion to waive the two-meeting approval process and approve IDST 94; R. White, Second: D. Welton, Approval: Unanimous

8. **PSY 1 – Principles of Psychology**
   3 units; 51 hours Lec

9. **PSY 41 – Socio-Cultural Context of Psychological Development**
   3 units; 51 hours Lec
   - C. Wood – These courses will be offered over intersession
     - The writing requirement is handled in one major paper or journals
     - Motion to place PSY 1 and 41 on Consent; D. Welton, Second; L. Bailey; Unanimous with 3 abstentions: R. White, S. Wakim, D. Danielson

10. **SOC 2 – Principles of Sociology**
    3 units; 51 hours Lec

11. **SOC 4 – Modern Social Problems**
    3 units; 51 hours Lec
    - Laurel Hartley represented Sociology
      - Both of these courses have been taught in 3 weeks for several years
      - One chapter is discussed each day
      - Following day, answer questions, go thru quiz, and start the next chapter
      - Attracts motivated students who want to be there
      - Motion to vote on SOC 2 and 4 as a block and place on consent; D. Welton, Second: D. Marsh, Approval: Unanimous with 2 abstentions: R. White, D. Danielson

12. **WLD 50 – Pipe Fitting and Cutting**
    2 units; 17 hours Lec/51 hours lab
    - Boyd Trolinger represented Welding on behalf of Don Robinson
    - Strategies include visual assessment of student’s welding work, turning back homework evaluations, one-on-one evaluation of cutting and immediate feedback on skills
Committee Suggestion:
- Remove comment about instructors staying late
- Motion to waive the two-meeting approval process and approve pending changes; S. Bartlett, Second: R. White, Approval: Unanimous

13. WLD 150 – Shop Practices for Beginning Welders
   0.5-1 unit; 25.5-51 hours lab
   0.5-1 unit; 25.5-51 hours lab
15. WLD 154 – Shop Practices for Welders I
   1-2 units; 51-102 hours lab
16. WLD 156 – Shop Practices for Welders II
   1-2 units; 51-102 hours lab
17. WLD 158 – Shop Practices for Pipe and Tube Welders
   0.5-1 unit; 25.5-51 hours lab
18. WLD 159 – Shop Practices for Advanced Pipe Welders
   0.25-1 unit; 12.75-51 hours lab
19. WLD 160 – Welding Certification Practices
   1-2 units; 51-102 hours lab
20. WLD 162 – Pipe and Tube Welding Certification Practices
   1-2 units; 51-102 hours lab
21. WLD 164 – Welding Recertification Practices
   0.25-1 unit; 12.75-51 hours lab
   - Boyd Trolinger represented Welding on behalf of Don
   - These courses are lab only
   - Motion to vote on WLD 150-164 as a block and place on consent; R. White, Second: D. Danielson, Approval: Unanimous

E. Course Deletion (Information Only)
1. CSCI 15 – Web Development and Programming

F. New Programs
1. CA in Law Enforcement Academy – Basic (37 units)
2. Certificate in Acute Care Nurse Assistant (4 units)
   Susan Craig
   - This certificate is for the Acute Care CNA
   - Many of the students get this certificate then move on to the regular nursing program
   - Motion to place on Consent; S. Wakim, Second: R. White, Approval: Unanimous with one abstention: D. Danielson

G. Program Changes (Effective Catalog Year: 2014-15)
1. AS Degree in Computer Networking
   Title change (was “AS Degree in Applied Computer and Networking Technologies: Computer Networking”); Delete CSCI 62; Add CSCI 70; No change in units
2. CA in Computer Networking
   Title change (was “CA in Applied Computer and Networking Technologies: Computer Networking”); Delete CSCI 62; Add CSCI 70; No change in units
3. AS Degree in Computer Programming
   Title change (was “AS Degree in Applied Computer and Networking Technologies: Computer Programming”); Delete CSCI 15, CSCI 99 and MSP 96; Add CSCI 31 and CSCI 32; Change in units (from 25 to 22 units)
4. **CA in Computer Programming**
   Title change (was “CA in Applied Computer and Networking Technologies: Computer Programming”); Delete CSCI 15, CSCI 99 and MSP 96; Add CSCI 31 and CSCI 32; Change in units (from 25 to 22 units)

5. **AS Degree in Computer System Administration**
   Title change (was “AS Degree in Applied Computer and Networking Technologies: System Administration”); Delete CSCI 60, 61, 62, 68 and BUS 18; Add CSCI 70, 71, 72; Change in units (from 33-34 to 30 units)

6. **CA in Computer System Administration**
   Title change (was “CA in Applied Computer and Networking Technologies: System Administration”); Delete CSCI 60, 61, 62, 68 and BUS 18; Add CSCI 70, 71, 72; Change in units (from 33-34 to 30 units)

   - Boyd Trolinger represented Computer Science
     - The department and the advisory committee thought it was a good idea to group these programs under an umbrella called “Applied Computer and Networking Technologies”
     - This has been problematic as the titles are very long and don’t fit into the Datatel system
     - The title changes will also allow the programs to be listed on separate pages of the catalog, which will be easier to find
     - Changes to these programs include the new courses added this year
     - Motion to vote on all CSCI programs as a block and place on Consent; S. Bartlett, Second: S. Carey, Approval: Unanimous

7. **AS Degree in Law Enforcement Academy - Basic**
   Addition of AJLE 100; change in units (from 35.5 to 36.5 units)

8. **AS Degree in Photography**
   Replace PHO 18 with PHO 15; no change in units

9. **Certificate in Professional Photography**
   Replace PHO 18 with PHO 15; no change in units
   - Mark Hall represented Photography
   - PHO 18 is being replaced with PHO 15
   - Motion to vote on both PHO programs as a block and place on Consent, R. White, Second: S. Bartlett, Approval: Unanimous with one abstention: D. Danielson

6. **Miscellaneous Agenda Items**

   A. **Program Prerequisite Timing – Susan Carey**
      - S. Carey - Additions to program prerequisites (for programs with admissions criteria) need to be posted in the catalog for one semester unless mandated by an external agency or accrediting agency
      - A question arose about where the language describing this policy would be published
        - Construct a policy for curriculum committee on enforcement of prerequisites; a good place for that to go would be a Butte PCAH
      - Instructors to make announcements to the students or put up flyers rather than an official policy
      - This will be discussed further at tech review

   B. **Changes to Academic Senate voting timeline – S. Bartlett**
      - Currently the vote for representation happens in Spring
      - Over time, this has become less than optimal to do so
      - Fall semester schedules are set before voting
      - Reduces participation of new faculty
      - Suggest moving voting cycle to fall semester so that schedules can be final after that
• Spring has a heavier workload: SLO reporting, conferences, diversity days, program reviews, workload issue
  ◦ Move to Fall fixes that
  ◦ Allows for Q and A with curriculum and AS members
• Spring break gets in the way
  ◦ Fall fixes that
• Short term solution:
  ◦ Forego the vote this go around and participate orally in transition period
  ◦ Allows bylaws to be updated to allow for online voting
  ◦ May have faculty keep their seats or do interim terms
• R. White – why not keep the vote as is for one more year?
• Committee suggested surveying everyone – or hold special election for those being replaced
• Election idea is better than appointments
• Committee supported

C. Next Meeting – March 31, 2014
  • Motion to adjourn; R. White, Second: D. Danielson, Approval: Unanimous