Each of the vice presidents was asked to provide a brief update from their respective areas to share with the Board of Trustees. The updates from each area are outlined in this report.

**Vice President – Administration**

The Facilities Department has been diligently working over the winter break to complete as many projects as possible so that they have the least impact on the faculty and students when they return in January. Below are some of the projects that they have been coordinating.

- Transportation Shop received a much needed electrical upgrade to eliminate some safety hazards.
- Completed the tile restoration in both the men’s and women’s locker rooms which entailed repairs to the plumbing for all the showers and a deep cleaning of the tile and grout.
- Upgraded some of electrical switchgear in this campus. This will assist with preserving the integrity of our electrical systems on campus.
- Completed a major electrical upgrade in the Welding Shop to assist with new program requirements.
- Completed the remodel of the Technology Women’s Restroom. The Restroom will be open and available for use January 20th. The remodel resulted in the increase of five toilet stalls and two sinks and one private Unisex restroom.
- Coordinating with IT to put the final touches on upgrading the Smart Classrooms in the Technology Building.
- Utilizing Prop 39 funding to complete the installation of both electrical and gas meters at all of our building locations to assist with documenting our utility usage per building.

**Vice President – Student Learning & Economic Development**

**Academy Updates** - The 62nd Firefighter I Academy Program Completion Ceremony was held on January 8, 2015, at the Center for the Arts at Pleasant Valley High School with 25 students completing. The 135th Law Enforcement Academy began January 5th and will run until June 11th for a total of 841 hours with 55 cadets. The 58th Fish and Wildlife Academy will begin January 20th and will end August 15th, for a total of 1,216 hours with 31 cadets.

**2015 Arc Exposure “Passing of the Torch for the Future”** - A total of 122 students and 35 instructors are registered for this winter’s Welding Arc Exposure January 20th-23rd. Many industry partners sponsor the event and also participate in the experience. Students will tour facilities of local industries like Transfer Flow and Thomas Welding & Machine.

**Winter Session** - Butte reinstated Winter Session in January 2015 with 46 sections and 1,097 students enrolled, an average of 24 students per class. 19 sections are on main campus and 27 are offered at Chico Center.
Vice President – Planning, Research & Organizational Development

This update focuses on the state Educational Planning Initiative and the college’s implementation of Educational Planning.

State Educational Planning Initiative (EPI) - One of the three large grants being managed by the Technology Center is the Education Planning Initiative. This initiative, also called EPI, is designed to achieve three objectives. These are to: help students make informed choices, plan for success, and assist counseling services. It will include the development of a common Student Services Portal and a student Educational Planning tool. The Technology Center has already selected a vendor for the Student Services Portal and is working to develop this part of the project and is developing the request for proposal for the Educational Planning tool.

Butte College Educational Planning - Butte College is implementing a project to use technology to align its processes with state mandates designed to improve student success and completion. This project is designed to assist the college to better track student educational goals and academic programs, enforce state-mandated changes to the registration process and prerequisites, and implement the student educational planning module. These changes represent the most significant changes to the college’s technology system (Colleague) since it was implemented over a decade ago. This project is designed to complement the state Educational Planning Initiative (EPI) and will cause significant changes to the work processes in Student Services and Student Learning.

Vice President – Student Services
This month’s update will provide a recruitment status of the Student Services positions as of January 13, 2015.

- Director for Financial Aid – First and second interviews have been scheduled for next week.
- Disability Specialist – Currently in recruitment/posted on Human Resource’s webpage.
- Assistant Dean for Recruitment, Outreach and Student Life – Currently in the recruitment process.
- Career Planning Counselor – Currently in the recruitment process.
- Assistant Director for Financial Aid – Progressing towards the recruitment process.
- Dean of Students for Student Success and Support Program, Student Equity Program, and Enrollment Management – Anticipated recruitment process to begin in February 2015.