Members Present
Boyd Trolinger, Chairperson                     Susan Carey, Articulation Officer
Morgan Brynnan, Library                       Dr. Leslie Henson, English
Tina Day, Associate Faculty, Language Education Lenny Bailey, Associate Faculty, English
Dr. Robert White, Physics                      Craig Rigsbee, Dean
David Danielson, Dean                         John Dahlgren, Drafting
Dave Welton, Associate Faculty, Radio-TV-Film  Damara Marsh, Student Representative
Carrie Roberson, Academic Senate               Mark Latham, Music

Members Absent
Suzanne Wakim, Biology                        Dr. Samia Yaqub, VP Student Learning
Dr. Sandy Sloan, Business Computer Info Systems

Guests Present
Bruce Hicks, Agriculture Business             Patrick Christensen, Chair, Business Education
Lyman Hagen, Chair, Agriculture

AGENDA

1. Agenda Approval
   C. Roberson requested to add to Miscellaneous Business: Short Term Modality. Motion to approve agenda as amended; J. Dahlgren, Second: D. Welton, Approval: Unanimous

2. Approval of Minutes
   A. December 2, 2013
      Motion to approve minutes; R. White, Second: L. Bailey, Approval: Unanimous with 2 abstentions D. Danielson, C. Roberson

3. Pending Business
   A. Minor Course Modification
      1. LIS 11 – Research Strategies
         Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2014
         • This was tabled until Recommended Prep was added. The department has now added Reading Level III and English Level III
         Motion to approve C. Roberson, Second: D. Danielson, Approval: Unanimous

4. New Business
   A. New Course (Effective Term Fall 2014)
      1. RLS 30 – Legal Aspects of Real Estate (3 Units)
         Patrick Christensen represented Real Estate
         • This course was deleted last year
         • The department is bringing it back as a new course
         • This is critical course for students sitting for licensure as a salesperson or broker
         Motion to place on Consent, C. Roberson, Second: L. Henson, Approval: Unanimous
B. Major Course Modifications

1. **AB 20 – Careers in Agriculture, Environmental Science and Natural Resources**
   Change in title (was “Careers in Agriculture and Environmental Studies”); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2014**

2. **AB 25 – Computer Applications in Agriculture (C-ID AG-AB 108L)**
   Change in units (from 2 to 3 units); change in hours (from 17 lec/51 lab to 34 lec/51 lab); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2014**

3. **AB 54 – Supervision and Management in Agriculture**
   Change in title (was “Supervision and Management”); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2014**

Bruce Hicks and Lyman Hagen represented Agriculture Business

- AB 25 is moving to 3 units to align with C-ID
- AB 54 added Agriculture to title, but no other major changes
- Motion to vote on all AB courses (major and minor mods) as a block; R. White, Second: L. Henson, Approval: Unanimous

Committee Suggestions:
- The final C-ID descriptors have been pulled. Of the 130 final Ag C-ID descriptors, there are now only 20 or so in draft. Discussion took place as to whether to proceed with these outlines or wait for final C-ID.
- **AB 22**
  - Description – Change to “This course covers the place… system. Topics include…that affect the farmer’s…”
  - Unit titles - Spell out GNP one time (Gross National Product)
  - Materials - Cramer book publication date is 2001
  - B. Hicks agreed to increase the ped cap from 28 to 30
- **AB 25**
  - Description – Start with “This course covers…”
    - i. Remove “and World Wide Web”
  - Objectives
    - i. E – Add period
    - ii. F - Capitalize Internet
  - Unit title 6 - Change to “Presentation management applications in agriculture”
  - Lec/Lab topic #5 – formatting issue
  - B. Hicks agreed to increase the ped cap from 20 to 28
- **AB 26**
  - Description – start with “This course…”
  - Objective B – Identify misspelled
  - Unit 1 – lowercase agribusiness, organization
    - i. Typo agribusiness
  - Assignments:
    - i. Read 2 – change “been avoided” to “be avoided”
    - ii. Out 1 and 2 – Add “Be prepared to discuss in class.”
    - iii. Out 1 - Advertising misspelled
    - iv. Out 2 – spell out &
  - Methods of Eval – Delete E and H
  - B. Hicks agreed to lower the ped cap from 40 to 35
- **AB 50**
  - Objective I - Spell out FIFO LIFO
C. Minor Course Modifications
1. **AB 22 – Agricultural Economics (C-ID AG-AB 124L)**
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2014**
2. **AB 26 – Introduction to Agriculture Business (C-ID AG-AB 104)**
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2014**
3. **AB 50 – Agricultural Accounting (C-ID AG-AB 128L)**
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2014**

D. General Education Correction (*Information Only*)
1. **MUS 11 – Musicianship I**
2. **MUS 13 – Musicianship II**
3. **MUS 15 – Musicianship III**
4. **MUS 17 – Musicianship IV**
   These courses do not qualify for General Education Butte C, CSU C1 or IGETC 3A
   • Committee endorsed

E. Discipline Correction (*Information Only*)
1. **CSCI 22 – Discrete Structures**
   “Mathematics” discipline added
   • Committee endorsed

F. Course Deletion (*Information Only*)
1. **ENGL 17 – Introduction to Linguistics** (ANTH 17 remains active)
   • Committee endorsed

G. Program Changes (*Effective Catalog Year: 2014-15*)
1. **AA-T in Music**
   Addition of PLO: Listen to a piece of music and identify its genre.
2. **AS Degree in Agriculture Business (Career)**
   Deletion of CHEM 51
   Change in units (from 33-35 to 28-30 Units)
   - B. Hicks: CHEM 51 is not needed for this degree
3. **AS Degree in Agricultural Business (Transfer)**
   Move AB 25 from elective choice to core; delete MATH 13, MATH 30, MATH 20 and MATH 26 from core choices; change in units (from 30-36 to 33-35 Units)
   - Changes reflect Assist
   - Motion to vote on both Ag programs as a block and place on consent; J. Dahlgren, Second: R. White, Approval: Unanimous

H. **Program Change (Information Only) (Effective Catalog Year: 2014-15)**
1. **AA-T in Anthropology**
   Addition to List B:
   - PSY 7 – Introduction to Research Methods in Psychology
   - BIOL 20 – Human Anatomy
   - GEOL 32 – Physical Geology with Lab
   *The state has updated the TMC to include these courses under List B*
   - Committee endorsed

5. **Miscellaneous Agenda Items**
   A. **Auditing Courses Catalog Language** – Susan Carey
      - There is catalog language pertaining to what a student will do in the classroom when auditing a course
      - There is confusion as to what the student is or isn’t to do in the classroom
      - What the student will do is really up to each instructor
      - Add as new #1: All aspects of the audit are subject to instructor discretion
      - Committee endorsed the addition
   B. **High Unit Majors** – Boyd Trolinger
      - A high unit major is any major over 40 units
      - Students also have to complete 20 units of GE to get an associate’s degree
      - It is good practice not to exceed 60 units at a 2 year college
      - We are already on this road for the ADT’s
      - The Student Success Taskforce is strongly encouraging us to move students towards completion and also to not impose undue burdens on students when it comes to excess units where they are de-prioritized for registration and financial aid
      - There are some programs that are pushing up the units
      - Some programs are mandated to be higher units
      - The new priority registration requires students with 100+ units to register last
      - CSU capped their degrees at 120 units; it makes sense to cap ours at 60
      - The longer it takes students to complete a program, the less likely they are to finish it
      - Is the committee behind limiting degrees to 40 units? If above 40 do we require a justification as to why they go higher?
      - The committee endorsed limiting degrees to 40 units and requiring justification if higher than 40 units
   C. **Curriculum Committee Bylaws Subcommittee** – Boyd Trolinger
   D. **Short Term Modality** – Carrie Roberson
      - Pending
   E. **Next Meeting** – February 24, 2014
      - Motion to Adjourn; R. White, Second: T. Day, Approval: Unanimous