Minutes of Special Meeting
Butte-Glenn CCD Board of Trustees and the Butte College Foundation Board
January 28, 2015

The Board of Trustees of the Butte-Glenn Community College District met with the Butte College Foundation Board in special session on Wednesday, January 28, 2015, at 9:00 AM, in the Board Room at Butte College in Oroville, California.

Board Members Present
Mr. Fred R. Perez, President
Mr. Eugene Massa, Clerk
Mr. Michael Boeger
Mr. Louis Cecchi
Mr. William McGinnis
Mr. Thomas McLaughlin
Mr. Andrew Napier, Student Trustee (Joined at 10:15 a.m.)

Board Member Absent
Mr. Rick Krepelka, Vice President

Foundation Board Present
Ms. Julie Boss, Foundation Board Member
Mr. Steve DeMaggio, Foundation Board Member
Ms. Trish Dunlap, Secretary/Treasurer, Foundation Board
Mr. Doug Flesher, Foundation Board Member
Ms. Ruth Ann Hansen, Foundation Board Member
Mr. Stan Thompson, Foundation Board Member

Staff Members Present
Dr. Kimberly Perry, Superintendent/President
Mr. Allen Renville, Vice President
Mr. Les Jauron, Vice President
Dr. Samia Yaqub, Vice President
Ms. Lisa DeLaby, Director, Institutional Advancement

Trustee Cecchi led the pledge of allegiance.

1. **Agenda Approval**
   It was moved by Trustee Boeger, seconded by Trustee Massa, to approve the agenda as presented. Motion carried unanimously. Trustee Krepelka and Student Trustee Napier were absent for the vote.
2. **Communications from the Public**
   There were no public comments.

3. **Discussion Items**
   Dr. Perry stated that this is the third occasion in which the Foundation Board has met with the Board of Trustees for the District. In the past two meetings, the Board of Trustees has met with the Executive Board of the Foundation because of the context of those meetings. The entire Foundation Board was invited to this meeting in order to broaden the conversation. The roles of each board is important to today’s conversation.

   **Indicators of Student Success at Butte College** – Dr. Perry introduced Vice President Les Jauron to present information about indicators of student success at Butte College. Vice President Jauron presented information to the Board of Trustees and the Foundation Board about the student success indicators.

   Trustee McGinnis mentioned his role on the newly formed Institutional Effectiveness Committee at the Chancellor’s Office. One charge of the committee is to look at the measures used for student success and there may be changes to those measures in the future. Trustee McGinnis discussed incentivizing students to attend full time. Looking at the data presented by Vice President Jauron, full time enrollment does not seem to be an indicator for success, but there could be a correlation for students attending full time being more likely to have declared a degree concentration.

   Mr. Doug Flesher stated that, when the welding department’s curriculum was first put together, there were discussions about making the program a four-semester degree program. Instead they opted to increase learning capacity rather than speed up the degree and it has been very impactful. Many students come to Butte College underprepared and some have had negative experiences at other institutions prior to coming to Butte College. For those that do come to us and see that they are learning and catching on, they seem to do well in the long run in our programs.

   Dr. Perry stated that last year two bills were introduced last year relative to FTES. One bill was intended to provide courses to prison inmates and allowing community colleges to get funded for it. Another bill was intended to allow community colleges to offer courses to high school students during normal high school hours. Right now, we do not get funding for those courses. We know that students who finish high school with college credits end up doing better in college. The prison inmate bill passed last year, but the high school one did not. There will likely be a new bill this year that will allow colleges to offer courses at closed high school campuses during high school hours and receive funding. Dr. Perry stated that the Board and the Foundation Board may want to consider the idea of passing resolutions in support of that bill.

   **Butte College Facilities Master Plan – Next Steps** – Dr. Perry introduced Vice President Suleski to present information on the Facilities Master Plan and the next steps moving forward. Vice President Suleski outlined the Facilities Master Plan that was presented to the Board in December. The Board asked staff to make some revisions and bring back to the February or March Board meeting for approval. Vice President Suleski discussed the different ways that the items in the Facilities Master Plan can be funded.
Trustee Cecchi asked if there are ways to pass a bond or any other way to fund this without putting anything on a ballot. Vice President Suleski stated that getting a certificate would be like taking out a loan which would require that we have a funding stream in order to pay that back. We do not have a way of generating an additional funding stream to pay back a certificate or loan.

Vice President Suleski discussed local bond funding, which would require 55% approval from the voters. If this is something we would want to consider, we would need to determine when we would do it (earliest would be fall 2016) and how we would move forward. We would need to conduct a voter survey and gauge the community perception of a bond as well as the District’s perception as well. Trustee Boeger stated that the previous bond was passed in a primary election, why would we not want to do that again. Dr. Perry stated that there are no students in the primary election (June) and student voices are critical to an initiative like this one. We value the student votes and want to make sure they are included.

Trustee Cecchi remarked that he is hoping that the final version of the Facilities Master Plan will include more information on the creek crossing relative to what work would need to be done. Generally, the Board does not receive much information from the Land Use Committee. Trustee Cecchi discussed some of the downed trees on campus and asked staff to look into whether or not the District can sell the wood from those trees. Trustee Cecchi stated that the projected winery is also not a part of the Facilities Master Plan. Trustee Cecchi stated that he has provided staff with a list of in-kind donations that he could secure to put together a winery including equipment to measure quality, barrels, racks, and all related equipment, all at no cost to the District. All we would need is some space and we can equip the winery if we still plan on doing it. There are 25 wineries in Butte County and there are great employment opportunities available.

Trustee Cecchi discussed the recent article in the newspaper about Butte College not participating in the baccalaureate degree program offered in the 15-college pilot program. The Board supported the idea of four-year degrees and the decision to not participate in the program should have been brought to the Board.

Trustee Boeger stated that he agrees that the Board should have been informed about the decision, but he agrees with the decision because of the lack of unified support.

Trustee Boeger stated that the political climate is right for a new bond and he would support moving forward with a bond, though he would like to see it at less than $84.9 million because we should be able to leverage that amount for more. Trustee Boeger stated that he would encourage research to see what amount and projects would be supported by the voters.

Trustee Massa stated that most colleges that have revenue sources are able to bring in students. Regarding the welding building, Trustee Massa stated that a new building could help to increase enrollments as there is a real need in the community.
Mr. Stan Thompson stated that he would like to see the Facilities Master Plan. If a bond measure is to move forward and the Foundation needs to be a part of the process, then communication and information will be vital.

Ms. Trish Dunlap stated that she saw how well the funds were managed from the last bond and it will help to sell the story to the community. It was impressive to see how well the District leveraged funds and spent funds in a timely manner. Now we have the news of the refinance as well. Ms. Dunlap stated that she agrees that information should be shared with the Foundation and communication is critical.

Trustee Perez stated that he likes the overall wish list in the Facilities Master Plan, and that anything that will improve programs will be good for the District. Trustee Perez stated that we should also look at ways to occupy spaces in the Skyway Center as well.

4. Adjournment
Board President Perez adjourned the meeting at 11:04 AM.
The Board of Trustees of the Butte-Glenn Community College District met in special session on Wednesday, January 28, 2015, at 11:00 AM, in the Board Room at Butte College in Oroville, California.

**Board Members Present**
Mr. Fred R. Perez, President  
Mr. Rick Krepelka, Vice President *(joined at 1:00 p.m.)*  
Mr. Eugene Massa, Clerk  
Mr. Michael Boeger  
Mr. Louis Cecchi  
Mr. William McGinnis  
Mr. Thomas McLaughlin  
Mr. Andrew Napier, Student Trustee *(joined at 11:50 a.m.)*

**Staff Members Present**
Dr. Kimberly Perry, Superintendent/President  
Mr. Andy Suleski, Vice President *(joined at 1:00 p.m.)*  
Mr. Allen Renville, Vice President *(joined at 1:00 p.m.)*  
Mr. Les Jauron, Vice President *(joined at 1:00 p.m.)*  
Dr. Samia Yaqub, Vice President *(joined at 1:00 p.m.)*

Trustee Cecchi led the pledge of allegiance.

1. **Agenda Approval**
   It was moved by Trustee Cecchi, seconded by Trustee Massa, to approve the agenda as presented. Motion carried unanimously. Trustee Krepelka and Student Trustee Napier were absent for the vote.

2. **Communications from the Public – Consent Agenda**
   There were no public comments.

3. **Approval of Consent Agenda**
   It was moved by Trustee McGinnis, seconded by Trustee McLaughlin, to approve the consent agenda as presented. Motion carried unanimously. Trustee Krepelka and Student Trustee Napier were absent for the vote.

4. **Communications from the Public**
   There were no public comments.

5. **Review of Board Code of Ethics**
   Dr. Perry asked the Board to review Board Policy 2715 – Board Code of Ethics and Administrative Procedure 2715 – Board Code of Ethics Violations. Trustee McGinnis discussed
the reasoning behind the policy being that campuses were having issues with governance. This policy ensures that Board members do not exceed their authority as an individual Board member.

6. **Update on 2014-2015 Board Goals**
Dr. Perry reviewed the 2014-2015 Board Goals with the Board. Trustee McGinnis discussed the quarterly meetings with the Foundation members, which have been difficult to schedule.

Dr. Perry addressed the issues that arose during consideration of participating in the SB 850 pilot program.

Trustee McGinnis stated that he would like to have a report about the winery brought to the Board at a future meeting for discussion.

After review of the 2014-2015 Board Goals, it was requested to move goals three and five to be goals one and two, while shifting the others down.

7. **Update from Superintendent/President**
Dr. Perry provided an update on her goals for 2014-2015.

Trustee McGinnis stated that Dr. Perry’s communication to the Board has been great. Our District has enjoyed relative stability with the CEO of our District and it helps with communication to the Board. Dr. Perry stated that she would like to do a better job at meeting with individual Board members throughout the year.

Trustee McGinnis discussed his role on the Chancellor’s Office Institutional Effectiveness Committee which will provide technical services to campuses with issues related to Student Learning Outcomes or anything else.

Trustee Cecchi commended Dr. Perry on her progress reports, especially in accreditation and in student success. Trustee Cecchi expressed his concern with Oroville’s schools overall as their readiness rates are dismal. Dr. Perry stated that she would look into after-school assistance possibilities in Oroville schools.

8. **Updates from the President’s Leadership Team**
Vice Presidents Jauron, Renville, Suleski, and Yaqub joined the Board meeting to provide updates to the Board.

Dr. Perry introduced Vice President Suleski to provide an update on the budget. Vice President Suleski provided an update on the budget to the Board.

Dr. Perry introduced Vice President Renville to provide an update on enrollment management. Vice President Renville provided an update on enrollment management. Trustee Perez inquired about which types of students we contact relative to those who drop out or those who are attending alternative schools. Vice President Renville stated that we do contact those students, as well as a number of students in different situations regarding admission, orientation, and registration status. Vice President Renville stated that we also provide orientation for parents of students as well because of their importance in the process.

Vice President Yaqub presented enrollment management information for the winter session. Trustee McGinnis asked about the average course load for our students. Vice President Jauron
stated that it is around nine units on average. Trustee McGinnis stated that he would like to see the District be able to do something to incentivize students to take 12-15 units on average.

Vice President Renville discussed the importance of student employment on the rates of success of our students. Dr. Perry agreed, but stated that we also have to be mindful that we cannot replace the work of a classified member on campus by hiring a student employee.

Trustee Krepelka discussed the need to work with community business owners to determine what is needed and then we need to focus on providing graduates that can meet those needs.

Trustee Cecchi stated that the District is doing a good job with enrollment management and is very comprehensive in their reporting. Though it is not great that we are down, we are going down at a lower rate than other surrounding colleges.

Dr. Perry introduced Vice President Yaqub to provide an update on Student Learning Outcomes. Vice President Yaqub provided an update on Student Learning Outcomes. Vice President Jauron provided an update on Student Learning Outcomes for Student Services and Vice President Jauron provided an update on Administrative Unit Outcomes.

Trustee McGinnis stated that, on accreditation site visits, Student Learning Outcomes have always been a sticking point. We have started the process and we are engaged in the process of evaluating Student Learning Outcomes, so that is a good sign. Vice President Jauron stated that we submitted a report to ACCJC on our Student Learning Outcomes in 2013. After ACCJC reviewed our report, we were told that we are doing better than average in that area.

9. **Adjournment**
   Board President Perez adjourned the meeting at 3:40pm