BP 4020 – Program, Curriculum, and Course Development

Reference: Education Code Section 70901(b), 70902(b), 78016
Title 5, Section 51000, 51022, 55100, 55130, 55150

The Board has responsibility for the curriculum of the District.

The Faculty Senate Curriculum Committee will review and approve all curriculum proposals in cooperation with the Vice President of Student Learning. The Board shall rely primarily on the advice of the Academic Senate on all matters pertaining to the curriculum including instruction and student learning. The Board retains authority to approve all programs and curricula offered by the District. The Board authorizes the administration to establish minimum enrollment requirements and procedures for canceling scheduled classes.

The programs and curricula of the District will be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency, and conduciveness to student success. The Superintendent/President shall establish procedures in consultation with the Academic Senate and the Vice President for Student Learning for development and review of all curricular offerings, including their establishment, modification, or discontinuance. The Program Review process will also be considered.

The procedures shall include:
• appropriate involvement of the Academic Senate, departments, and faculty in all processes;
• regular review and justification of programs, course descriptions, and content;
• opportunities for training for persons involved in curriculum development and review; and
• consideration of job market and other related information for vocational and occupational programs.

All new programs and program deletions shall be approved by the Board.

All new programs shall be submitted to the Office of the Chancellor for the California Community for approval as required by Title 5 and the California Education Code.

Individual degree-applicable credit courses offered as part of a permitted education program shall be approved by the Board. Nondegree-applicable credit and degree-applicable courses that are not part of an existing approved program must satisfy the conditions authorized by Title 5 regulations and shall be approved by the Board.

See Administrative Procedure 4020

Last Board Review/Adoption: April 20, 2011