Minutes of Regular Meeting  
March 25, 2015

The Board of Trustees of the Butte-Glenn Community College District met in regular session on Wednesday, March 25, 2015, at 1 PM, in the Board Room at Butte College in Oroville, California.

**Board Members Present**
- Mr. Fred R. Perez, President
- Mr. Rick Krepelka, Vice President
- Mr. Eugene Massa, Clerk
- Mr. Michael Boeger
- Mr. Louis Cecchi
- Mr. William McGinnis
- Mr. Thomas McLaughlin
- Mr. Andrew Napier, Student Trustee

**Staff/Faculty Present**
- Dr. Kimberly Perry, Superintendent/President
- Dr. Samia Yaqub, Vice President
- Mr. Les Jauron, Vice President
- Mr. Allen Renville, Vice President
- Mr. Andy Suleski, Vice President
- Ms. Stacey Bartlett, Academic Senate President
- Mr. Peter Dahl, Classified Senate President
- Mr. Kenneth Albright, Director, Facilities Planning & Management
- Ms. Kelly Barron, Director, Human Resources
- Mr. Tim Calhoon, Executive Director, Center for Technology & Research
- Mr. Casey Carlson, Chief of Police
- Mr. John Dahlgren, Faculty
- Mr. David Danielson, Dean, Student Learning
- Ms. Lisa DeLaby, Director, Institutional Advancement
- Mr. Jack Lemley, Director, Auxiliary Services
- Ms. Carrie Roberson, Faculty
- Mr. Jason Taylor, Campus Police
- Mr. Boyd Trolinger, Faculty

**Guest Present**
- Ms. Ramona Flynn, Community Member

**Pledge of Allegiance to the Flag**
Trustee McGinnis led the Pledge of Allegiance to the Flag.

1. **Agenda Approval**
   It was moved by Trustee McGinnis, seconded by Trustee Massa, to approve the agenda as presented. Motion carried unanimously. Student Trustee - aye.
March 25, 2015

2. **Communications from the Public – Items Not on the Agenda**
   There were no public comments.

3. **Personnel**

   **Approval of 2014-2015 Probationary Faculty Tenure Recommendations, 15-7149**
   Dr. Perry outlined the tenure process and stated that this is the moment in which the Board can approve and acknowledge tenure status.

   It was moved by Trustee Cecchi, seconded by Trustee McGinnis, to approve the 2014-2015 Probationary Faculty Tenure Recommendations as presented.

   Trustee Boeger stated that he is not in favor of the tenure process in general in the state of California, but will support those recommended today.

   Motion carried unanimously. Student Trustee – aye.

   Dr. Yaqub introduced John Dahlgren and Shannon Claiborne. Dr. Yaqub also provided a couple of remarks about Christopher Armitage and Sonya Rose, both of whom were unable to attend today’s meeting.

   It was moved by Trustee Boeger, seconded by Trustee Cecchi, to recess for ten minutes to allow for a short celebration of the newly tenured faculty moves to recess for ten minutes. Motion carried unanimously. Student Trustee – aye.

4. **Communications from the Public - Consent Agenda Items**
   There were no public comments.

5. **Approval of Consent Agenda, Items 15-7150 through 15-7158**
   It was moved by Trustee McGinnis, seconded by Trustee McLaughlin, to approve the agenda as presented.

   Trustee Boeger congratulated staff for the ratification of the contracts relative to money disbursed in the local schools. Also, looking at the financial reports, we are in a much better cash flow position than a year ago.

   Motion carried unanimously. Student Trustee – aye.

6. **Information-Reports**

   **Academic Senate President's Report** – Stacey Bartlett
   Ms. Bartlett reported that many folks from all constituency groups provided training on accreditation in advance of the visit including Dr. Perry and the leadership team on Institute Day and Christie Trolinger, Dr. Kenneth Bearden, and Peter Dahl at various Academic Senate meetings. Diversity Days takes place next week and recognition is owed to the entire committee and especially the faculty chair Shahroukh Mistry for his leadership, guidance, and undying work ethic. Friday April 3 is the Chico State Great Debate, which will bring together members of the campus and community to investigate and engage in dialogue around a hot topic that has the potential to divide us. The topic for this event is Technology.
Ms. Bartlett reported on some of the Academic Senate activities that are happening including an update and overhaul of bylaws under the direction and leadership of Academic Senate Vice President Carrie Roberson. Also, nominations are underway for the spring election process with a vote to soon follow. Academic Senate Executive member Vahan Hovsepian decided to resign early this term so that we could work to fill his seat with adequate time. Ms. Roberson has accepted the nomination for Academic Senate President, Ms. Trolinger has accepted the nomination for Vice President, Ms. Sandy Sloan has accepted that nomination for Treasurer, and Mr. Boyd Trolinger has accepted the nomination for Secretary.

Ms. Bartlett reported that a resolution came before the Academic Senate in support of associate faculty paid office hours and was returned to the originators. We expect to vote on the resolution at the April 1, 2015 Academic Senate meeting. The Faculty Forum will take place on April 29, 2015, where we will celebrate newly tenured faculty and have a discussion about pedagogical caps.

**Classified Senate President's Report** – Peter Dahl

Mr. Dahl reported that there is no new Classified Senate business to report. During spring break, there were close to 20 professional development workshops held that were targeted specifically at classified staff. Spring break is often a convenient time to allow classified staff to participate in these workshops. This program has really gained momentum each year and the Classified Senate is really excited about it.

**Student Trustee Comments** – Andrew Napier

Student Trustee Napier stated that Diversity Days is coming up and the Associated Students are helping to host many of the events that will take place during the week. The Associated Students will be hosting a volunteer fair, held on Cesar Chavez Day, which will feature many different volunteer organizations from the surrounding area. The Associated Students, in partnership with the African Students Association, is celebrating a Day of Africa featuring language, dress, and music from eight different African countries. The Culture and Community Center is hosting many events for Women's History Month, including a Circle of Stones women’s retreat which celebrates women in all stages of life. The Office of Associated Students will soon be rebranded as the Office of Student Life and the Executive Board elections are upcoming.

**Superintendent/President's Report** – Dr. Kimberly Perry

Dr. Perry reported that Butte College is one of 14 colleges and universities in the state of California to receive the Innovation in Higher Education Award. We received $2.5 million to complete the implementation of the Student Progression and Completion Model and to meet/exceed our goals for student achievement. We are currently developing the process by which these funds will be spent over the course of several years. The plan is due to the Department of Finance on April 10, so we are moving quickly.

Kim discussed the recent accreditation site team visit which began with a reception and ended with a presentation that identified areas of commendation, two areas of concern, and three areas of recommendation. We will not know the final results until early July as the Commission next meets in June. Commendations may include the self-evaluation report; warm and welcoming campus; high level of quality in instruction; strong and positive collegiality which allows us to dialogue on a wide variety of topics; exemplary student services programs including Food Pantry, Safe Place, and the Veterans Center; our influential role in technology initiatives being developed for community colleges; how the college uses our facilities; and our strong fiscal environment. The two areas of concern that were mentioned that will likely appear in the narrative, but not likely to appear as
recommendations include the maintenance of our personnel evaluation cycle (some are not recent); and the fact that the college did not present planning agendas in the self-evaluation report. The three themes for recommendations include clearer integration and documentation of program review, SLO assessment, and strategic initiatives/direction in the unit planning process that leads to the District budget allocations; further enhancement of student support services in distance education and at the centers; and more comprehensive participation and documentation in the cycle of SLO assessment and the inclusion of SLOs from the official course outline of record in faculty syllabi.

Dr. Perry recommended new study sessions be added to the Board calendar for this year. The first recommended study session would take place in May and would be on the Institutional Effectiveness measures that were approved by the Board of Governors, four of which need to have established goals by June 30. The four measured that need goals established are course completion rates (already set in our Educational Master Plan), accreditation status, fund balance, and audit findings. Throughout the year, we will be setting goals for the other 14 measures as well. The second recommended study session would take place in June and would be on the 2015-2016 budget. There are many nuances to next year’s budget and this study session will allow for a more in-depth conversation.

Dr. Perry distributed the recent issue of Roadrunner Tracks and noted the upcoming Diversity Days schedule. Dr. Perry also distributed a report from the vice presidents which included information about the WordSpring creative writing conference in April, the technology grants, and a report on Student Equity funded programs.

**Board Comments**

Trustee Boeger stated that he is happy that we are through accreditation and he hopes that we consider emphasizing our winners rather than just looking at our inefficiencies. Looking at our cash flow, the budget is in great shape and hopefully it will allow for some capital expenditures and we can get under the 83% in personnel costs.

Trustee McGinnis stated that he had the opportunity to participate in many accreditation site visits and this was the best report out from a team chair that he has ever heard at the end of a visit. For the college to only have three “themes” for recommendations is great. Trustee McGinnis congratulated the staff for their work on the self-study and during the visit. Trustee McGinnis also discussed the technical services piece of the Institutional Effectiveness Group, which will include teams of community college folks assisting other college campuses in areas of need.

Trustee Massa discussed the water situation statewide and local. In 2014, the legislature passed the Sustainable Groundwater Management Act which applied to everyone who utilizes groundwater. Butte College uses a lot of water and we may be well served by having a college committee look into whether we want to be a groundwater sustainability entity to manage our own groundwater. We do not want the county to dictate to us our water usage.

Trustee Krepelka stated that the entire accreditation process was great for him as a newer Trustee. The study sessions were very informative. The college is doing a lot of good and we need to just address the not quite as good and make it better. Trustee Krepelka commended Dr. Perry for
wanting to jump on the possible recommendations before the report comes out. It is a good indication as to why the report is so good to begin with.

Trustee Perez stated that the tentative date for next year’s Spring Gala is March 12, 2016. We will net around $66,000 from this year’s gala, which had more silent auction items and really good live auction items. Trustee Perez reported that the Foundation has approved a Board Member pledge form to be implemented on July 1 outlining the responsibilities and expectations of Foundation Board members. The Foundation Board also approved a new Board member recently. The Finance Audit Committee met recently to discuss the Foundation’s Audit Report and approved the second quarter budget. Additionally, the Foundation has approved over 200 scholarships totaling over $107,500. Trustee Perez also reported that the Glenn County Fair will take place this coming May.

Trustee Krepelka stated that the Foundation hit a wall two years ago. As a result, they had to take a step back and reorganize. There have been many Board members lost through attrition and the Board is settling down now. We are continuing to bring on great new Board members.

7. **Surplus Property**

   **Donation of District Property: Miscellaneous Electronic Equipment, 15-7159**

   It was moved by Trustee Krepelka, seconded by Trustee McGinnis, to find that the surplus property listed on Exhibit A is of insufficient value to defray the costs of arranging a sale and to authorize the surplus property listed on Exhibit A to be donated Computers for Classrooms as a donation of the District’s personal property. Motion carried unanimously. Student Trustee – aye.

8. **Finance**

   **Contract Approval: Request for Proposals CCCTC-14-05 Common Assessment System Project for Common Assessment Initiative (CAI), 15-7160**

   It was moved by Trustee Cecchi, seconded by Trustee McGinnis, to authorize the District to enter into contracts for the Common Assessment Initiative and to execute appropriate contract documents in accordance with Board Policy.

   Trustee Boeger stated that he has read in the papers recently about hearings in Sacramento relative to cancellation of contracts for computerized work.

   Mr. Tim Calhoon stated that this grant relates back to the Student Success Act in which the legislature has allocated funding for technology as it pertains to student success. We were awarded this grant at $40 million. The actual amount that we are discussing in this item is $10.4 million for Unicon and $3.9 million for Link-Systems. Mr. Calhoon discussed why Unicon and Link-Systems were chosen for the award of these contracts. Much of the funding has to do with getting it out to the colleges and implementation at the colleges.

   Trustee McGinnis stated that this software is developed here and we pass it along to the other districts. The ability for other districts to implement the software will depend on their infrastructure and preparedness.

   Motion carried unanimously. Student Trustee – aye.
Contract Approval: Request for Proposals CCCTC-14-03 Education Planning and Degree Audit Systems and Support Project for Education Planning Initiative (EPI), 15-7161

It was moved by Trustee McGinnis, seconded by Trustee Cecchi, to authorize the District to enter into contracts for the Education Planning and Degree Audit Systems and Support Project for Education Planning Initiative and to execute appropriate contract documents in accordance with Board Policy.

Trustee Boeger asked about whether the $30 million in contracts is within the budget. Mr. Calhoun stated that this is well below the budget for these contracted services.

Trustee Cecchi noted that, out of the four firms that submitted proposals, there is a substantial difference in cost and we have chosen the least costly. Mr. Calhoun stated that the firm we have chosen has the most modern technology interface and their architecture is more sophisticated.

Motion carried unanimously. Student Trustee – aye.

9. Administration


Dr. Perry reported that Assembly Bill 288 is being introduced again this year after being introduced last year and failing to move forward. AB 288 sets out to allow colleges to offer courses at a high school campus and claim FTES, meaning anyone can apply and get into those courses after the high school has completed their 180 minutes. This resolution includes dual enrollment and college connection data for Butte College as well as the standard language for support of the bill.

Trustee Cecchi asked about Long Beach Unified High School being quoted in the resolution. Dr. Perry stated that Long Beach Unified is the model for the career pathway format into college. Dr. Perry stated that high school students would need to meet prerequisites and gain parental consent. The only thing that would change is how colleges count this for FTES.

Trustee Boeger asked about teachers needing to have a Master’s degree in order to teach these courses. Dr. Perry stated that faculty teaching these courses would have to meet minimum qualifications in their discipline. This is a requirement for us to claim FTES.

Trustee McGinnis stated that much like the Long Beach promise, Sacramento is reaching down into middle schools and looking at allowing students to take college courses at high school.

California Community Colleges Trustees (CCCT) – Board Member Election, 15-7163

Trustee McGinnis stated that he supplied a list of his own recommendations to the Board.

It was moved by Trustee McGinnis, seconded by Trustee Cecchi, to cast the following ballot for candidates for election to the CCCT Board of Directors: Ann H. Ransford, Janet Chaniot, Brent Hastey, Bernard Jones, Don Edgar, Doug Otto, and M. Tony Ontiveros.

Motion carried unanimously. Student Trustee – aye.

Adoption of Proposed Revisions of Existing Board Policies – List of Updates from CCLC Policy and Procedure Subscription Services, 15-7164

It was moved by Trustee Kreipelka, seconded by Trustee McGinnis, to adopt the proposed revisions
to Board Policies from the list of updates from the CCLC Policy and Procedure Subscription Services. Motion carried unanimously. Student Trustee – aye.

Approval of Time Change for April 22, 2015 Board of Trustees Meeting, 15-7165
There was no motion for this item. The item dies due to lack of a motion.

10. Adjournment
Board President Perez adjourned the meeting at 2:26 PM.