MINUTES

PLANNING & BUDGET COMMITTEE

Date: Tuesday, May 10, 2011
Time: 3:30 p.m.
Location: SAS 314

Members Present: Baba Adam, Kenneth Bearden, Teri Jo Buckman, Eric Chisler, Jo Anne Cripe, Ruth Ann Hansen, Les Jauron, Ken Meier, Al Renville, Peggy Jennings-Severe, Trevor Stewart, Andy Suleski

Guests:

Members Absent:

I. ACTION ITEMS
At 3:36 p.m., Kenneth Bearden called the meeting to order.

   a. Consider approval of the 04/12/11 minutes
      The minutes of the 04/12/11 meeting were approved as presented.  MSC Adam/Hansen

II. DISCUSSION

   I. Committee Membership
      The Committee Charter was reviewed regarding Committee Membership. Peggy and Baba have served a 2 year term for MSC, therefore, MSC will need to appoint 2 new members. Jo Anne will be leaving the committee as her term as Academic Senate President comes to an end. Teri Jo will also be leaving as her term as Classified Senate President ends. Both positions will be replaced by the respective Senates.

   II. May 23 Forum Planning
      The forum will be held from 3:00 – 5:00 p.m. in the Center for Excellence. The forum will be Budget Savings Ideas for 2012-13 and May Revise Update. Ideas will be solicited via e-mail prior to the forum. The agenda will include budget savings idea generation by audience and the May Revise Update.

   III. Review of Augmentation/ Reduction Lists
      Andy reviewed the Reduction List with the committee. The Augmentation List will be reviewed at the next meeting.

III. ITEMS FOR THE NEXT AGENDA – May 26, 2011 @ 3:30 p.m.
   • Augmentation List
   • Emergency Fund

IV. ADJOURNMENT
At 5:00 p.m. the meeting was adjourned.