Minutes of Regular Meeting
April 22, 2015

The Board of Trustees of the Butte-Glenn Community College District met in regular session on Wednesday, April 22, 2015, at 1 PM, at the Butte College Glenn County Center in Orland, California.

Board Members Present
Mr. Fred R. Perez, President
Mr. Rick Krepelka, Vice President
Mr. Michael Boeger
Mr. Louis Cecchi
Mr. William McGinnis
Mr. Andrew Napier, Student Trustee

Board Members Absent
Mr. Eugene Massa, Clerk
Mr. Thomas McLaughlin

Staff/Faculty Present
Dr. Kimberly Perry, Superintendent/President
Dr. Samia Yaqub, Vice President
Mr. Andy Suleski, Vice President
Mr. Les Jauron, Vice President
Mr. Allen Renville, Vice President
Ms. Stacey Bartlett, Academic Senate President
Ms. Denise Adams, Dean, Student Learning
Mr. Kenneth Albright, Director, Facilities
Ms. Kelly Barron, Director, Human Resources
Ms. Kam Bull, Dean, Student Learning
Mr. Peter Dahl, Classified Senate President
Mr. Tim Calhoon, Executive Director, Butte Center for Technology & Research
Ms. Lisa DeLaby, Director, Institutional Advancement
Mr. Steve Klein, Director, Statewide Programs CCC Tech Center
Ms. Sophie Konuwa, Director, Small Business Development Center
Ms. Donna Weaver, Dean, Student Learning

Guest Present
Ms. Ramona Flynn

Pledge of Allegiance to the Flag
Trustee Krepelka led the Pledge of Allegiance to the Flag.
1. **Agenda Approval**  
   It was moved by Trustee Cecchi, seconded by Trustee McGinnis, to approve the agenda as presented. Motion carried unanimously. Student Trustee – aye. Trustee Massa and Trustee McLaughlin were not present for the vote.

2. **Communications from the Public - Consent Agenda Items**  
   There were no public comments.

3. **Approval of Consent Agenda, Items 15-7166 through 15-7172**  
   It was moved by Trustee McGinnis, seconded by Trustee Krepelka, to approve the agenda as presented. Motion carried unanimously. Student Trustee – aye. Trustee Massa and Trustee McLaughlin were not present for the vote.

4. **Information-Reports**
   
   **Academic Senate President's Report** – Stacey Bartlett  
   Ms. Bartlett reported that the Diversity Days events were very successful. The Diversity Committee recently appointed Nena Anguiano as the new chair of the committee. There has been quite a bit of great news on the Welding program lately as they have received awards. Some of our Academic Senators attended Plenary last month and were invited to attend the Academic Senate Gala. The Senate is urging support for full-time faculty hiring as well as part-time faculty office hours. There will be a discussion next week about pedagogical caps and we will celebrate our newest tenured faculty as well. We are continuing to perfect and approve Administrative Procedures and we are finding and appointing quality committee members. The Emeritus Committee recently sent forward 12 nominees for Emeritus status. Also, the Senate recently approved the 2015-2016 Academic Calendar.

   **Classified Senate President's Report** – Peter Dahl  
   Mr. Dahl discussed the importance of the Employee Emergency Fund. Classified Senate has discussed opening up the fund and broadening it out to more employees in need. Classified Senate puts on a lot of fundraisers throughout the year and there will be a T. Bar fundraiser on April 30 beginning at 5:00 pm. Butte College will received some of the funds generated through sales at the Forest Avenue location. Mr. Dahl announced the upcoming Spring Carnival and the Pie-in-the-Face competition which will raise funds for student scholarships and professional development for classified staff.

   **Student Trustee Comments** – Andrew Napier  
   Student Trustee Napier announced that the Earth Day events were packed on both days. There was free food for students, educational displays, and a panel discussion on fracking. The Associated Students Candidate Forum will take place on April 28 at 1:00pm. There will be three students running for the Student Trustee position. The Spring Carnival takes place on May 5 and 6. Associated Students is sending 11 students to the upcoming general assembly, where they will sponsor a resolution on Food Pantry programs.
Superintendent/President's Report – Dr. Kimberly Perry

Dr. Perry reported that Butte College has been selected for a $2.5 million Innovation in Higher Education Award. Dr. Perry will be attending day-long activities in Sacramento on Monday for the Innovation Awards and she will be giving a presentation at the annual Trustees Conference on May 1 as well. The Welding program has received multiple recognitions recently and Dr. Perry has shared those on her Twitter page and through emails to the Board. Dr. Perry distributed a report from the Vice Presidents which included information about the recent power outage and our solar panels, an update on our athletic teams, and recognition of Boyd Trolinger being selected as Butte College’s Rotary Educator of the Year. Dr. Perry distributed the recent edition of Roadrunner Tracks which highlighted the success of Diversity Days, awards received by Phi Theta Kappa, a recent Math conference hosted by Butte College, and provided some key upcoming dates including the Initiative Awards on Thursday, May 30. Dr. Perry reported that she was recently named as one of the top CEOs to be followed on Twitter.

Board Comments

Trustee Cecchi stated that he received a call from Ed Lazareski of Oroville congratulating Butte College on the recent Welding awards. He expressed his appreciation of the program, the award and Butte College’s focus on Welding.

Trustee Krepelka stated that he asked his son about the Computer Science programs at Butte College and Chico State to see how they compare. He is president of a group at Chico State that hosts programming competitions. At a recent competition, they took four teams of four students and all but two students had completed their first two years at Butte College. There are also local programming competitions open to all colleges in the area. Butte College students participated in this even last Saturday. Over the past five years, Butte College students have won every year and placed second place this year.

Trustee Boeger stated that we have gotten through the accreditation site team visit and now is the time to think outside of the box financially. We are in a great position to look at some of the opportunities that exist for us including borrowing potentials and looking into medical retirements. We should look into the idea of funding our medical retirement fund to 70-80 percent and then see where we are. Once the fund becomes fully-funded, we cannot take that money back and health care should level out over time. We should use the flexibility we have over the next four to five years. Trustee Boeger stated that the May revise projects as though it will be positive.

Trustee McGinnis stated that he recently met with the Feather River College Board of Trustees to discuss accreditation. The president of Feather River wants the Board members to become familiar with the process early on. Trustee McGinnis will go to Berkeley City College as part of the Technical Assistance Program and the Institutional Effectiveness Program. There are teams of staff and Trustees serving as technical assistants to the colleges. Trustee McGinnis addressed Trustees Boeger’s comment about our medical retirement fund by stating that, once we have fully-funded the account, we can use the earnings to pay our health insurance costs which will free in money in the general fund. It may be worth discussing this fund during our upcoming budget discussions.
Trustee Perez reminded the Board that next year’s Spring Gala will take place on March 12, 2016. This year’s Spring Gala brought in over $40,000 in scholarships, doubling the amount received in 2012. Dr. Perry will be hosting a lunch on May 11 to celebrate those who sponsored the event and those who volunteered to work on the night of the Gala. The Foundation Scholarship Committee met recently and the application period for scholarships is now closed. We will award over 200 scholarships at the Scholarship Reception on August 20. Trustee Perez stated that the Glenn County Fair takes place May 14-17 in Orland.

5. **Communications from the Public – Items Not on the Agenda**
   There were no public comments.

6. **Administration**

   **Adoption of Resolution No. 728, Support of College & Career Access Pathways Act – Assembly Bill 288, 15-7173**
   It was moved by Trustee Cecchi, seconded by Trustee McGinnis, to adopt resolution No. 728 as presented. Motion carried by the following roll call vote:
   - Ayes – Trustees Perez, Krepelka, Boeger, Cecchi, McGinnis, Student Trustee Napier
   - Noes – None
   - Absent – Trustees Massa, McLaughlin

7. **Finance/Contracts**

   **Contract Approval: Request for Proposals CCCTC -14-04 Common Course Management System (CCMS) Project for Online Education Initiative (OEI), 15-7174**
   It was moved by Trustee McGinnis, seconded by Trustee Cecchi, to authorize the District to enter into a contract with Instructure, Inc. to license a Common Course Management System (CCMS) and to execute appropriate contract documents in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

   Trustee Boeger asked why we did not award the $15 million bid, rather than the $30 million bid. By reading the document provided to the Board, some of these systems work and some did not.

   Trustee Krepelka stated that we should not award a contract like this on dollars. We have to award the contract on the plan, turnover in the company, historical success of the company, etc. These were likely the lines of questions that were asked during the vetting process. The document provided to the Board states that these evaluations took place.

   Dr. Perry stated that we anticipated possible questions around this item and Vice President Jauron invited the subject-matter experts to address those questions. Vice President Jauron introduced Tim Calhoon and Steve Klein.

   Tim Calhoon and Steve Klein addressed the Board on the process involved to select the vendor that was selection. The decision came from a four-day process that involved 55 people from eight pilot schools, the statewide academic senate and the statewide student senate, as well as representatives from the Chancellor’s Office. The decision was nearly unanimous, with one person abstaining from
the vote. Since this vote, over one-third of the colleges have expressed interest in this vendor because of their reputation. This product is best suited to aggregate the data for what we need to be able to do. The savings to the system will be $6-8 annually just in licensing costs.

Trustee Boeger inquired about possible weaknesses in the other proposals and why they were not selected. Mr. Calhoon stated that some of the weaknesses could have been that they were using older systems that were institutional-based instead of Cloud-based. Through college surveys, we found that we were not getting the actual costs coming through in the proposals and noted that other costs would like have come in later through change orders. Mr. Klein noted that the Chancellor’s Office had representation present during the process as did the statewide senate groups and all of these groups vetted the proposals looking at strengths and weaknesses of each of them.

Student Trustee Napier stated that he was present for three of the four days and Canvas rose above all of the other proposals. None of the other vendors compared and the decision was nearly unanimous for the student representatives as well.

Trustee Cecchi stated that this is a five-year contract not to exceed $30 million. Usually there is a cost creep with a contract of this length and scope. Mr. Calhoon stated that that was a worry with the other vendors, but not with Canvas. Canvas was much more straight-forward about their costs. Canvas provided what appeared to be a much more honest response to the needs during the request for proposals. Mr. Calhoon stated that this is a long-term relationship with the vendor and there is always an exit strategy built into the contract if the vendor were to go away.

Trustee McGinnis stated that funding for this contract is totally from the Chancellor’s Office and that the Chancellor’s Office is onboard with the $30 million contract. The state legislature committed the funding for these services. Savings on licensing would be at the individual campus level, not just the state. Mr. Calhoon confirmed the savings to campuses stating that we are currently licensed with Blackboard at a cost of $100,000 per year, which would be our immediate savings.

Trustee Krepelka asked if we have evidence that this company will be successful with this project. Mr. Klein stated that the have been in business since 2008 and they are taking higher education by storm, serving over 1,200 institutions. They have raised $90 million in investor funds. Their technology is modern and emphasizes ease of use. They had particularly powerful reference checks and the site visits were impressive. Hands down, the feedback about Canvas confirmed what they shared with us during the RFP process. Faculty were pleased with the support from their systems as well. We were able to gather information during the RFP process that helped us during the four days of presentations and evaluations. We asked the committee to make a decision that best support students and faculty.

Motion carried unanimously. Student Trustee – aye. Trustee Massa and Trustee McLaughlin were not present for the vote.

8. **Adjournment**
Board President Perez adjourned the meeting at 1:59 PM.