The Board of Trustees of the Butte-Glenn Community College District met in special session on Wednesday, July 15, 2015, at 9:00 AM, in the Board Room at Butte College in Oroville, California.

**Board Members Present**
Mr. Rick Krepelka, Vice President  
Mr. Eugene Massa, Clerk  
Mr. Michael Boeger  
Mr. Louis Cecchi  
Mr. William McGinnis  
Mr. Thomas McLaughlin

**Board Member Absent**
Mr. Fred R. Perez, President

**Staff Present**
Dr. Samia Yaqub, Interim Superintendent/President  
Mr. Andy Suleski, Vice President  
Mr. Les Jauron, Vice President  
Mr. David Danielson, Interim Vice President  
Mr. Dustin Reese, Executive Assistant to Superintendent/President

**Guests Present**
Mr. Christopher Clifford, Community Member  
Ms. Ramona Flynn, Community Member

**Pledge of Allegiance to the Flag**
Trustee Cecchi led the Pledge of Allegiance to the Flag.

1. **Agenda Approval**
   It was moved by Trustee McGinnis, seconded by Trustee Cecchi, to approve the agenda as presented. Motion carried unanimously. Trustee Perez was not present for the vote.

2. **Communications from the Public**
   There were no public comments.

3. **Discussion Items**
   Dr. Yaqub welcomed the Board members to the special meeting and provided an overview of the topics that will be discussed during this meeting.

   **Accreditation Recommendations and Next Steps**
   Dr. Yaqub introduced Vice President Jauron to discuss the first item on the agenda, which was the accreditation recommendations and next steps. Vice President Jauron stated that Butte College’s accreditation was reaffirmed as a result of the March 2015 site team visit. Trustee McGinnis added that the college ended up with the fewest recommendations amongst all of the colleges that were visited. Vice President Jauron discussed the action letter that we received from the Accrediting Commission for Community and Junior Colleges (ACCJC) which outlined three recommendations. We will maintain the
same accreditation support team and steering committee and will implement response teams and oversight
groups to ensure our response is timely and in line with the recommendations.

Trustee McGinnis asked if there will be a point in which the process will make its way to the Board for an
update. Vice President Jauron stated that yes, updates will come to the Board as available and appropriate.

Trustee Cecchi noted that there are some interesting comments in the site team’s evaluation report. There
are conflicting areas, especially around Butte College’s fiscal management practices. Trustee Cecchi noted
that we do an outstanding job in this area.

**Budget Update**

Dr. Yaqub stated that the next topic stemmed from wanting to provide the Board with an update about what
is happening with the budget since the May revise. Vice President Suleski provided an overview of what
was included in the May budget proposal as a foundation for the discussion. Trustee McGinnis asked about
how ‘growth funds’ are defined. Vice President Suleski provided an explanation about the new funding
formula for the growth funds and provided an overview of the 2015-2016 state budget which included the
changes from the May revise. Vice President Suleski stated that FTES numbers are down currently and
while we are not budgeting for any growth, we are also not budgeting for further decline. Finally, Vice
President Suleski discussed the one-time funding for projects and the fact that we will not be using any
District reserves.

Trustee Cecchi asked what our remaining debt service for solar would be when phase one is paid off. Vice
President Suleski stated that he will get that information to the Board and provided the savings to the
District with the phase one payoff. Trustee Boeger asked if we can pay off the other phases. Vice President
Suleski stated that we could pay off the other phases, but the District likely does not have the available funds
to do so.

Trustee Boeger asked about the funding of OPEB and how we would take funding out of the account if we
got to a point in which it was overfunded. Vice President Suleski stated that the money in that fund is
irrevocable. The money in the county fund is simply designated by the Board and can be re-designated at
any time by Board action. Trustee Boeger cautioned the Board about overfunding the medical retirement
accounts and asked for a statistical study to determine the level at which we should fund the account.
Trustee McGinnis stated that if we do fund the account at 100 percent, then we would no longer have to pull
money out of the general fund to cover the costs of our medical retirees. Trustee McGinnis asked staff to
look at the possibility of funding the CalPERS fund at 80 percent and continue to build the county fund and
use both of those without funding CalPERS at 100 percent. This may allow us the flexibility to not overfund
the CalPERS fund.

Trustee McGinnis asked about which budget year we will begin to see Prop 30 funding go away. Vice
President Suleski stated that we will see the smaller reduction of Prop 30 funding in January 2016 and the
larger reductions in January 2018. Trustee McGinnis stated that with these reductions in Prop 30 funding
and the increases to CalPERS and CalSTRS, we need to plan accordingly in our budgets moving forward.

**Bond Update**

Vice President Suleski provided an update on the bond discussion. Vice Presidents Jauron and Suleski
met recently with a bond consultant who contacted the District by email. Vice President Suleski reviewed
the Prop 39 requirements and discussed the steps to follow moving forward. The draft project list for any
potential bond will support the Facilities Master Plan and the Educational Master Plan. We need to
conduct a voter survey (which the consultant will do), assess community support (including the funding
amount they will support) and find out which programs would be supported. Any bond resolution
would need to pass by a two-thirds vote of the Board. Vice President Suleski outlined the potential
timeline for a November 2016 election.

Trustee Cecchi asked about how the survey would be conducted. Vice President Suleski stated that the
consultant has a program which produces survey data through multiple methods of gathering
information. Trustee Cecchi stated that the demographics of our voting population seem to have changed, and maybe not in our favor.

Dr. Yaqub stated that when we do choose a consultant to work with moving forward, we will ask them to provide us with data demonstrating likelihood of success for a June election versus a November election.

Vice President Suleski stated that the next step is the contract with the consultants, one to conduct the survey and one to do the campaigning. Dr. Yaqub will likely put together a study session to cover the bond.

It was moved by Trustee Cecchi, seconded by Trustee McLaughlin, to recess until 10:45 a.m. Motion carried unanimously. Trustee Perez was not present for the vote.

**Measuring Student Success – Balanced Scorecard**

Dr. Yaqub introduced Vice President Jauron to present information about the balanced scorecard. Vice President Jauron provided an update on the Student Success Scorecard indicators as part of the Balanced Scorecard, including information about past performance, five-year goals, standards, and 2013-2014 outcomes for the six initiatives.

Trustee Cecchi asked about the difference in numbers of remedial students. Vice President Jauron stated that, as an example, there have been issues with math assessments relative to the high schools’ requirement for only two years of Math. We have been working with local high schools to better prepare students for entry into college. To wit, we offered a Math Camp over the summer that provided a two-day intensive experience. Half of those students improved their placement level and some even improved by two levels.

Trustee McGinnis stated that the UC President has committed to developing pathways from community colleges to UCs and asked if it would be beneficial for us to invite UC Davis and UC Merced to come here to work with us on constructing these pathways. Dr. Yaqub stated that, the way the pathways are currently structured, the UCs have stopped short of guaranteed admission and they are not using information that would allow for seamless transfer of courses like our ADTs with the CSU system. It is a step in the right direction and we need to continue to work with the transfer centers of each UC campus.

**Strategic Direction Priorities**

Vice President Jauron provided an update on the strategic direction priorities and the process by which the priorities as reviewed by constituent groups before Board review. Vice President Jauron stated that these priorities are directed at what the programs can do to support student success.

Trustee Boeger stated that one of our weaknesses is that students are getting more and more used to technology and we may need to expand our communications to as many high school students as we can to familiarize them with Butte College.

Trustee Krepelka stated that it feels like we are missing one thing as a college. We could do much better at advertising to Spanish-speaking students and families on Spanish radio stations or by providing materials in Spanish. Vice President Jauron stated that it is likely that the Student Equity Plan will address that as well. Dr. Yaqub stated that Butte College hosts Family Day every year, which is an important day that addresses some of those concerns. We can also plan to provide a spotlight presentation to the Board that focuses on outreach and programs.

It was moved by Trustee Boeger, seconded by Trustee Massa, to recess to get lunch and bring to the Board room for a working lunch. Motion carried unanimously. Trustee Perez was not present for the vote.
Associates Degree for Transfer
Dr. Yaqub introduced Mr. David Danielson as the new interim Vice President of Student Learning and Economic Development. Vice President Danielson provided information on the Associates Degrees for Transfer.

4. Interim Superintendent/President’s 2015-16 Goals
Dr. Yaqub opened this topic with a conversation about expectations of the Board relative to communication. Dr. Yaqub provided background about herself and her career.

Trustee Massa asked about outreach to the public and whether or not Dr. Yaqub is open to getting out into the public for these presentations. Dr. Yaqub stated that she is very open to the idea of getting out into the service area communities to give presentations.

Dr. Yaqub outlined her draft goals for the upcoming years. Trustee Cecchi noted that we need to emphasize all areas and not just within Chico. His hope is that Dr. Yaqub interacts with Oroville more often. Trustee Massa stated that he too would like to see Dr. Yaqub in his communities as well. Dr. Yaqub stated that she is open to that and that our vice presidents will continue to remain active in some of these communities. Trustee Massa stated that we mostly need to focus on what we will be doing over the next year, especially with a potential bond and other things that are going on.

Trustee Krepelka discussed the need to strategize around community outreach and the foundation. Trustee Massa stated that he has heard folks on KPAY promoting areas (Mike Maloney used to do so as the Chief of Police) and it could be a great benefit to the college to do the same.

Trustee Krepelka discussed the need to look at the Foundation and the role of the Board in helping to make the Foundation as successful as possible.

Dr. Yaqub incorporated recommendations from the Board members into her draft goals which will be presented to the Board at the August meeting for approval.

5. Board Self-Evaluation
Dr. Yaqub provided the summary of the Board self-evaluations from each Board member and the Board discussed areas that were concerns during the evaluations.

6. Board Annual Goals
Dr. Yaqub provided the Board with the draft Board goals, many of which were generated by comments from the Board’s self-evaluation document. The Board recommended some changes to the document which will be incorporated into the Board goals document presented for approval at the August meeting.

7. Adjournment
Board Vice President Krepelka adjourned the meeting at 2:34 PM.