PLANNING & BUDGET COMMITTEE

Date: January 25, 2011
Time: 3:30 p.m. – 5:00 p.m.
Location: SAS 314

Members Present: Baba Adam, Kenneth Bearden, Jo Anne Cripe, Rebecca Hernandez, Les Jauron, Ken Meier, Al Renville, Peggy Jennings-Severe, Trevor Stewart, Andy Suleski
Members Absent: Teri Jo Buckman, Ruth Ann Hansen
Guests: Kelly Munson

I. ACTION ITEMS
   At 3:30 p.m., Kenneth Bearden called the meeting to order.

   a. Consider approval of 01/11/11 Minutes.
      The minutes of the 01/11/11 meeting were tabled to the next meeting.

II. DISCUSSION

   a. Hands Across California Presentation
      Kelly Munson and Rebecca Hernandez presented information to the Committee regarding Hands Across California.

   b. Spring Forum Planning
      The forum will be held on January 31, 2011 at 3:00 p.m. in the Center for Excellence. The agenda will be Enrollment Update presented by Al Renville, Budget Update presented by Andy Suleski and Budget Reductions presented by Les Jauron. The forum will then be open for Q&A. There will be no refreshments served for this event. A FAQ will be developed based on questions received from the forum.

   c. Budget Reduction Guidance
      Les asked the Committee to review the Budget Reduction Guidance letter that will be sent out this week. The Committee reviewed the Guidance and recommended that Les send the letter out as soon as possible.

   d. Budget Update
      Andy provided a budget update focusing on three scenarios that will impact Butte College based on the Governor’s Budget proposal and June election outcomes. Our target will be the 2nd scenario which equals approximately $5 million (9.9%) in reductions. Each Vice President has been asked to identify 5% reductions in their areas. The President’s Leadership Team will meet on February 17th to review the identified reductions by area, create a consolidated institutional list of reductions, and identify new revenue, additional reductions, and one-time funds, to close the remaining budget deficit.

III. ITEMS FOR NEXT AGENDA
   • Budget Update

IV. ADJOURNMENT
   At 5:03 p.m. the meeting was adjourned