MINUTES

PLANNING & BUDGET COMMITTEE

Date: Tuesday, March 27, 2012
Time: 3:30 p.m.
Location: Board Room

Members Absent: Stacey Bartlett, Cameron Hoffman, Angela Johnson, Brad Zuniga

I. CALL TO ORDER
At 3:35 p.m., Kenneth Bearden called the meeting to order.

II. ACTION ITEMS
   a. The minutes of the 03/13/12 meeting were approved as presented. MSC Hansen/Dahl

III. DISCUSSION
   a. Budget Update
      Andy provided a budget update. On a positive note, the Unemployment Insurance rates have decreased from last year resulting in a savings of approximately $170,000. This will help offset the cost of the PERS rate increase that was discussed at the March 13 meeting.

   b. 311 Quarterly Update
      Trevor provided the 311 Quarterly Update. We are on track with what we would expect on the revenue side and approximately 46% of our budgeted expenses are expended at this point in the year. Our total reserves are at $14.9M at the end of the second quarter.

   c. Capital Days
      Ruth Ann reported that Capital Days has been postponed. She will give another update at the next meeting.

   d. March 22 Roundtable Feedback
      Positive feedback was received from the roundtable budget discussion held on March 22, 2012. The Planning & Budget Committee will host another roundtable budget discussion on Tuesday, April 10, 3:30—4:30 in the Center for Excellence.

   e. Review of Questions from Website
      Les has updated the Budget suggestions received at the May 23, 2011 budget forum. Those will be posted to the website along with updated answers to FAQs.

IV. ITEMS FOR THE NEXT AGENDA – April 24, 2012 @ 3:30 p.m.
   - Budget Update
   - Augmentation and Reductions Lists
   - Capital Days Update
   - Draft Strategic Direction
   - Feedback on April 10 Roundtable

V. ADJOURNMENT
At 4:26 p.m. the meeting was adjourned.