TO: Curriculum Committee Members  
FROM: Boyd Trolinger, Chairperson  
SUBJECT: Curriculum Committee Meeting

There is a Curriculum Committee meeting on Monday, October 7, 2013, 3:00 p.m. in SSG-102

AGENDA

1. **Agenda Approval**

2. **Approval of Minutes**
   A. September 30, 2013

3. **Consent Agenda**
   A. **Course Modification**
      1. **ACCT 100 – QuickBooks Pro-Computerized Accounting**
         Change in hours (from 34 lec/8.5 lab to 34 lec/17 lab); changes in unit titles and examples of assignments; **Effective Term: Fall 2014**

   B. **New Program**
      1. **AA-T in Music (Transfer) (24 Units); Effective Catalog Year: 2014-15**

   C. **Minor Program Change**
      1. **AS Degree in Radio-TV-Film: Video Production (Career); Effective Catalog Year: 2014-15**
         Addition of PLO:
         - Identify and analyze the gatekeeping and agenda setting function in news distribution.

4. **New Business**
   A. **Major Course Modifications**
      1. **BCIS 62 – Introduction to Medical Coding**
         Change in title (was “Medical Insurance Coding”); changes in catalog description, objectives unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2014**

      2. **BCIS 63 – Introduction to Medical Billing**
         Change in title (was “Medical Insurance Billing”); changes in catalog description, objectives unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2014**

      3. **BCIS 75 – Introduction to Medical Front Office Procedures**
         Change in title (was “Medical Front Office Procedures”); changes in catalog description, objectives unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2014**
B. Minor Course Modification
1. **BCIS 12 – Business Writing Skills**
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Spring 2014**

C. Course Families *(Effective Term: Fall 2014)*
   * = new courses added to existing family
   1. **Piano Family**
      MUS 40 – Piano I
      MUS 41 – Piano II
      MUS 42 – Piano III*
      MUS 43 – Piano IV*
   2. **Guitar Family**
      MUS 20 – Guitar I
      MUS 21 – Guitar II
      MUS 22 – Guitar III
      MUS 23 – Guitar IV*
   3. **Voice Family**
      MUS 30 – Voice I
      MUS 31 – Voice II*
      MUS 32 – Voice III*
      MUS 33 – Voice IV*

D. Major Program Changes *(Effective Catalog Year: 2014-15)*
   1. **AS Degree in EMT-Paramedic** (Career)
      Core: Deletion of FSC 116; Change in units (from 35.25 to 35 Units)
   2. **CA in EMT-Paramedic** (Career)
      Core: Deletion of FSC 116; Change in units (from 35.25 to 35 Units)

5. Miscellaneous Agenda Items
   A. General Education Rule (CSU Area E; Butte Area F) – Susan Carey
   B. Next Meeting – October 21, 2013