AP 4240 – Academic Renewal

Approved by Leadership: October 2014

Reference: Title 5 Section 55046

Academic renewal allows the College to alleviate or disregard previous substandard academic work when computing a student’s cumulative grade point average.

Students may petition to have their academic record reviewed for renewal of substandard academic performance. The College limits such opportunity to only those students who meet the following criteria:

At least two years must have elapsed from the time the course work to be removed was completed.

The student must have completed, since the most recent work to be alleviated, at least 15 semester units at 3.00 GPA; or 20 semester units at 2.50 GPA; or 30 semester units at 2.00 GPA.

Work to be eliminated is not needed for degree and/or transfer.

Past work must impair the student’s progress toward a legitimate educational or specific career goal. Documentation of these goals must be provided. Examples may include, but are not limited to the following:

- Cumulative GPA is below a 2.00
- Cumulative GPA is necessary to enter a specific program
- Cumulative GPA is necessary for specific career goal

Work to be eliminated is not reflective of the student’s demonstrated ability.

A maximum of 20 semester units of course work from any college or university may be eliminated from consideration in the cumulative grade point average.

Academic renewal actions are irreversible. When academic renewal procedures permit previously recorded substandard coursework to be disregarded in the computation of a student’s grade point average, the student’s permanent academic record must contain an accurate record of all coursework to ensure a complete academic history.

Academic renewal procedures may not conflict with the District’s obligation to retain and destroy records or with the instructor’s ability to determine a student’s final grade.

The procedures to be followed by the student in requesting academic renewal are described in the Butte College catalog.