Any sexual assault or physical abuse, including, but not limited to, rape, as defined by California law, whether committed by an employee, student, or member of the public, occurring on District property, or on an off-campus site or facility maintained by the District, or on grounds or facilities maintained by a student organization, is a violation of District policies and regulations, and is subject to all applicable punishment, including criminal procedures and employee or student discipline procedures. (See also AP 5500 titled Standards of Student Conduct.)

Butte College may have an obligation to respond to a sexual harassment or sexual assault incident that initially occurred off school grounds, outside a school’s education program or activity, if the incident involves Butte students and if the victim/survivor initiates a complaint with the school regardless of where the incident occurred. The College must process the complaint in accordance with its established procedures.

“Sexual assault” includes but is not limited to, rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, or threat of sexual assault.

These written procedures and protocols are designed to ensure victims of sexual assault receive treatment and information. (For physical assaults/violence, see also AP 3500, 3510, and 3515.)

All students, faculty, or staff members who allege they are the victims of a sexual assault on District property, or on an off-campus site or facility maintained by the District, or on grounds or facilities maintained by a student organization, or concerning an incident that initially occurred off school grounds if the incident involves Butte students, shall be provided with information regarding options and assistance available to them. Information shall be provided with information regarding options and assistance available to them. Information shall be available from the Safe Place and Wellness Program, Student Health Clinic, Campus Police, Vice President for Student Services/Title IX-504 Compliance Officer, and the Director for Human Resources. Each entity shall maintain the identity and other information about alleged sexual assault victims as confidential unless and until the aforementioned offices/individuals are authorized to release such information.

Victims of a sexual assault are encouraged to:

- **Call 911 if in immediate danger.**
- **Go to a safe place.** This is not the time to be alone. At the very least, emotional support is needed. Contact the Safe Place and Wellness Program, Student Health Clinic, Butte College
Police, Human Resources, and/or the Vice President for Student Services/Title IX-504 Compliance Officer.

- **Get medical attention.** Go to a hospital or the Butte College Student Health Clinic to be examined and treated as soon as possible for any injuries or infections. Victims can seek medical treatment and provide medical evidence without having to report to the police. If a victim chooses to report later, physical evidence that was collected soon after the assault would make legal proceedings more effective.

- **Report the assault to police and campus officials,** whether or not a victim plans to file charges. Reporting a rape does not commit a victim to filing charges but does make filing a charge easier at a later date. When a victim makes a report, he/she may be accompanied by another person. A report may be filed with the Office of the Vice President for Student Services/Title IX-504 Compliance Officer, Safe Place & Wellness Program, Butte College Campus Police or local law enforcement. If the perpetrator of the assault is a faculty or staff member at Butte College, a victim has the option of initiating a complaint with the Butte College Director for Human Resources.

- **Refer to AP 3540 Resource Manual for Sexual Assault** for complete information regarding the District’s written procedures and protocols designed to ensure victims of sexual assault receive appropriate and necessary information, treatment, and assistance. The Resource Manual for Sexual Assault is available on the Safe Place and Wellness Program website: http://www.butte.edu/safeplace/assault.html. Copies of the Resource Manual for Sexual Assault are also available through Safe Place and Wellness Program, Student Health Clinic, Butte College Police, Human Resources, and the Vice President for Student Services/Title IX-504 Compliance Officer.
AP 3540 Resource Manual
Sexual Assaults

Adapted with permission from Skyline College, February 2013, by the Office of the Vice President for Student Services/Title IX-504 Compliance Officer and in Compliance with Assembly Bill (AB) 1088

Leadership Team Review: April 2013
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1. Initial Steps: Assault Victims and Individuals Assisting Assault Victims

- If an individual is assaulted on campus, she/he would be strongly urged to call Butte College Campus Police (530) 895-2351 and/or Safe Place & Wellness Program (530) 879-6185. Additionally, if the victim/survivor prefers, and the offices are open, she/he may obtain services through the Office of the Vice President for Student Services/Title IX-504 Compliance Officer, Office for Human Resources or the Student Health Clinic.

- Butte College representatives will investigate all allegations of sexual assault and initiate appropriate disciplinary, criminal, or legal actions, with the cooperation of the victim/survivor. The College understands and affirms the right of victims/survivors to choose whether or not to report incidents of sexual assault. If a victim/survivor chooses to report an incident of sexual assault, she/he should do so as soon as convenient, and preferably within 72 hours. The victim/survivor should report the incident, including date or acquaintance rape, to the Butte College Campus Police (530) 895-2351 or a local police department.

- The victim/survivor should make every attempt to preserve any physical evidence of the assault. This may include a voluntary medical exam, not showering, or disposing of any damaged clothing or other items that are present after/during the assault. If assaulted on District property, the victim/survivor shall seek medical attention at the Student Health Clinic (530) 893-7458. Crisis intervention may be sought at the Safe Place & Wellness Program (530) 879-6184, the Office of the Vice President for Student Services/Title IX-504 Compliance Officer (530) 895-2239, or the Office for Human Resources (530) 895-2400 during regular business hours. After hours, she/he should call Butte College Campus Police (530) 895-2351. If assaulted on non-District property, the victim/survivor should seek medical care at a local hospital and contact the local Police Department.

- If the victim/survivor was assaulted on non-District property, she/he should call the Rape Crisis Intervention 24 hour line (530) 891-1331, or 911 and seek the assistance of the local police, or the National Rape Crisis Hotline/Nationwide RAINN: 1 (800) 656-4673. The Butte College Safe Place & Wellness Program can be contacted at (530) 879-6185 during regular business hours.

- Butte College may have an obligation to respond to a sexual harassment or sexual assault incident that initially occurred off school grounds, outside a school’s education program or activity, if the incident involves Butte students and if the victim/survivor initiates a complaint with the school regardless of where the incident occurred. The College must process the complaint in accordance with its established procedures.
• Ask the victim/survivor to seek professional psychological counseling services as soon as convenient. College representatives and crisis responders who respond and support the victim/survivor are also encouraged to seek psychological counseling services as soon as convenient. Refer to the pathway for reporting: http://www.butte.edu/safeplace/.

• With a finding of culpability, College disciplinary procedures (BP/AP 5500) will be initiated on the perpetrator ranging from suspension to expulsion. Due process and privacy will be afforded to the accuser and the accused.

2. Sexual Assault Policy Statement – AB 1088

Any sexual assault or physical abuse, including, but not limited to, rape, as defined by California law, whether committed by a student, faculty, staff, administrator, visitor, or invitee of Butte College, occurring on Butte-Glenn Community College District property, or on an off campus site or facility maintained by the District, or on grounds or facilities maintained by a student organization, is in violation of Butte College policies and regulations, and is subject to all applicable punishment, including criminal procedures and employee or student discipline procedures. Sexual assault includes but is not limited to rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, or threat of sexual assault.

These written procedures and protocols are designed to ensure victims of sexual assault receive information, treatment and assistance. All students, faculty, staff, administrators, visitors, or invitees of Butte College who allege they are the victims of a sexual assault on Butte-Glenn Community College District property shall be provided with information regarding options and assistance available to them. Information shall be available from the following offices on the main campus: Safe Place & Wellness Program, Student Health Clinic and Campus Police which shall maintain the identity and other information about alleged sexual assault victims as confidential unless and until the alleged victim authorizes the release of information. Information shall also be available in the Office of the Vice President for Student Services/Title IX-504 Compliance Officer and the Office of the Director for Human Resources.

All alleged victims of sexual assault on Butte-Glenn Community College District property shall be kept informed of any ongoing investigation, through the appropriate Disciplinary Officer (i.e., Vice President for Student Services/Title IX-504 Compliance Officer or Director for Human Resources). Information shall include the status of any student or employee disciplinary proceedings or appeal. Alleged victims of sexual assault are required to maintain any such information in confidence, unless the alleged perpetrator has signed to waive rights to confidentiality.

Butte College shall maintain the identity of any alleged victim or witness of sexual assault on Butte-Glenn Community College District property, as defined above, in
confidence unless the alleged victim or witness specifically signs to waive that right to confidentiality. All inquiries from reporters or other media representatives about alleged sexual assaults on Butte-Glenn Community College District property shall be referred to the Director of Public Relations and Marketing, who shall work with the Vice President for Student Services/Title IX-504 Compliance Officer, the Director for Human Resources, and the Campus Police Department to assure that confidentiality rights are maintained.

3. Sexual Assault

3.1 Introduction

Butte College recognizes that sexual violence is a serious issue. The College seeks to ensure that members of its campus community are aware that such behavior is prohibited by law and by District policy, and that the College will not tolerate acts of sexual assaults in any form, including rape, on its campus. Butte College has adopted Board Policy 3540 – Sexual Assaults. The policy is a statement of the District’s commitment to educate the college community in order to prevent occurrences of sexual violence. The District will provide information to all faculty, staff, and students regarding the definition of sexual assault, how to prevent it, and how to report incidents of sexual assault. The District will provide assistance and support to victims of sexual assault and take appropriate actions to correct and discipline behavior that is found to violate the District’s policy or state regulations regarding rape and sexual assault.

3.2 Purpose

The District’s goals are to create a supportive climate that encourages each victim/survivor of sexual violence to report the incident(s) and to provide support and information to assist her/him in dealing with these traumatic events, while respecting the victim/survivor’s right to choose whether or not to report. The District also intends to promote campus safety through prompt and confidential reporting of sexual violence incidents to appropriate campus officials.

3.3. Definitions

Complainant: A student, faculty, staff, administrator, visitor, or invitee of Butte College who believes herself/himself to have been sexually assaulted and who engages the Butte College sexual assault complaint procedure. If the alleged perpetrator of a sexual assault is a faculty or staff member at Butte College, the victim/survivor will have the option of initiating a complaint with Butte College Human Resources, (530) 895-2400.

Rape: The California Penal Code prohibits acts of rape, some of which are summarized as follows: (a) sexual intercourse against a person’s will accomplished by force or threats of bodily injury; sexual intercourse against a person’s will where the person has reasonable fear that she/he or another will be injured if she/he does not submit to the
intercourse; (c) sexual intercourse where the person is incapable of giving consent, or is prevented from resisting, due to alcohol or drugs, and this condition was known, or reasonably should have been known by the accused; (d) sexual intercourse where the person is incapable of resisting because she/he, at the time, is unconscious or asleep, and this is known to the accused; and, (e) sexual intercourse where the person is incapable of giving consent or resisting due to youth (under the age of 18), and this condition was known, or reasonably should have been known by the accused. (See also California Penal Code 261.)

**Sexual Assault:** Sexual Assault includes threats of sexual violence (section 67385(d), California Ed. Code), incest (between persons who are related to each other within the degrees wherein marriage is prohibited by law), statutory rape (with a person who is under statutory age of consent), and, as defined by the California Penal Code, forced sodomy (anal intercourse), forced oral copulation (oral-genital contact), rape by foreign object (forced penetration, however slightly, by a foreign object, including a finger, into a genital or anal opening), and sexual battery (the unwanted touching of an intimate part of another person for the purpose of sexual arousal). It also includes situations when the accused sexually assaults a complainant incapable of giving consent, including where the complainant is prevented from resisting due to alcohol or drugs or youth (under the age of 18) and this condition was known, or reasonably should have been known by the accused. Except where otherwise necessary, this policy will hereinafter refer to both rape and sexual assault simply as "sexual assault."

**NOTE:** Forced intercourse or other unwanted sexual contact is defined as sexual assault whether the perpetrator is a stranger or an acquaintance of the complainant. Intoxication of the perpetrator shall not diminish the perpetrator's responsibility for sexual assault.

### 3.4 College Responsibility

Butte College’s first responsibility in responding to reports of sexual assault is to attend to the needs of the individuals involved. All potential first responders who are affiliated with Butte College shall go through a formal training on how to assist victims/survivors of sexual assaults. All reports of sexual assault are taken with the utmost seriousness. The victim/survivor will be referred to the appropriate persons or units for assistance. Butte College is also responsible for ensuring that the individual charged with committing the assault is treated fairly. The alleged perpetrator will be presumed innocent until proven guilty and will be referred to appropriate services for assistance. A Butte College employee reporting a recent incident of sexual violence should be advised to speak to the Director for Human Resources. A student should be directed to the Vice President for Student Services/Title IX-504 Compliance Officer. Each also should be directed to the Butte College Campus Police for reporting or other options as appropriate. It is not the function of any campus representative to urge a particular course of action upon the victim/survivor.
3.5 Confidentiality

Under The Sexual Assault Policy and Procedures, an affected individual will be accorded the right to privacy, and confidentiality will be maintained other than in circumstances where there is a need to know and to the extent permitted by Butte College policy and California law. Extremely sensitive information is gathered during the investigation of a complaint of sexual assault. California law provides constitutional and statutory protection for the privacy of the individual and specifically allows a complainant of sexual violence to report as "Jane Doe" or "John Doe" in order to maintain confidentiality. To protect the individual's privacy rights, the names of individuals or other identifying information, especially which is contained in written documents and notes, will only be disclosed to third parties if prior written permission is given by the individual concerned or to those authorized by state or federal law to receive such information. In cases of incidents involving students, the Office of the Vice President for Student Services/Title IX-504 Compliance Officer is responsible for initiating an investigation, in collaboration with Butte College Campus Police, for proceeding with student disciplinary procedures (BP/AP 5500), if deemed appropriate, and for ensuring that a student who is an alleged victim/survivor is kept informed of any ongoing investigation. Information shall include the status of any student disciplinary proceedings or appeal. The alleged victim/survivor is required to maintain any such information in confidence, unless the alleged perpetrator has signed to waive rights to confidentiality.

3.6 Summary

The Butte-Glenn Community College District policy on sexual assault (BP 3540) applies to all members of the campus community, including students, faculty, staff, administrators, visitors, and invitees of the College. Any sexual assault or physical abuse, including, but not limited to, rape, as defined by California Penal Code, whether committed by an employee, student, or member of the public, occurring on District property, or on an off-campus site or facility maintained by the District, or on grounds or facilities maintained by a student organization, is a violation of District policy and state regulations, and is subject to all applicable punishment, including criminal procedures and employee or student discipline procedures. It is also District policy to actively prevent rape and sexual assault. The Butte-Glenn Community College District maintains a zero tolerance standard concerning sexual violence.

Butte College may have an obligation to respond to a sexual harassment or sexual assault incident that initially occurred off school grounds, outside a school's education program or activity, if the incident involves Butte students and if the victim/survivor initiates a complaint with the school regardless of where the incident occurred. The College must process the complaint in accordance with its established procedures.
4. Protocol: Sexual Assault

4.1 College Response to Incidents of Sexual Assault

Butte College defines the following procedures to be used by all College representatives when contacted by alleged victims/survivors of sexual assault. Butte College campus representatives should seek to assist victims/survivors in regaining control of their lives. To the extent possible, victims/survivors should be encouraged to make their own decisions and choices following a sexual assault.

The College campus representative’s first concern shall be for the medical or psychological welfare of the person. If the individual is in a crisis warranting immediate intervention, the College representative must follow departmental emergency procedures and/or call the Butte College Campus Police (530) 895-2351; Safe Place & Wellness Program (530) 879-6185; and/or Rape Crisis 24 Hour Crisis Line (530) 342-7273. The College campus representative should also provide a safe and comfortable place for the victim/survivor in which to discuss the options available and reach a decision.

Listed below are the steps that shall be taken by a College campus representative/crisis responder if a student, faculty, staff, administrator, visitor, or invitee discloses that she/he was sexually assaulted on campus.

**Step 1:** Attend to the immediate emotional crisis. Listen with compassion and ask the individual what she/he may need.

**Step 2:** Communicate to the victim/survivor the importance of medical attention and discuss whether immediate assistance is needed. Medical attention is vital for detecting and treating a range of medical concerns, including sexually transmitted diseases, pregnancy, and injuries. Treatment for HIV prevention must be administered within seventy-two (72) hours after the rape, the sooner the better. Preventive measures against pregnancy and treatments for sexually transmitted infections must begin as soon as possible.

Seeking medical treatment and permitting the collection of medical evidence does not commit the victim/survivor to making a police report. However, if the victim/survivor chooses to report to the police at a later time, physical evidence collected soon after the assault will maximize the effectiveness of the legal proceedings.

The need for immediate medical attention can be met at the Student Health Clinic, whether or not a victim/survivor decides to make a police report. However, there is no need to go to the Student Health Clinic first. Victims/survivors who agree to seek initial medical assistance following a sexual assault are referred to either the Student Health Clinic or Enloe Medical Center without showering,
cleaning up, or changing clothes as doing these things could destroy evidence. If transportation is needed, the Office of the Vice President for Student Services/Title IX-504 Compliance Officer or Safe Place & Wellness Program will coordinate transportation to a medical facility. Butte College Campus Police or Chico Police Department also can provide transportation. Additionally, the Butte Student Health Clinic will provide follow-up testing and health care of registered students who are, or have been, victims/survivors of sexual assaults, regardless of where or when the assault took place.

**Step 3:** Determine whether the victim/survivor wishes to report the incident to the Butte College Campus Police or Chico Police Department. The role of law enforcement is to fully investigate and document all reports of sexual violence. The victim/survivor’s request for anonymity and confidentiality is to be honored to the extent permitted by law and Butte College protocol (see 3.5 Confidentiality). It is important for the victim/survivor to know that there is a seventy-two (72) hour time period in which important forensic evidence (e.g., sperm and/or skin fragments for DNA identification of a perpetrator) can be collected and later used in judicial procedures if the survivor desires to prosecute. If the victim/survivor wishes to have evidence collected, medical treatment and collection of forensic evidence must be expedited.

**Step 4:** Communicate to the victim/survivor the importance of psychological support and discuss with her/him whether immediate assistance is needed. Psychological services are available at the College. The College also has resources and referrals to assist with psychological needs that arise in the initial crisis of assault, as well as in the aftermath and longer-term recovery. (See Appendix C.)

**Step 5:** Inform the victim/survivor that College Disciplinary Proceedings and Action will be carried out according to policy and procedures as published in the student catalog, available in the Office of the Vice President for Student Services/Title IX-504 Compliance Officer, Office for Human Resources, the Safe Place & Wellness Program and Butte College Campus Police.

### 4.2 College Response to Complaint of Sexual Assault

The Office of the Vice President for Student Services/Title IX-504 Compliance Officer shall have primary responsibility for providing information to students regarding procedures for reporting incidents of sexual assault and for processing reported incidents of sexual assault involving students through the District’s Sexual Assault Policy and Procedures – BP 3540 and AP 3540. The policy and procedures are available on the web: [http://www.butte.edu/safeplace/](http://www.butte.edu/safeplace/) or [http://www.butte.edu/community/about/campus_safety_and_security.html](http://www.butte.edu/community/about/campus_safety_and_security.html) and
published in the Butte College student catalog, which can be purchased at the Butte College Bookstore.

The Office of the Vice President for Student Services/Title IX-504 Compliance Officer or the Office for Human Resources shall provide each affected individual with the following: (1) a copy of the District policy on sexual assault, including the documents “What to Do If You Are Sexually Assaulted/Raped” and “Victim/Survivor’s Rights”; (2) a list of Campus representatives to be notified if the complainant (victim/survivor) consents and a description of available services and the persons on campus available to provide those services if requested; and (3) a description of procedures for criminal prosecution, civil prosecution (i.e., lawsuit).

If the accused student and victim/survivor have contact within academic buildings or other District facilities, the Office of the Vice President for Student Services/Title IX-504 Compliance Officer will determine whether a directive to refrain from contact with the alleged victim/survivor should be issued to the alleged perpetrator. The Vice President for Student Services/Title IX-504 Compliance Officer will be responsible for making the determination whether interim suspension should be invoked against the alleged perpetrator.

At the request of the complainant (victim/survivor) and upon the receipt of a written and signed complaint or verbal report, the Office of the Vice President for Student Services/Title IX-504 Compliance Officer or the Office for Human Resources shall initiate an investigation and notify the Butte College Campus Police (530) 895-2351. If the Vice President for Student Services/Title IX-504 Compliance Officer or the Director for Human Resources determines that circumstances so warrant, an investigation shall be initiated with or without the consent of the complainant.

The Vice President for Student Services/Title IX-504 Compliance Officer and/or the Director for Human Resources shall notify the appropriate faculty, staff or students, and the alleged perpetrator that an investigation is underway and provide the names of the parties involved.

Pursuant to the District’s Sexual Assault procedures, the Vice President for Student Services/Title IX-504 Compliance Officer or the Director for Human Resources shall conduct a prompt, full, and impartial investigation. The complainant is entitled to due process and shall have an opportunity to present evidence and a list of relevant and material witnesses.

A complaint for sexual assault should be filed as soon as possible. The investigation shall generally be completed within forty (40) instructional days of the receipt of the complaint.
The time period for investigation may be extended by mutual consent of the parties or for good cause, including the complexity of the issues under investigation and the availability of relevant witnesses. Both the complainant and the accused will be informed of any extension of the investigation. At the conclusion of the investigation, a written recommendation will be sent to the victim/complainant and at the same time the written recommendation will be sent to the perpetrator.

The recommendation will identify which, if any, Butte College code(s) of conduct were violated and what consequence, if any, the perpetrator will be subject. The recommendation will also include appeal procedures for both the victim and the perpetrator and a requirement that both parties not retaliate in any way.

If assault is found, Butte College representatives will implement such action as is necessary, including disciplinary sanctions that lead to suspension or expulsion from the College, to correct the situation and to prevent it from recurring. The complainant and the accused will receive written notice of Butte College’s proposed determination regarding whether an assault occurred and of the disposition of the complaint.

The College will adhere to student disciplinary procedures in processing incidents of alleged sexual assault. The complainant or the accused may request reconsideration/appeal of the College’s proposed recommendation by submitting additional relevant evidence, identifying errors of fact or of standards applied in the investigation or recommendation, or showing that further investigation is necessary. A request for reconsideration of the College’s proposed recommendation must be made to the Office of the Vice President for Student Services/Title IX-504 Compliance Officer or the Office for Human Resources in writing within five (5) instructional days of receipt of the Notice of Proposed Determination. The request for reconsideration must clearly specify the basis for making the request.

Within ten (10) instructional days of receiving a request for reconsideration from either the complainant or the accused, Butte College will provide written notice to the other party that such a request has been made and will proceed following student sexual assault appeal procedures.

### 4.3 Procedures for Criminal Prosecution, Civil Prosecution (i.e., Lawsuit), and College Disciplinary Procedures

A person interested in pursuing civil litigation is urged to contact legal services. The Butte-Glenn Community College District is not responsible for legal expenses. It is unlawful for anyone to retaliate against someone who files a sexual assault complaint, who refers a matter for investigation or complaint, or who participates in an investigation of a complaint. It is also unlawful for anyone to retaliate against anyone
who represents or serves as an advocate for a reported survivor or alleged offender, or who otherwise furthers the principles of this policy of Sexual Assault on Campus.

4.4 The Annual Security Report

Butte College Campus Police will keep and maintain an annual security report that includes the following:

4.4.1 A description of educational programs to promote the awareness of sexual assault.

4.4.2 Procedures to follow if a sexual assault occurs.

4.4.3 Information on a victim/survivor’s option to notify appropriate law enforcement authorities, if she (he) so requests.

4.4.4 Information about existing services available for victims/survivors.

4.4.5 Information on changing a victim/survivor’s academic situation after an alleged sexual assault, if those changes are requested by the victim/survivor and are reasonably available.

4.4.6 Procedures for campus disciplinary action, including statements that (1) the accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding; and (2) both the accuser and the accused must be informed of the outcome of any institutional disciplinary proceeding.

4.4.7 A description of the sanctions the campus may impose following an outcome of a disciplinary proceeding.

4.5 Education and Prevention Information

Representatives from the College’s Crisis Response Team, Butte College Campus Police, Safe Place & Wellness Program, Student Health Clinic, and other appropriate representatives will provide, as part of the College’s established orientation programs, education and prevention information about sexual assault. The information will be developed in collaboration with campus-based and community-based survivor advocacy organizations and will be open to the public. College representatives from the aforementioned departments will also post prevention and education information on sexual violence on Butte College & Safe Place & Wellness Program’s website (See Appendix C). Sexual Assault information is available in the Office of the Vice President for Student Services/Title IX-504 Compliance Officer, Campus Police, and Safe Place & Wellness Program.
5. Appendices

5.1 Appendix A: “What to Do If You Are Sexually Assaulted/Raped”

- If you are in immediate danger, call 911

- **Go to a safe place.** This is not the time to be alone. At the very least, you need emotional support. If there is no one to go to, call someone you can talk to, no matter how late it is. Places on campus where you can get help are Safe Place & Wellness Program, Student Health Clinic, Butte College Police, Human Resources, and/or the Vice President for Student Services/Title IX-504 Compliance Officer.

- **Get medical attention.** As soon as possible, go to a hospital or the Butte College Student Health Clinic to be examined and treated for any injuries or infections. For example, treatment for HIV prevention must begin within a seventy-two (72) hour period after the assault/rape, but the sooner the better. You may want to take measures to prevent pregnancy as soon as possible. At the very least, you need to get tested and maybe treated for various sexually transmitted infections. You can seek medical treatment and provide medical evidence without having to report to the police. If you choose to report later, physical evidence that was collected soon after the assault would make legal proceedings more effective.

- **Report the assault to police and campus officials, whether or not you plan to file charges.** Reporting a rape does not commit you to filing charges but does make filing a charge easier at a later date. When you make your report, you may take someone with you. You can go the next day, but the sooner the better. Rarely do rapists attack one person only, they get away with it and so they continue to do it. A report may be filed with the Office of the Vice President for Student Services/Title IX-504 Compliance Officer, Safe Place & Wellness Program, Butte College Campus Police or local law enforcement. If the perpetrator of the assault is a faculty or staff member at Butte College, you have the option of initiating a complaint with the Butte College Director for Human Resources.

If you decide to report, physical specimens collected soon after the sexual assault will be valuable evidence. Do not shower or clean yourself first. If you change, place your clothes in a paper bag. Do not destroy or wash the clothes you were wearing. The Student Health Clinic is not an “evidence collection” site, so if you do want to file charges, arrangements will be made for you to go to a local police department or local hospital. You have the right to have an advocate called to be with you during the report and exam. You have the right to choose whether or not to report and/or file charges.
• Consider whether you want to file charges with the police and/or with campus authorities. Pressing charges can be a long, painful process. Each person must decide for herself/himself, based on their own circumstances, whether it makes sense to go through it. You may also speak with the local police department about what will happen before making your decision.

5.2 Appendix B: Victim/Survivor’s Rights

• To be treated with respect, dignity, and courtesy and without prejudice based upon race, class, lifestyle, sex, age, occupation, or religious beliefs;

• To receive emotional and psychological support services and advocacy;

• To have the assistance of Campus personnel in obtaining and securing evidence;

• To receive private and confidential examination and treatment for personal injuries, sexually transmitted disease, and pregnancy;

• To be informed and ask questions regarding examinations and treatment given;

• To the strictest possible confidentiality in incident and medical records, unless release of information is agreed;

• To receive current information on campus and community resources;

• To be informed of the options available through the college and the legal system;

• To seek criminal charges and/or file a disciplinary complaint;

• To be considered as credible as a person reporting any other crime;

• To be asked only those questions which are relevant to law enforcement investigation or medical treatment; and,

• To be informed of the status and outcome of any student or employee disciplinary proceedings or appeal.
5.3 Appendix C: Resources Available to a Victim/Survivor of a Sexual Assault on Campus

**Campus Resources Available to Victim/Survivor of a Sexual Assault**

**Student Health Clinic/Psychological Services**
Provision of health care and psychological counseling services and referrals
(530) 895-2441
Located in Parking Lot #3C

**Butte College Campus Police**
Reporting of the incident if the survivor desires police investigation and support
(530) 895-2351 or 2677 from campus phones
911 for emergency or crime in progress

**Safe Place & Wellness Program**
Provision of case management, safety planning, legal advocacy, and personal wellness
(530) 879-6185
safeplace@butte.edu
Swing Space A

**Early Alert Services**
*Early Alert VIP passes, initiated by faculty or staff, designates the student is to receive priority service.*
http://www.butte.edu/services/early_Alert/vip.html

**Community Resources Available to Victim/Survivor of a Sexual Assault**

**Law Enforcement**
Chico Police Department ................................................................. (530) 897-4911
Oroville Police Department ............................................................... (530) 538-2448
Paradise Police Department ............................................................... (530) 872-6241
Butte County Sheriff ........................................................................ (530) 538-7321
Orland Police Department ................................................................. (530) 865-1616
Willows Police Department ............................................................... (530) 934-3456
Glenn County Sheriff ........................................................................ (530) 934-6641

**Crisis Intervention**
Rape Crisis Intervention ................................................................. (530) 342-7273
Catalyst ........................................................................................... (800) 895-8476

**Legal Services**
Community Legal Information Center (CLIC) ........................................... (530) 898-4354
Self Help Assistance/Referral Program (SHARP) ..................................... (530) 532-7024
........................................................................................................ (530) 532-7015

**Medical Services**
Women’s Health Specialists ............................................................... (530) 895-1911
Women’s Resource Clinic (faith based) ................................................................. (530) 897-6101
Planned Parenthood ...................................................................................................... (530) 342-8367
Butte County Public Health Department .............................................................. (530) 879-3665
Enloe Medical Center ..................................................................................................... (530) 332-7300
Feather River Hospital .................................................................................................. (530) 877-9361
Oroville Hospital ............................................................................................................. (530) 533-8500
Glenn County Public Health ......................................................................................... (530) 934-6588

Community Resources
Paradise Ridge Family Resource Center .............................................................. (530) 872-3896
Butte County Victim/Witness ..................................................................................... (530) 538-7340